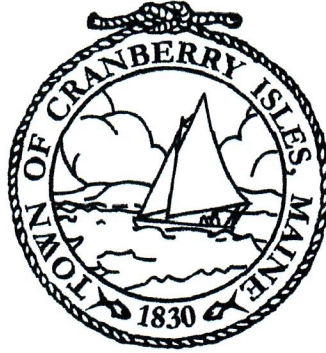


BOARD OF SELECTMEN

DANIEL S. LIEF, CHAIRMAN

AARON W. GRAY

RICHARD F. BEAL



MUNICIPAL ADVISORY COMMISSION

M. DONALD, M. FERNALD

E. HARRISON, J. PICKERING

L. PRATT, F. REECE, C. WHITE

TOWN CLERK / TREASURER

DENISE Mc CORMICK

FACILITIES SUPERVISOR

ERIC DYER

## NOTICE

The Cranberry Isles Board of Selectmen will conduct their regular meeting for the month of November on Wednesday October 29<sup>th</sup>, 2008 at 8:45 AM at the Community Center on Great Cranberry Island.

## AGENDA

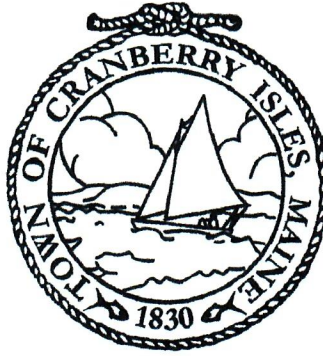
- I. Call to Order
- II. Review / Approval of Previous Meeting Minutes
- III. Review / Signing Financial Warrants
- IV. Old Business
  - A. Health Care Initiative
  - B. "FTA Grant"
  - C. LCI Road Work
  - D. LCI Salt / Sand Shed
  - E. LCI Municipal Garage
  - F. GCI Dock Repairs
  - G. Borrowing for Municipal Projects
  - H. Float Contract Extensions
  - I. Ramp Landing Fees
  - J. Baker Island Lighthouse
- V. New Business
  - A. Revaluation Contract
  - B. 2009 Warrant
- VI. Other Business
- VII. Audience Communications
- VIII. Adjournment

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**Board of Selectmen's Meeting Minutes  
October 29, 2008  
Great Cranberry Island Community Center**

**Attendance:**

Dan Lief, Chairman, BOS  
Aaron Gray, BOS  
Richard Beal, BOS  
Eric Dyer, Facilities Supervisor  
Denise McCormick, Town Clerk  
Nanette Hadlock, Deputy Clerk  
Eliza Greenman, Island Institute  
Chris White, MAC  
Phil Whitney, Harbor Committee  
Stefanie Alley  
Karin Whitney  
Jeff Berzinis  
Beverly Sanborn  
Daniel McGraw

**I. Call to order:** 8:45 A.M. by Chairman Dan Lief

**II. Review / Approval Previous Meeting Minutes**

Change in October 07, 2008 Board of Selectmen's Meeting Minutes: Under Section VII, Other Business, Page 9, Bullet #4, in reference to work to be done on the Marsh Building heating system, "Selectman Beal asks the Facilities Supervisor to make sure that the ball valve and filter are included for each tank."

Aaron Gray moves to approve the Board of Selectmen's Meeting Minutes with the above correction. Dan Lief seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**III. Review / Signing Financial Warrants**

Warrant # 53: \$ 4052.32  
Warrant # 54: \$ 16912.05  
Warrant # 55: \$ 211369.84

**Total: \$ 232334.21**

The L.S. Robinson Insurance Company Agent has advised the Town to combine separate auto policies for Islesford and Great Cranberry Island vehicles into one policy for all vehicles insured. This item will be revisited at the December Board of Selectmen's Meeting after the GCI Vehicle Inventory is complete.

**IV. Communications**



**A. Audrey Fisher Letter**

A letter has been received by the Selectmen from Islesford Resident Audrey Fisher in reference to recent Islesford Roadwork on Main Street. Mrs. Fisher's concern was not being notified that work was to be done. The Facilities Supervisor had posted ditching and culvert work notices before work began. These maps were posted at the Town Dock, the Post Office and the Town Office. Notices were placed on the Municipal Website that road work would be taking place at Islesford. The Town will make every effort to give better notice on ditching in the future.

**B. Barbara Meyers Request**

Barbara Meyers of Great Cranberry Island has requested reimbursement for Islander's expenses that wish to attend the Island Institute's "Sustainability Conference" on November 08, 2008. The original request asks for \$35.00 each for entry fee, plus gas and two nights lodging each. The request also asks to use funds out of the Green/Sustainability Program Money that was approved at Town Meeting. The balance of available funds as of 10/29/08 is \$6,768.65. At the time of today's meeting, the request has been modified to include only the entry fee and gasoline reimbursement. Selectman Lief requests that those who attend the conference hold informal meetings with meaningful reports and share materials acquired upon return.

Richard Beal moves to support Islanders wishing to attend the sustainability conference. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray.

**Motion passes.**

**V. Old Business**

**A. Health Care Initiative**

The Health Care Initiative is requesting that the Selectmen appoint an Official Town Health Committee to include residents from both Islesford and Great Cranberry Island, with at least one Selectman on the Committee. Meetings would rotate between Islesford and Great Cranberry. The Role of the Committee would include the progression with the search for a site for a Telemedicine Clinic for Cranberry Isles. A Dental Clinic is scheduled for this Friday, October 31, 8:30 A.M. to 3:00 P.M. at Islesford with a dentist coming for appointments for residents of both islands. Sign up sheets are posted at Islesford and Great Cranberry Island Post Offices. One other project in the works is a soup kitchen with volunteers cooking the food. Doctor Adams will be visiting three Residents at Islesford today.

Joy Sprague, Wanda Porter, Karin Whitney and Stefanie Alley wish to serve on the committee, and Richard Beal is willing to serve the Selectmen's position within the committee.

Dan Lief moves that the Town set up a Health Services Committee with Representatives from both Great Cranberry and Islesford, with the first year Richard Beal sitting on the Committee, and at this time with Wanda Porter, Joy Sprague, Stefanie Alley, and Karin Whitney, plus one more to be added. Richard

Lief Beal seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

Richard Beal suggests that the Health Care Initiative get the mission statement and other information on the municipal website. Selectman Lief suggests that the Health Committee define what their role is and work in liaison with emergency personnel.

change  
as accepted  
@ 11/20/08  
BOS meeting



Richard Beal moves that any resident commuting between the islands for medical reasons be reimbursed for boat fare. Richard Beal seconds the motion. **Motion passes.**

The Facilities Supervisor will make signs to inform residents of this motion.

**B. "FTA Grant"**

A public hearing was held on October 23, 2008 at Great Cranberry Island to discuss the merits and impacts of the Transportation Enhancement Project Agreement. The purpose of the project is to enhance transportation and access at Town facilities on the islands and at Manset. The project is to be funded with Federal and State grant monies totaling \$303,400.00. Paul Pottle of the Department of Transportation attended the meeting. Work to be performed is as follows:

1. Replacement of the barge/boat ramps at Islesford and Great Cranberry Islands.
2. Installation of two new 80' ADA compliant gangways with associated float modifications at Great Cranberry Island and Manset.
3. Transfer of the 40' ADA compliant gangway at Great Cranberry Island to Islesford.
4. Repairs to the walkway between the Manset parking lot and the pier to make it ADA compliant.

The Town Attorney has reviewed the seven conditions for acceptance of the grant. Ron Axelrod from the Transportation Committee was also present at the meeting.

Eighty feet ADA gangways have been particularly worrisome to some individuals because of the exposure at Great Cranberry and tight mooring fields at Islesford. Eric Dyer and MAC Member Eve Harrison spoke with officials in Augusta and received leniency from the requirement of an 80 feet gangway at Islesford due to the lack of space. Following the public hearing, Selectman Lief has made the suggestion that all three gangways should be pursued, with the Islesford gangway being subject to a vote at the annual town meeting in March in the form of a warrant article. It is suggested that if the eighty feet gangways do not work out after one summer season's use, then to go back to the 40 feet gangways. If the eighty feet gangway is voted down for Islesford, then the current 40 feet gangway at GCI will be used instead. Funds that would have purchased the Islesford gangway could still be used for other parts of the project. One advantage of the eighty feet gangways is increased accessibility to our docks, particularly in light of our aging population. A goal of the Healthcare initiative is increased accessibility to our Town Docks. The new gangways weigh approximately 3,400 pounds each, and removal and storage may be an added expense and difficulty. The bearing point of the gangway will be adjusted at the floats, and additional flotation added. The new gangways will need to be attached with the use of a fifth wheel attachment, as opposed to a piano hinge. A barge crane may be needed to remove the ramps for the winter season. The Selectmen wish for the Harbor Committee to review the project and to advise the Selectmen on how to proceed. A competitive bidding process would be used for this project.

Richard Beal moves to accept the FTA grant for three gangways, totaling \$304,000.00, with two cargo ramps, with one gangway being placed on the 2009 warrant for consideration with Islesford. Dan Lief seconds the motion, and a no vote from Aaron Gray. **(2-1) Motion passes.**



**C. LCI Road Work**

Road work will be reviewed, and needs for next year will be assessed. The Selectmen ask the Facilities Supervisor to assess how ice can be controlled for this winter near the Ann Fernald and Jeremy Alley residences.

**D. LCI Salt / Sand Shed**

The building is framed, and is expected to be done before the end of this month. The contractor for the project is Dunbar and Brawn. A \$2000.00 change order is needed for shingling the exposed portion of the existing garage which is in poor condition and will then be tied in aesthetically with the new portion of the garage.

**E. LCI Municipal Garage**

One bid was received for the shingling of the upper portion of the building on the front and sides, (app. 640 square feet). The bid was received from Jason Pickering in the amount of \$11,135.00. The Facilities Supervisor and the Selectmen feel the bid is high, and the Facilities Supervisor will speak with Mr. Pickering about the particulars of the bid.

Selectman Beal suggests a high decibel buzzer for the new firehouse to alert when the temperature is down at the firehouse. He also suggests the installation of a siren on top of the building.

It is questioned if a generator that is adequate is available for use this year for Great Cranberry Island. Selectman Beal feels this is a question that needs to be asked.

**F. GCI Dock Repairs**

Bids are due today at 2:00 P.M. Bids will be reviewed with Kleinschmidt Associates for recommendations, and the contract is expected be awarded at the next Board of Selectmen's meeting. It may be necessary to schedule a Special Selectmen's Meeting for November.

**G. Borrowing for Municipal Projects**

The Town Treasurer will take some information still needed by The First Bank to them on Friday of this week. Loan papers should be ready to sign at the November Special Selectmen's Meeting. The budget is tight due to incremental costs for engineering work from moving the initial location of the garage.

**H. Float Contract Extension**

The Board of Selectmen sign a six month contract extension with Roy Hadlock for the removal of floats in the fall of 2008 in the Cranberry Isles. Payment for removal of floats will therefore be in the amount of \$8250.00. The extension will include repair work on an hourly basis in the amount of \$20.00 per hour. Jeff Berzinis of Southwest Boat would be willing to offer a flat price for lifting eighty foot gangways with a crane barge, if the contractor needs assistance.

The Brawners of Sutton Island have requested that the Sutton Island Float stay in until the seventeenth of November of this year. The Facilities Supervisor will contact the Brawners and the Float Contractor. Remaining Town Floats will be hauled approximately the fifteenth of November, as usual.

**I. Ramp Landing Fees**

Upon research by the Facilities Supervisor, it is apparent that the Town of Cranberry Isles ramp landing fees are low compared to other area towns. Currently TCI charges \$2.50 per landing at our town ramps. The ramp fees are paid on the honor system. Ramp fee revenue goes into an account earmarked for maintenance of landing ramps. Some towns charge a set price for the year, and some of the Towns charge according to the size of the craft landing. It is



suggested that a flat fee may be more reasonable due to the difficulty in enforcement of the current system.

Two of the three barging companies are currently paying the ramp fees to the Town of Cranberry Isles. The Facilities Supervisor will contact Acadia Fuel in reference to paying applicable ramp fees to the Town.

It is also suggested that the Town may be wise to check barge operators' liability certificates of insurance and mariners' licenses.

Of particular concern to many residents is the damage being done at the bottom of the Town's landing ramps due to the under-thrust some barges. The Harbor Committee has also addressed the fact that the Beacon has been observed running over fishing gear in the Islesford Harbor.

This autumn season has been particularly heavy with barge traffic at Town ramps. At the October 07, 2008 Board of Selectmen's Meeting, it was reported by the owners of the Islesford Dock Restaurant that barges were using their private dock to tie up and bounce off during rough weather conditions. Of concern is wear and tear to the dock.

Selectman Lief and Selectman Beal would like to ask the Harbor Committee for their recommendation on ramp fees. The Harbor Committee is also asked for recommendation on mooring fields and 80 feet gangways

Richard Beal moves to go to five dollars (\$5.00) on ramp fees, as of November 01, 2008, across the board, as a preliminary measure, with a question being posed to the Harbor Committee as to overall recommendation on ramp fees and the operation of all people using the ramps. Dan Lief seconds the motion. **Motion passes.**

The Facilities Supervisor will post this change and notify the barge companies by mail.

#### **J. Baker Island Lighthouse**

Selectman Beal has asked GCI Resident, Attorney John Robinson, to spend some time on the offer of the Town acquiring Baker Island Light. According to an October 28, 2008 email from Mr. Robinson, "There is a new opinion by the solicitor general's Office of the Department of the Interior that if an historic lighthouse is within National Park Service boundaries said light house can be transferred directly to the park without going through the long procedure required by the Act, (National Historic Lighthouse Preservation Act). In order to prevent this end ~~run~~ by the park, I believe that it is necessary to state that Acadia National Park does not own Bakers Island and that if anything the Govt. owns the Coast Guard Landing, the lighthouse and a square of 40 rods. I have printed out the documents obtained by Hugh Dwelley which only give the US Govt. the beach to land and the pathway and the small lot of land around the lighthouse."

Mr. Robinson has written a draft letter to the GSA and attached it for the Town's use. The letter expresses interest on behalf of the Town of Cranberry Isles, formed in 1830 in which Bakers Island is located and on which Bakers Island Light is located. The letter also states: "There was a dispute as to the ownership of Bakers Island which was settled in favor of the occupants of the island and The Town of Cranberry Isles during the early 1900's by a federal court. It is the Town's position that Bakers Island is not a part of Acadia National Park, in spite of the fact that a park service boat runs a nature cruise during the summer."

The letter would be sent as an expression of interest, and the Town would receive a formal application upon receipt. This item will appear on the annual Town

Change as  
accepted @  
11/20/08  
BLS meeting

Meeting warrant for decision of the voters. Prior to the March meeting, Selectman Beal will educate the residents on the issue.

Richard Beal moves to make application to the General Services Administration, Department of the Interior, expressing interest in Baker's Island Light and asking for formal application. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

**VI. New Business**

**A. Revaluation Contract**

In light of the present state of economy, Selectman Lief is having second thoughts about the proposed revaluation for this year. A contract was signed at the August 12, 2008 Board Meeting with RJD Appraisal. The cost of the contract services is \$73,000.00. Robert Duplisea of RJD Appraisal has agreed to delay the contract for one year without penalty. Selectman Beal and Selectman Gray wish to go forward as planned with the revaluation.

**B. 2009 Warrant**

No further discussion at this time.

**VII. Other Business**

- It is asked if any further development has taken place in reference to dumping at the Great Cranberry Island Gravel Pit. There are individuals who are willing to testify in court with this issue.

**VIII. Audience Communications**

No further communications at this time.

**IX. Adjournment: 11:10 p.m.**

Aaron Gray moves to adjourn the meeting. Richard Beal seconds the motion, with a unanimous vote by Dan Lief. **Motion passes.**