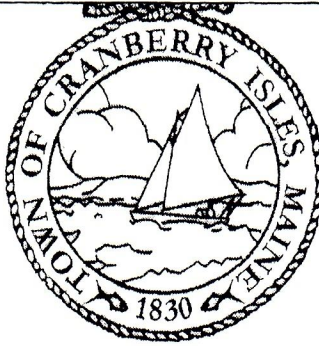


BOARD OF SELECTMEN

DANIEL S. LIEF, CHAIRMAN  
RICHARD F. BEAL  
SALLY A. B. ROWAN



MUNICIPAL ADVISORY COMMISSION

M. DONALD, P. DONALD  
E. HARRISON, L. PRATT, F. REECE  
C. WHITE, K. WHITNEY

TOWN CLERK / TREASURER

DENISE Mc CORMICK

FACILITIES SUPERVISOR

ERIC DYER

## NOTICE

The Cranberry Isles Board of Selectmen will conduct a regular meeting on Thursday May 7<sup>th</sup>, 2009 at 8:45 AM at the Community Center on Great Cranberry Island.

## AGENDA

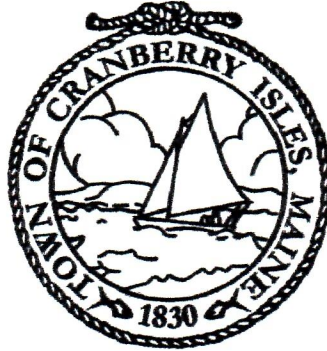
- I. Call to Order
- II. Review / Approval of Previous Meeting Minutes
- III. Review / Signing Financial Warrants
- IV. New Business
  - A. Hospice Regatta
  - B. IDR Liquor license
  - C. DOT Refund
  - D. June 9<sup>th</sup> School Referendum Warrant
  - E. Special Town Meeting Date re: Shoreland Zoning Ordinance
  - F. Comprehensive Plan
- V. Other Business
- VI. Executive Session / Poverty Abatement: MRSA Title 36, §841
- VII. Audience Communications
- VIII. Adjournment

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ERIC DYER

**Board of Selectmen's Meeting Minutes  
May 07, 2009  
Great Cranberry Island Community Center**

**Attendance:**

Dan Lief, Chairman, BOS

Richard Beal, BOS

Sally Rowan, BOS

Eric Dyer, Facilities Supervisor

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Eliza Greenman, Island Institute

Malcolm Donald, MAC & Comprehensive Plan

Karin Whitney, MAC

Lise Pratt, Comprehensive Plan

Bruce Komusin, Comprehensive Plan

Barbara Stainton, Comprehensive Plan

Phil Whitney, Harbor Committee & Transportation Committee

Jeff Berzinis

**I. Call to order:** 8:46 A.M. by Chairman Dan Lief.

**II. Review / Approval of Previous Meeting Minutes**

Correction, Page 2, Section VI, A: A letter from Chalmers also accompanies the bids, explaining that the first bid is for a flat rate and the second bid includes hours and materials.

Correction, page 6, Section VIII, E: It may also be possible to approve clarifications containing strong language clarifying the intent of the Town.

Richard Beal moves to accept the April 07, 2009 Board of Selectmen's Meeting Minutes with the above corrections. Dan Lief seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**

Richard Beal moves to accept the April 16, 2009 Board of Selectmen's Meeting Minutes as written. Sally Rowan seconds the motion, with a unanimous vote by Dan Lief. **Motion passes.**

**III. Review / Signing Financial Warrants**

Warrant #14: \$ 4669.15

Warrant #17: \$ 4754.86

Warrant #18: \$ 17247.72



Warrant #19: \$ 5193.26

Warrant #20: \$ 75,314.73

**Total: \$ 107179.72**

#### **IV. New Business**

##### **A. Hospice Regatta**

An email letter has been received by the Selectmen from Hospice of Hancock County asking permission to use GCI and LCI Town Docks for the High Card Poker Run on July 18, 2009. Both Harbormasters have approved this request. Dan Lief moves that we authorize Richard Beal to go back and negotiate this with Thelma Beal and give them our approval. Sally Rowan seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

##### **B. IDR Liquor License**

Dan and Cynthia Lief are applying for a Class XI Restaurant / Lounge liquor license for Islesford Dock Restaurant. Selectman Lief recuses himself from this agenda item as owner of Islesford Dock Restaurant. Richard Beal and Sally Rowan approves and sign application.

##### **C. DOT Refund**

A Registration Refund Allocation, otherwise known as Island Town Refunds, in the amount of \$3561.75 for fiscal year 2009 is allocated for Cranberry Isles. The Board of Selectmen sign the certification stating that the funds will be used only for maintenance and improvement of public highways.

##### **D. June 9<sup>th</sup> School Referendum Warrant**

The Board of Selectmen approves and signs a Warrant and Notice of Election for the MDI Regional School System Alternative Organizational Structure (A.O.S.). The Referendum Election will be held on Tuesday, June 09, 2009. Polls will be open from 10:00 AM to 8:00 PM. This referendum deals with the high school budget. The Town of Cranberry Isles does not contribute funds for this budget, as we pay per-student tuition, however, we do get to vote on the budget as part of the A.O.S. Absentee Ballots are now ready at the Town Office.

##### **E. Special Town Meeting Date re: Shoreland Zoning Ordinance**

The Town's Shoreland Zoning Ordinance must be updated before July 01, 2009. The process has many steps, and state updates will be placed if our Town does not prepare its updated ordinance. First the Planning Board must meet to approve any changes. Public hearings must be held following two weeks publication in the newspaper. All landowners affected by the changes must be notified. A special town meeting must be held to vote on the new ordinance. Selectman Beal suggests that there may be some language changes needed as well. Selectman Lief recommends that the Town Legal Counsel be used to help with any language changes.

##### **F. Comprehensive Plan**

A draft of the capital investment plan for the comprehensive plan is presented to the Board of Selectmen by Lise Pratt of the Comprehensive Plan Committee. Drafts of all four components needed for the plan are available on the municipal website, at both LCI and GCI Libraries, and at the Town Office for review.

- Inventory & Analysis (Keep in mind that this document is "dated" May 2008)
- Goals, Objectives & Implementation Strategies (Recommendations)
- Future Land Use Plan (proposes dividing the inland area into two zones with different standards [minimum lot size, setbacks, etc.]



- Capital Investment Plan (major capital expenditures that the town anticipates undertaking)

Public comment is necessary at this point in the plan. The plan will come before the voters for approval before accepted. If voters reject the plan, then the process will begin again. Lise Pratt will come back to the Board of Selectmen with a time schedule for the rest of the Comprehensive Plan process. A workshop will be held in the near future to continue work on the capital investment plan.

#### V. Other Business

- Richard Beal nominates Jeffrey P. Berzinis to the Harbor Committee. Dan Lief seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**  
There are still two alternate positions on the Harbor Committee. Anyone interested should contact the Selectmen.
- There is still a vacancy on the Planning Board. Anyone interested should contact the Selectmen.
- An estimate has been received from Tim Gott for \$2500.00 per day for cleanup of the GCI Gravel Pit. A tub grinder will be used to get rid of the stumps which were dumped at the site. The Facilities Supervisor suggests authorization of up to two days for the job, as well as some funds for a combination lock to be placed on the gate to the gravel pit with the combination to be provided to Eric Dyer, Richard Beal, and any others who need it. Richard Beal moves to hire Tim Gott for Great Cranberry Island Gravel Pit cleanup as soon as possible. Dan Lief seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**
- Islesford main floats and gangway are now in place for the season. The new 80 foot gangway will be delivered to Great Cranberry on Tuesday. The eighty foot gangway for the Manset Dock will come later. Grant monies have not been received by the Town at the time of this meeting. Eric Dyer will make some phone calls to our state representatives for help with the process.
- Selectmen Beal suggests that lighting be installed on the new gangway at Great Cranberry Island for nighttime landings. The Facilities Supervisor will research some lighting alternatives to bring before the Selectmen.
- Richard Beal moves to put the old 40 foot gangway from Islesford out for bid. Dan Lief seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**
- Lighting for the Great Cranberry Island gangway will be installed in the near future.
- An estimate of \$1500.00 has been received for installing a handicap accessible doorway into the Manset public restroom from the waiting area. Funds have been budgeted for this project and are approved by the Selectmen.
- Richard Beal moves that Karin Whitney's 2008 contract for cleaning the Manset Restroom be extended for sixty days until a new contract is written. Sally Rowan seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**  
Karin Whitney requests that the Town pay \$550.00 towards a season commuter pass for the Cranberry Cove Ferry for travel to and from her job cleaning the public restroom. The Facilities Supervisor and Karin Whitney

will work out an arrangement that is reasonable.

- Richard Howland has resigned as member of the Transportation Committee, which leaves a vacancy. Jeremy Alley is nominated for the position by Ron Axclrod of the Transportation Committee. Jeremy Alley agrees to serve on the committee and is appointed by the Selectmen.
  - A change order is signed by the Selectmen with Harold MacQuinn, Inc. for modifications to the GCI Town Pier repair contract. Modifications include the following:
    - Provide and install a 35' pile to support the 6"X8" cross member and 42 additional stainless steel brackets
    - Provide labor and materials to install new 3/8/16 to repair existing wave fence
    - Provide labor and materials to install (1) 30' and (1) 40' additional piles
    - Provide labor and material to replace missing center blocks in cross bracing
    - Provide labor and materials to replace damaged conduit, wiring and rewire new light pole
    - Provide labor and materials for new light post
    - Provide labor and materials to patch existing concrete
    - Provide labor and materials to install new light fixtures as per the cut sheet provided
- Increase cost for this change order is \$11,485.00; total contract price is now \$195,230.00.

**VI. Executive Session / Poverty Abatement: MRSA Title 36, §841: 11:00 A.M.**  
Daniel Lief motions to enter into executive session to deliberate on an abatement request pursuant to 36 MRSA §841(2). Richard Beal seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**  
Richard Beal moves that the Deputy Clerk, Nanette Hadlock stay for executive session to take notes. Dan Lief seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**  
*Please note: The minutes from executive session are confidential by law and will be filed separately from the regular meeting minutes by the Town Clerk.*  
11:09 A.M. Dan Lief moves to deny an abatement request made pursuant to 36 MRSA §841(2). Richard Beal seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**

**VII. Adjournment: 11:10 A.M.**  
Dan Lief moves to adjourn the meeting. Richard Beal seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**