

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CORY R. ALLEY

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE McCORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON

Board of Selectmen's Meeting Minutes
November 12, 2019
Great Cranberry Island Community Center

Attendance:

Richard Beal, Chairman, BOS	Ben Sumner, Deputy Clerk
Florence Joy Sprague, BOS	Jason Barrett, Town Attorney
Cory Alley, BOS	Joanne Thormann
Denise McCormick, Town Clerk	Ingrid Gaither
James Fortune, Administrative Assistant	

I. Call to Order: 8:45am by Chairman Richard Beal.

II. Review / Sign Financial Warrants

Warrant #45	\$ 7,034.70
Warrant #46	\$ 53,141.18
Warrant #47	\$ 10,405.18
Warrant #48	\$ 1,618.56
Warrant #49	\$ 92,889.49
Total:	\$ 165,089.11

All warrants were signed by the Selectmen.

Florence Joy Sprague asks about mowing at Manset being billed weekly in September. James Fortune will follow up with the contractor.

III. Review/Approval of Meeting Minutes: October 8, 2019

Florence Joy Sprague moves to approve the October 8, 2019 Board of Selectmen's meeting minutes as written. Cory Alley seconds the motion. **Motion approved 3-0.**

IV. New Business

E. Update on Manset Projects (taken out of order)

James Fortune reports that drainage repairs at Manset are expected to be completed by the end of December. Richard Beal asks about actions that should be taken in anticipation of the Manset Bond maturing in 2023. Jason Barrett reports that the lender generally drives the completion process, but he will confirm with the municipal bond attorney on staff.

D. Town Office Project Update (taken out of order)

James Fortune reports that work is continuing on the Town Office. Richard Beal suggests an asphalt apron around the building entrance area be considered along with renovation of the Post Office work area for next year's budget. Cory Alley recommends a generator be included in the budget for the Town Office. General discussion of improving heat circulation in the Post office lobby.

C. Roadside Clearing GCI (taken out of order)

Richard Beal reads a letter and presents an exhibit from Janice A. Smith Murch expressing concerns about recent roadside trimming on GCI. General discussion. Cory Alley recommends trimming woody areas during the winter months.

B. Generator at Longfellow School (Broadband Back-Up System) (taken out of order)

General discussion of the failure of the Broadband generator at the Longfellow School during the two recent power outages. James Fortune reports that repairs have been made again and that Axiom will soon be performing a stress test on the system.

James Fortune reports on a paperwork issue involving licensing of the propane tanks for the generators. Acadia Fuel has requested verification of licensing before refueling the tanks. Denise McCormick advises that Axiom should be responsible

for any charges that might result if the tanks need to be replaced. Consensus of the Selectmen is to task Axiom to bring the tanks into compliance as soon as possible.

A. 2020 Municipal Budget

Dept. 51- Denise McCormick reports the Town Assessor has requested an increase to \$30,000.

Dept. 51- Discussion of Public Service Coordinator position. Richard Beal moves to make Account 51-24 a continuation account to allow surpluses to be carried over. Cory Alley seconds the motion. **Motion approved 3-0.**

Dept. 51- Consensus of the Selectmen is to raise the budgeted amount for the Public Service Coordinator to \$32,000.

Dept. 58- Cory Alley asks whether the Town Dock on Sutton Island is stable enough to support a winter float. James Fortune reports that requests for a winter float have been withdrawn, but a second summer float has been requested. Cory Alley recommends a dock inspection be completed before a second summer float is considered.

Dept. 52- Discussion of proposals for expanded summer law enforcement capacity. Richard Beal proposes, without objection, to include a budget request of \$125,000 in the Warrant.

Dept. 58- Discussion of liability insurance coverage for the winter float at GCI. No action taken.

Dept. 52- Consensus of the Selectmen is to increase the compensation and training budget for Harbor Masters by \$1,000 so that all Harbor Masters can be authorized to issue summons.

Dept. 54- James Fortune reports that he is awaiting an estimate on proposed security camera installations at the GCI and LCI Town Docks. Each site will need its own equipment due to line-of-sight issues between the docks. Florence Joy Sprague suggests security cameras at the Manset Dock be estimated also.

Dept. 54- Discussion of Town Roads. Cory Alley recommends that a damaged portion of Co-Op Road on Islesford be rebuilt. Discussion of various culvert issues. James Fortune to prepare estimates.

Dept. 56- Richard Beal recommends increasing donation to the Northeast Harbor Library to \$3,000.

V. Other Business

None.

VI. Executive Session: Attorney Consultation: 1 M.R.S.A. §405(6)(E)

Richard Beal moves, without objection, to go into Executive Session at 10:30am.

Richard Beal moves, without objection, to go back into Regular Session at 11:31am.

Chairman Richard Beal moves to authorize the Town Attorney to pursue an independent audit of the Axiom Technologies purchases and installations in order to provide a comprehensive report for grant funding purposes. Cory Alley seconds the motion. **Motion approved 3-0.**

Chairman Richard Beal asks for guidance from the Town Attorney regarding the Town's responsibilities in authorizing construction of underground public utilities. Jason Barrett advises that the Selectmen have the option under 35-(A) M.R.S.A. §2503(21)(D) to grant an exemption to the default Maine Department of Transportation standards provided that the Selectmen determine that one of the exceptions in the statute provisions applies. He recommends an independent review of the Broadband Project's underground installations to ensure public safety risks have been avoided. Richard Beal moves, without objection, to act in accordance with the Town Attorney's recommendation.

Chairman Richard Beal proposes, without dissent, to have a Warrant Article prepared for the 2020 Town Meeting to commence Eminent Domain proceedings against a portion of Carl Brooks' property (Map 16, Lot 5) abutting the westerly edge of Cranberry Road up to four feet in width westerly from the edge of the road.

VII. Audience Communication

None.

VIII. Adjournment

Richard Beal moves, without objection, to adjourn the meeting.

Meeting adjourned at 11:40am.