

BOARD OF SELECTMEN

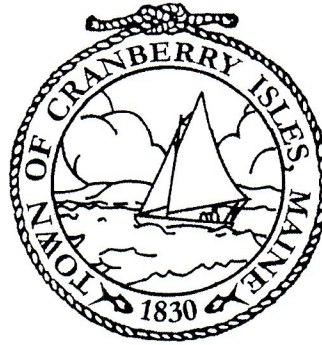
DANIEL S. LIEF, CHAIRMAN

AARON W. GRAY

HAL H. NEWELL

TOWN CLERK / TREASURER

DENISE McCORMICK



MUNICIPAL ADVISORY COMMISSION

M. DONALD, M. FERNALD

E. HARRISON, J. PICKERING

L. PRATT, F. REECE, C. WHITE

FACILITIES SUPERVISOR

ERIC DYER

## NOTICE

The Cranberry Isles Board of Selectmen will conduct their regular monthly meeting on Tuesday September 4<sup>th</sup>, 2007 at 8:45 AM at the Community Center on Great Cranberry.

## AGENDA

- I. Call to Order
- II. Review / Approval 8-14-07 Minutes
- III. Review / Signing Financial Warrants
- IV. Communications
- V. Old Business
  - A. Manset seawall
  - B. GCI Gangway
  - C. Junk car removal
  - D. LCI Transfer station
  - E. Municipal building
  - F. Water resources
  - G. School consolidation
- VI. New Business
  - A. Affordable Coast Fund
  - B. SHIP 2008
  - C. Islands Health Initiative
  - D. TCI mooring inspections
  - E. MAC Quarterly Workshop
- VII. Other Business
- VIII. Audience Communications
- IX. Adjournment

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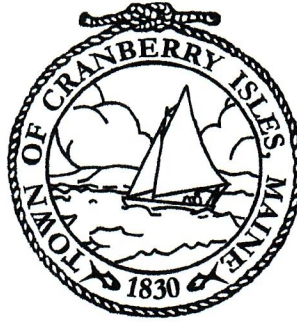
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**Board of Selectmen's Meeting Minutes  
Tuesday, September 4, 2007  
Great Cranberry Island Community Center**

**Attendance:**

Dan Lief, Chairman, BOS

Aaron Gray, BOS

Hal Newell, BOS

Denise McCormick, Town Clerk

Eric Dyer, Facilities Supervisor

Nanette Hadlock, Deputy Clerk

Chris White, MAC

Malcolm Donald, MAC

Phil Newell

Sarah Newell

Richard Beal

Patricia Bailey

Tom Watson

Karin Whitney

Morri Newell

**I. Call to Order:** 8:43 A.M. by Chairman Dan Lief.

**II. Review / Approval 08/14/07 Minutes**

Aaron Gray moves to accept the Board of Selectmen's Meeting Minutes as written for August 14, 2007. Hal Newell seconds the motion. **Motion passes.**

After review with previous minutes of June 2007, the Board of Selectmen stands with the Deputy Clerk's Minutes as written in reference to Animal Control Officer Appointment.

**III. Review / Signing Financial Warrants**

**Warrant #38:     \$ 5589.88**

**Warrant #39:     \$ 5496.01**

**Warrant #40:     \$ 22713.67**

**Warrant #41:     \$ 57522.49**

**Total:           \$ 91322.05**

**IV. Communications**

- Selectman Lief has received an email communication from Ed Gray in reference to the responsibilities of work to be done in preparation for a trash compactor to be placed at the Islesford Recycling Center. A pad is needed for the compactor and some electrical work. Mr. Gray expresses his interest in doing the prep work himself for the new equipment *after* the permit is received for a transfer station at Islesford. Selectman Lief expresses the Board's desire to have the pad in place and the electrical work *ready in time* for the permit. Timing is



a factor in the project due to weather constraints. Dan Lief will speak with Ed Gray again on this matter, and will also contact the Department of Environmental Protection on where the town stands in the permitting process. A recommendation from the audience is to make sure initially that the power supply is adequate for any plans now or in the future to maintain electrical needs at the facility.

- Selectman Lief has also received an email communication from Carl Brooks in reference to the deterioration at the seawall on our Manset Property. Mr. Brooks suggests that due to the significant expense to rebuild the seawall as estimated by Mystic Stoneworks, it is now time for the BOS to consider a rebuild of the Manset dock to meet Americans with Disability Act (ADA) requirements. Facilities Supervisor Eric Dyer reports that Prock Marine has also agreed to come and look at the project, but has not done so yet. Selectman Lief requests that this project be treated as top priority. By next BOS meeting, it is also requested that a professional opinion be sought from Kleinschmidt Associates for the project.

## **V. Old Business**

### **A. Manset Seawall**

Eric Dyer is asked to obtain a professional opinion regarding the deterioration of the Manset seawall on TCI property. It is suggested to meet with Kleinschmidt Associates, speak with the town attorney, and a possible meeting with Town of Southwest Harbor Public Works. Selectman Lief requests this item be moved to high priority with the drafting of a medium to long term plan. A quote from Mystic Stoneworks has been received for repairs, and Prock Marine has also agreed to look at the site.

### **B. GCI Gangway**

- The new gangway has been installed for Great Cranberry Island. The old gangway has been posted for sale by sealed bids. The sealed bids are due by September 06, 2007 at the town office by 9:00 A.M.
- It is suggested that tar paper may need to be placed on the new GCI gangway to reduce slippery conditions. The Facilities Supervisor assures that new gangway has a non-skid surface already, but may need resurfacing at some point.
- It is also suggested that reinforcement may be needed at the top of the gangway where it meets the dock due to strong winds that occur in the harbor. The plate at the top of the gangway also has a gap which should be looked at. The Facilities Supervisor is instructed to contact Superior Docks who made the gangway for recommendations.

### **C. Junk Car Removal**

- There are three junk cars ready for removal at Islesford. One more is needed for a full barge load.

- It is suggested by the Facilities Supervisor that a GCI volunteer would be helpful as a contact person for junk car removal.
- Hal Newell will speak with Blair Colby of GCI in reference to storing junk cars at the town property in anticipation of removal. It is the car owner's responsibility to get the junk car to the barge, with help, if necessary, from the town.

**D. LCI Transfer Station**

Previously discussed, Section IV, Communications.

**E. Municipal Building**

Dan Lief moves to retain Jason Pickering of Islesford as consultant to work with Facilities Supervisor, architects, and the Municipal Advisory Commission (MAC) to present the Town with plans for use at public hearings for a proposed new town garage. Aaron Gray seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**

Public hearings are hoped to take place in September or October, with a special town meeting hoped for late November. The special town meeting will be to request approval for the project from the voters.

**F. Water Resources**

A proposed survey dealing with availability, use and potential pollution of TCI water resources and septic and waste disposal systems will either be mailed or possibly included in the next town report. It is believed that the results of such a survey would be scientifically helpful to town planning. It is believed that the Island Institute could be very helpful, especially with GIS mapping of septic and wells. When former Fellow Eric Dyer accepted the position of Facilities Supervisor with the town, Cranberry Isles also lost the services of an island fellow. The Institute does plan to send a fellow to help with the rejuvenation of Great Cranberry; the town of Cranberry Isles as a whole has lost the services of an island fellow. It is further noted from the audience that when GCI Residents were solicited for a need for their own fellow, they were also assured that Islesford would still have their own fellow for the town.

**G. School Consolidation**

No update at this meeting.

**(Taken out of order): Chairman Lief takes up transportation issues at this point in the meeting.**

- Selectman Lief expresses that he would like to see free transportation between the islands for residents. Many residents would like to see more accommodating service for off-island workers and students. It is recommended that a transportation committee be formed to look at various ideas dealing with transportation for the islands. Richard Beal volunteers to serve on the transportation committee.
- It is also reported that Cranberry Cove Boating Company is discouraging the use of commuter tickets being shared by other than immediate family members. Cranberry Cove has reportedly done away with expiration dates on their tickets.



**(Taken out of Order)** The Selectmen have received a letter from Hancock County Planning Commission and Washington Hancock Community Agency who are “seeking Community Development Block Grant funding for a county-wide well and septic system replacement program. This program would serve income-qualifying residents and provide them with safe drinking water and waste water disposal. This program would operate at no financial cost to the town.” The Selectmen agree to send back the “initial expression of interest in well and septic replacement program”, with Eric Dyer listed as the contact person. It is also suggested by the Board that the town office also check for other programs for septic and well replacement that may be already in place.

**(Taken out of Order)** Chris White brings up the installation of public interest payphones at GCI and Islesford. The wiring at GCI is installed and ready for the payphone installation. Islesford is still waiting for approval from the Cranberry Isles Fisherman’s Co-op for the wire to cross Co-op land.

**(Taken out of Order)** Inquiries are received from the audience related to the Longfellow School roof repairs and the GCI Firehouse shingling. The Facilities Supervisor will call Barb Meyers (School Board) and Norman Sanborn (Zone 1, Fire Department) to find out for plans for the projects which have been approved.

## **VI. New Business**

### **A. Affordable Coast Fund**

Working Waterfront Professional Development Grants are available through the Island Institute. “Grants are available in the area of professional development for community members, harbor planning boards, harbormasters and fishermen to build capacity and long-term sustainability for island and coastal communities. Funds are available for harbormasters, including yearly harbormaster certification and the 100-hour police course. Funds are available to offset tuition or testing fees for maritime captain’s licenses, Geographic Information Systems (GIS) mapping training courses, software and other maritime-related courses or trainings not listed here.” Applications are available at the town office (244-4475).

### **B. SHIP 2008**

Efforts are underway to apply for a SHIP 08 grant to repair the GCI Dock. The deadline for the grant application is September 28, 2007. The Board of Selectmen requests a formal proposal from the Facilities Supervisor with projected costs and a timetable by November 01, 2007. The use of volunteers, not employees, is strongly encouraged to do the grant work.

### **C. Islands Health Initiative**

The Board of Selectmen / Assessors have received an invitation from the Maine Sea Coast Mission for meeting on November 3<sup>rd</sup> and 4<sup>th</sup> in Belfast. “Representatives from all ten islands will gather to discuss, plan, and implement the next steps” of the Health Initiative. Margaret Blank (EMT) and Wanda Harmon-Porter (Health Officer) have both volunteered to attend. Phil Whitney (First Responder) may also be willing to attend. The Town Clerk will check with Phil and respond to the letter by the

September 07 deadline. The Mission will provide one night's accommodations as well as meals.

**D. TCI Mooring Inspections**

- It is suggested by the Facilities Supervisor that all TCI Float Moorings be completely inspected in line with the Harbor Ordinance. The Town Treasurer will check for the funds for this inspection.
- A float mooring at Islesford reportedly has a private mooring attached to it. The Facilities Supervisor will follow up with the Harbormaster.
- Of top priority is the mapping of the moorings in our town harbors. Mailings have been sent to all TCI registered boat users, including a cover letter, a mooring data sheet, and mooring inspection guidelines. A few mooring data sheets have been returned to the town office. There is a delay with the Island Institute in the borrowing of the equipment needed to do the mapping and develop a mooring plan. It is suggested that perhaps the Town should buy their own equipment, which could also be used to map septic and wells.

**E. MAC Quarterly Workshop**

The Municipal Advisory Commission will meet on Saturday, September 15, 2007 to work on the budget process. Selectman Lief and Eric Dyer will set up a meeting, to take place by next Wednesday, with both Zone 1 and Zone 2 Fire Chiefs to discuss budget needs. Tom Watson is asked to volunteer with the meeting for input as a veteran firefighter.

**VII. Other Business**

- It is reported that the TCI Animal Control Officer has moved out of town. The Town Clerk will follow up on this report.
- It is suggested that the budget committee consider budgeting money to do needed road repairs for next year. The Road Commissioner suggests resurrecting the S.W. Cole Report, updating it, and using information for the budgeting process. MAC Member Jason Pickering and Road Commissioner Richard Beal will work on the roads part of the budget.
- It is brought to the attention of the Selectmen that we still have unregistered and non-exempted vehicles on our islands. It is suggested that the low speed vehicle proclamation be revisited, and that it would not be fair to enforce registration and exemption on one island, and not the other, as we are one town.  
Selectman Lief moves to appoint Richard Beal Chairman a committee on the vehicle proclamation. Aaron Gray seconds the motion. **Motion passes.**

**VIII. Adjournment: 11:07 A.M.**

Aaron Gray moves to adjourn the meeting. Dan Lief seconds the motion.  
**Motion passes.**

*The next scheduled Board of Selectmen's Meeting will take place on  
Tuesday, October 09, 2007 at Islesford.*

*Please note: The public is encouraged to attend.*