

BOARD OF SELECTMEN

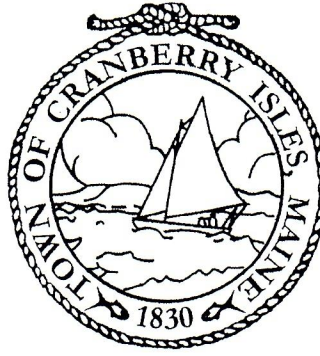
DANIEL S. LIEF, CHAIRMAN

AARON W. GRAY

HAL H. NEWELL

TOWN CLERK / TREASURER

DENISE McCORMICK



MUNICIPAL ADVISORY COMMISSION

M. DONALD, M. FERNALD

E. HARRISON, J. PICKERING

L. PRATT, F. REECE, C. WHITE

FACILITIES SUPERVISOR

BILL McGUINNESS

NOTICE

The Cranberry Isles Board of Selectmen will conduct their regular monthly meeting on Wednesday May 2, 2007 at 8:45 AM at the Ladies Aid Building on Great Cranberry.

AGENDA

- I. Call to Order
- II. Review / Approval 4-20-07 Minutes
- III. Review / Signing Financial Warrants
- IV. Communications
 - A. Letter from R. Beal re: GCI Wharf
- V. Old Business
 - A. Discussion: Manset fund raising reserve / Brown house loan
 - B. Discussion: Fire Truck Purchase Committee
 - C. Discussion: Islesford Harbor Master
- VI. New Business
 - A. Review / Signing: May 9 Special Town Meeting Warrant
 - B. Review / Signing: 2007 Tax Commitment Letter
 - C. Nomination of Ballot Clerks for June election
 - D. Review: Quarterly Reports
- VII. Other Business
- VIII. Audience Communications
- IX. Executive Session
- X. Adjournment

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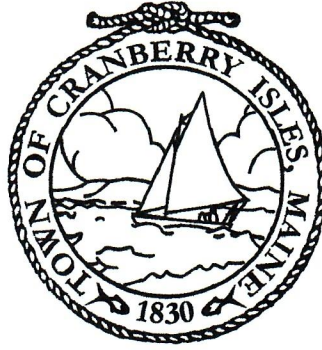
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**Board of Selectmen's Meeting Minutes
May 02, 2007
Great Cranberry Island Ladies Aid Building**

Attendance:

Dan Lief, Chairman BOS

Aaron Gray, BOS

Hal Newell, BOS

Denise McCormick, Town Clerk

Bill McGuinness, Facilities Supervisor

Nanette Hadlock, Deputy Clerk

Eric Dyer, Island Institute

Malcolm Donald

Richard Beal

Debbie Wedge

Phil Whitney

Karin Whitney

Eve Harrison

Margaret Blank

Oliver Blank

Sarah Newell

Robin Richman

I. Call to Order: 9:48 A.M. by Chairman Dan Lief.

II. Review / Approval 04/20/07 Minutes

Deputy Clerk Nan Hadlock suggests adding the letter "f" to the end of Dan Lief's name to correct a typographical error under Call to Order for the 04/20/07 meeting minutes.

Hal Newell moves to approve the minutes for the 04/20/07 Board of Selectmen's Meeting Minutes with the above correction. Dan Lief seconds the motion, and a unanimous vote by Aaron Gray. **Motion passes.**

III. Review / Signing Financial Warrants

Warrant #20: \$ 5176.39

Warrant #21: \$ 36543.66

Warrant #22: \$ 32774.62

Total: \$ 74494.67

IV. Communications

Selectman Lief reminds those in attendance that a public hearing is scheduled today at 11:00 A.M. at Great Cranberry, and at 2:00 P.M. at Islesford for discussion on High Speed Internet. Jim McKenna of Red Zone Wireless will be here for the presentation.

A. Letter from Richard Beal re: GCI Wharf

A letter with photographs from GCI Resident Richard Beal has been received by the Board in reference to the deteriorating condition of the concrete plates at the Great Cranberry Island Dock Extension. Mr. Beal recommends that a marine engineer be hired to conduct a survey of the dock extension for safety of operation

and repairs. He also suggests that the Selectmen declare this extension off limits to vehicular traffic with the posting of signs until a safety survey has been conducted. He recommends that no cars or trucks should go beyond the storage shed in view of liability issues.

Dan Lief moves to take Richard Beal's advice and have Steve Rule of Kleinschmidt Associates, Inc. look at the dock extension at GCI. Aaron Gray seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**

Hal Newell moves to put up a sign stating: *No parking beyond this point*, pending word from Steve Ruhl. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

Eve Harrison suggests that the Selectmen look into the contract for construction of the dock in regards to accountability. Selectman Lief agrees.

V. Old Business

B. (taken out of order) Discussion: Fire Truck Purchase Committee

Islesford Fire Chief Courtney Chaplin continues to negotiate the cost of the new Vacuum Pumper Truck for Zone 2. A report on the storage plans for the new truck will be presented at the June Board of Selectmen's Meeting.

A. Discussion: Manset fund raising reserve / Brown house loan

Town Treasurer Denise McCormick reports that \$194,000.00 was raised by private fundraising to be used to help alleviate Manset Debt Reduction. Mrs. McCormick has spoken with Barb Fernald who was involved with the fundraising and asked if paying off the debt of the Brown House loan would be considered appropriate uses of the funds. The amount with interest is approximately \$201,000.00 at this time in the fundraising reserve account. Approximately \$72,000.00 is needed to pay off the Brown House loan at this time. The Town of Cranberry Isles no longer owns the Brown House and it is advised to pay off the loan if possible.

Dan Lief suggests that the remaining funds after paying off the loan be set up in an account for bond escrow payments.

Hal Newell moves to take \$72,000.00 from the donation reserve for Manset Facility and apply it to repay the Brown House debt A.S.A.P. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

Hal Newell moves to place the balance remaining in a special escrow account, the interest on which will be used to pay interest on TCI bonds. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

C. Discussion: Islesford Harbor Master

The Harbor Committee held its first meeting on April 24, 2007 at the Islesford Neighborhood House. Groundwork begins for implementation of the Harbor Management Ordinance including rules and regulations, responsibilities, forms, the harbor mapping process, a mooring database, signage and other concerns are being reviewed by the committee. Nan Hadlock is the town office point person and Jen Litteral of the Island Institute has been hired to help with the implementation process. Eric Dyer will be helping with the mapping process and is studying the option of buying or renting the equipment needed for the job. The estimated cost for buying the equipment is \$2,000.000 to \$3,000.00 and to rent the equipment is estimated between \$500.00 and \$1,000.00. It is also suggested that the equipment might also be used to map wells and septic within the Town. The harbor mapping project is to take place this summer.

The Harbor Committee has presented their recommendations for appointment of Islesford Harbormaster to the Board of Selectmen.

Nominations from the Harbor Committee:

- Bruce Fernald
- Sally Rowan
- Nicole Racliff
- Stefanie Alley
- Richard Howland

Aaron Gray nominates Sally Rowan. Dan Lief nominates Bruce Fernald. Hal Newell nominates Bruce Fernald. Some discussion takes place over the feasibility of nominating an assistant harbormaster. Nan Hadlock is asked to speak with the Harbor Committee at their next meeting to get a general feeling of whether an assistant harbormaster is desired.

Hal Newell moves to appoint Bruce Fernald as Harbormaster for Islesford. Dan Lief seconds the motion. **Motion passes.**

D. New Business

a. Review / Signing: May 9 Special Town Meeting

A special town meeting is scheduled for May 09, 2007 at the Great Cranberry Fire House at 9:00 A.M. There are seven articles being presented to the voters:

Article 1 to elect by ballot a moderator, Article 2 to approve the use of the Maine Moderators Rules of Procedure for the meeting, and Article 3 to approve opening the floor of this Special Town Meeting to all non-registered citizens for the purpose of discussion only on each of the following articles of this Warrant.

Article 4 is to see if the voters will authorize the Selectmen to sign an agreement with Red Zone Wireless, consistent with the plan presented at Public Hearings on Great Cranberry and Islesford on May 2nd, 2007, to bring high-speed wireless Internet service to the Cranberry Isles.

Article 5 is to see if the voters of the Town of Cranberry Isles will vote to raise and appropriate ten thousand dollars (\$10,000) to support bringing high-speed wireless Internet service to the Cranberry Isles.

NOTE: This will not result in any tax increase.

Article 6 is to see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to borrow from the Island Institute up to fifteen thousand (\$15,000) to support bringing high-speed wireless Internet service to the Cranberry Isles, said loan to be repaid solely out of revenue-sharing between Red Zone Wireless and the Town.

NOTE: The Island Institute will have no recourse against the Town of Cranberry Isles for repayment except from the aforementioned revenue-sharing plan.

Article 7 is to see if the voters of the Town of Cranberry Isles will vote to spend up to twenty-five thousand dollars (\$25,000) to bring high-speed wireless Internet service to the Cranberry Isles.

The Board of Selectmen sign the warrant for the May 09, 2007 Special Town Meeting.

b. Review / Signing 2007 Tax Commitment Letter

The Board does not sign the tax commitment at this meeting, pending the results of the special town meeting on May 09, 2007.

c. Nomination of Ballot Clerks for June election

Nominations for Ballot Clerks for a referendum election on June 12, 2007:

Ward I / Precinct 1 (GCI)
Beverly Sanborn / Republican
Barbara Stainton / Democrat
Gaile Colby / Republican

Ward 2 / Precinct 1 (Islesford)
Nanette Hadlock / Green Party
Danielle McCormick / Republican
Hallie Marbet / Democrat
Eric Dyer / Democrat

The Board of Selectmen signs the nominations for Ballot Clerks for the June 12, 2007 referendum election.

d. Review: Quarterly Reports

Quarterly reports have not been received for the January through March quarter from the following:

- i. GCI Constable
- ii. GCI Harbormaster
- iii. Shellfish Warden
- iv. Board of Assessment Review
- v. League of Towns Representative
- vi. Island Coalition Representative
- vii. Island Institute Fellow
- viii. Zone 1, GCI Volunteer Fire Department
- ix. Zone 2, Islesford Volunteer Fire Department
- x. Road Commissioner
- xi. Acadia Disposal District Representative

Emergency Preparedness Agent Margaret Blank presents her quarterly report at the meeting. The Emergency Management Plan is now complete, except for information that needs to be completed on page 34 of the plan in regard to Fire Department information, both zones 1 and 2. The information has been requested yet not received at this time. The Town of Lamoine's emergency plan was used as a model for the Cranberry Isles plan. The plan fulfills the requirements and needs to be read and followed through with. Deb Wedge volunteers to speak with the GCI Fire Department about the plan. Margaret Blank suggests that someone from the GCI Emergency Personnel wear radios and pagers. Dan Lief suggests that a meeting be scheduled with the Board, the Facilities Supervisor, the Emergency Preparedness Agent, and the two fire chiefs for discussion of the plan.

E. Other Business

- The Board of Selectmen will do their best to complete town appointments at their next meeting in June.
- The Board asks that individuals be encouraged to apply for the Facilities Supervisor position. If no interest is shown on the islands, the position will be advertised in a local newspaper next week.
- Eve Harrison wishes to have the Hadlock Town Field receive some minimal grading done in anticipation of a soccer program for the Islesford children. This program would be intended to give the children skills that may not otherwise be available for those moving on to high school. Selectman Lief asks if the grading should be done in the fall, in anticipation of use of the field

for softball this summer. There may be some concern of whether the field would be too wet after the grading for summer use.

- Richard Beal recommends a letter be written to the public utilities commission, (P.U.C.), in regard to electrical service to the islands. Mr. Beal spoke with the electric company on a recent visit by them to GCI in reference to defective equipment servicing island residents. The concern would be the possibility of a long term outage for island residents. Hal Newell and Richard Beal will work together on a letter to the P.U.C. A report on this issue is to be presented at the next Board meeting.

F. Audience Communications

No further communications at this time.

G. Executive Session: 10:40 A.M.

Daniel Lief moves that the Board of Selectmen go into Executive Session, pursuant to 36 MRSA §841 (2)(E), for the purpose if discussion of Poverty Abatement received in the town office by the Tax Collector, Denise McCormick. Aaron Gray seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**

10:50 A.M. - Selectman Lief calls the meeting back into regular session.

H. Adjournment: 10:51 A.M.

Dan Lief moves to adjourn the meeting. Aaron Gray seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**

The next regularly scheduled meeting of the Board of Selectmen is on June 05, 2007 at Islesford.

Please note: The public is encouraged to attend.