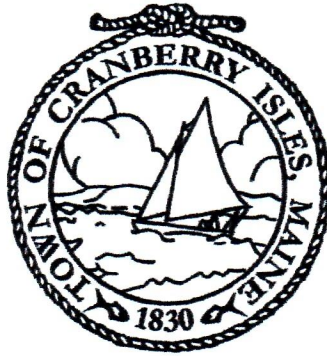


BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN
DANIEL S. LIEF
SALLY A. B. ROWAN

TOWN CLERK / TREASURER

DENISE Mc CORMICK



MUNICIPAL ADVISORY COMMISSION

M. DONALD, P. DONALD
E. HARRISON, L. PRATT, F. REECE
C. WHITE, K. WHITNEY

FACILITIES SUPERVISOR

ERIC DYER

MEETING NOTICE

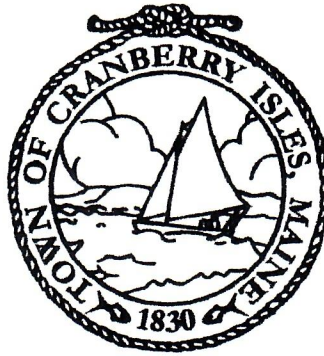
The Cranberry Isles Board of Selectmen will conduct a regular meeting on Tuesday, April 6th, 2010 at 8:45 AM at the Community Center on Great Cranberry Island.

AGENDA

- I. Call to Order
- II. Review / Approval of Previous Meeting Minutes (Feb. 2 & Mar. 8, 2010)
- III. Review / Signing Financial Warrants
- IV. Appointments
 - A. Constable LCI
 - B. Constable GCI
 - C. Harbor Committee (2011)
 - D. Harbor Committee (2013)
 - E. Harbor Committee (2013)
 - F. Harbor Committee Alternate (2011)
 - G. Harbor Committee Alternate (2011)
 - H. Local Health Officer
 - I. Animal Control Officer LCI
- V. Old Business
 - A. Roads
 - i. Maintenance and Repair Plan / Priorities
 - ii. Weight Limit Removal / Road Closure Policy
 - B. MARSH Lease
 - i. Demising of premises
 - ii. Multiple year Lease
 - C. Parking
 - D. TEPA Implementation
 - E. Islesford Transfer Station Fence Repair
 - F. EMR Solid Waste Contract
 - G. Vehicle Importation
- VI. New Business
 - A. Islesford Pier Extension Study
 - B. Recycling and Solid Waste Conference
 - C. Cranberry Rescue Violation
- VII. Other Business
- VIII. Audience Communications
- IX. Adjournment

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**Board of Selectmen's Meeting Minutes
April 06, 2010
Great Cranberry Island Community Center**

Attendance:

Richard Beal, Chairman BOS
Dan Lief, BOS
Sally Rowan, BOS
Eric Dyer, Facilities Supervisor
Denise McCormick, Town Clerk
Nanette Hadlock, Deputy Clerk
Eliza Greenman, Island Institute
Chris White, MAC
Karin Whitney, MAC
Malcolm Donald, MAC
Phil Whitney
Bill Dowling
Jeff Berzini
Bruce Komusin
Ed Gray

- I. Call to order:** 8:45 AM by Chairman Richard Beal.
The Board of Selectmen signs a state revised version of the school referendum to be held on June 08, 2010.
- II. Review / Approval of Previous Meeting Minutes (Feb. 2 & Mar. 8, 2010)**
The Deputy Clerk notes that the date on the February 02, 2010 BOS meeting minutes was printed as February 03, instead of the actual date of February 02, 2010. Dan Lief moves to accept the minutes for February 02, 2010 with the date correction, and to accept the minutes for March 08, 2010 as written. Sally Rowan seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**
- III. Review / Approval of Financial Warrants**
- | | |
|---------------|---------------------|
| Warrant # 13: | 4210.77 |
| Warrant # 14: | 4408.15 |
| Warrant # 15: | 31646.10 |
| Warrant # 16: | 5010.42 |
| Warrant # 17: | 109401.49 |
| Total: | \$ 154676.93 |
- All warrants were signed by the Selectmen.

IV. Appointments

A. Constable LCI

The Board of Selectmen appoints Richard Howland as constable for Little Cranberry Island, term to expire in 2011.

B. Constable GCI

The Board of Selectmen appoints Richard Beal as constable for Great Cranberry Island, term to expire in 2011.

C. Harbor Committee (2011)

The Board of Selectmen appoints Theodore Spurling, JR as Harbor Committee Member, term to expire in 2011.

D. Harbor Committee Member (2013)

The Board of Selectmen appoints William Dowling as Harbor Committee Member, term to expire in 2013.

E. Harbor Committee Member (2013)

The Board of Selectmen appoints Roy Hadlock as Harbor Committee Member, term to expire in 2013.

F. Harbor Committee Alternate (2011)

The Board of Selectmen appoints Nickolas Hadlock as Harbor Committee Alternate Member, term to expire in 2011.

G. Harbor Committee Alternate (2011)

The Board of Selectmen appoints Phil Whitney as Harbor Committee Alternate Member, term to expire in 2011.

H. Local Health Officer

The Board of Selectmen appoints Wanda Harmon Porter as Local Health Officer, term to expire in 2011.

I. Animal Control Officer

The Board of Selectmen appoints Allan McCormick as Animal Control Officer for Little Cranberry Island.

The Board of Selectmen also appoints the following positions:

Harbormaster LCI (2011): Bruce Fernald

Harbormaster GCI (2011): Norman Sanborn, II

Planning Board Member (2013): Michael Westphal

Board of Appeals Member (2013): Beverly Sanborn

Emergency Preparedness Agent (2011): Sally Rowan

V. Old Business

A. Roads

ii. Weight Limit Removal / Road Closure Policy

The Facilities Supervisor recommends lifting the weight limit on town roads for 2010.

Richard Beal moves to lift the weight limit on town roads. Dan Lief seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**

Richard Beal suggests that a policy be created for spring road closures to include adequate notice and maximum flexibility for the Board of Selectmen.

i. Maintenance and Repair Plan / Priorities

The Facilities Supervisor suggests that the scope of roadwork originally planned for Islesford and Great Cranberry may need to be

changed due to amended funds allocated by the voters (capital projects reduced from the recommended \$250,000 to \$130,000) and to provide guidance to Civil Engineering Services as to what our priorities are. Estimates for reclamation and ditching are in and the projects need to be bid out. As for asphalt, Tim Ring and Sunrise materials will be out within the week to look at road conditions before quotes will be available. For culverts, \$15,000 was approved by voters, \$15,000 for engineering purposes, and \$14,000 for maintenance. The Board of Selectmen urge the Facilities Supervisor to proceed with bid documents for reclamation and ditching, as well as to take action with pot hole repair and culverts that are in immediate need of repair on both Great Cranberry and Islesford, as well as to seek quotes for Harding Point Road, The Lane, and Dog Point Road. In reference to tree trimming at Great Cranberry, some audience members voiced concern about brush left in the ditches, and the lack of professionalism at trimming many of the trees on private property. Cost for tree trimming at Great Cranberry was billed at \$3,480. The Facilities Supervisor will follow through with the contractor in reference to clean up.

B. MARSH Lease

i. Demising of the premises

Marsh USA, tenants at the Manset Facility, wish to use less of the building currently occupied by them in return for a reduced lease fee. Dan Lief suggests that a member of the Municipal Advisory Commission work on the Marsh lease with the Facilities Supervisor. Malcolm Donald agrees to take on this project. A list of issues with the lease that must be dealt with and a look at the current real estate market for the property will be addressed and a report to the Selectmen is expected for the May BOS meeting.

ii. Multiple year lease

Marsh also wishes to enter into a multi-year lease with Town Of Cranberry Isles. Multi-year leases must be approved by the voters. The Facilities Supervisor will make a courtesy call to Marsh informing them that the current lease is being addressed.

C. Parking

Parking applications for 2010 have been mailed and are due by April 16, 2010. Changes to the parking policy have been made this year due to the shortened season by Cranberry Cove from Manset. The Manset, Joy, and Northeast Harbor lots will be open from May 15 through October 15 as usual. However, ferry service to Manset is being curtailed and will only be available from May 28 through September 26. To address this change in schedule while providing parking services fairly and with as little inconvenience as possible, the following schedule and policy changes have been implemented:

May 15 – May 27, unreserved parking when parking in any spot in Manset, Northeast Harbor or the Joy Lot is allowed as long as your vehicle has a NEH or Manset parking sticker attached. Joy lot stickers are only valid for parking in the Joy Lot regardless of the date.

May 28 – Sept. 26, reserved parking, vehicles must be parked in their assigned spot in the assigned parking lot.

Sept. 27 - Oct. 15, unreserved parking when parking in any spot in Manset, Northeast Harbor or the Joy Lot is allowed as long as your vehicle has a NEH or Manset parking sticker attached. Joy lot stickers are only valid for parking in the Joy Lot regardless of the date.

During all dates a valid parking sticker must be displayed on your vehicle to park in any town lot.

Ed Gray suggests that a policy for storing of boats and floats at the Manset Facility needs to be created. The Municipal Advisory Commission is asked to address this need and report to the Selectmen at the May Board meeting. Ed Gray is willing to help with this.

It is suggested from the audience that it may be possible for Town Of Cranberry Isles to work with the Town of Southwest Harbor and possibly the Cranberry Isles Fishermen's Co-Op on a shared dock facility for the Manset property. Some voice concern over sharing the dock with any other entities as the current facility belongs to and is governed by TCI.

The Town of Southwest Harbor has sent a letter, dated April 02, 2010, to the TCI Board of Selectmen inviting the Boards of Selectmen and Town Council of the member communities of the League of Towns to have an informal discussion on areas the Towns could work together to share or consolidate services. TCI Board of Selectmen is interested in attending and the Town Clerk will write a letter in response on behalf of our selectmen.

It is also suggested that it may be advantageous for a member of our Board of Selectmen to serve as League of Towns Representative for Cranberry Isles, in order to meet and brainstorm with other town managers and Selectmen of member towns.

D. TEPA Implementation

Work is complete on the Great Cranberry barge ramp and work on the new ramp at Islesford is expected to start very soon. Dan Lief gives permission for the storage of staging needed for the project on Islesford Dock Restaurant (IDR) property as long as it does not interfere with the launching of IDR floats.

The dolphin piles beside IDR are a priority as continued damage from barges to the IDR dock is occurring. It is suggested that cameras be installed at the town barge ramps and docks to insure responsibility is taken for damages incurred and to protect liability for the town. This might also reduce vandalism and theft from our dock facilities.

Richard Beal moves to (1) install recording devices (cameras), and they're not too expensive, (2) to request anyone landing send a certificate of insurance, and (3) we be cognizant based on those cameras of damage to the dock and those damages be repaired out of the ramp reserve funds and the Town then follow through, whether through the office or our attorney, with whoever did the damage since we will have cameras in place, and recover those funds. Sally Rowan seconds the motion, with a unanimous vote by Dan Lief. **Motion passes.**

It is suggested that the cameras be attached to the internet so that others can view what's going on as a point of curiosity, and for the cameras to be placed remotely so as not to be tampered with. Dan Lief volunteers to work on this subject with the Facilities Supervisor. Mr. Lief also suggests that the Town make it widely known that the cameras are in place and that offenders will be dealt with.

VI. New Business (taken out of order)

C. Cranberry Rescue Violation (taken out of order)

A Cranberry Isles EMT responded to four incidents in the past year without a license. Legal paperwork has been filed by the state and the Town Attorney is involved. Of particular importance is the fact that legally, an unlicensed individual may not use Cranberry Isles rescue equipment without the proper licensing. There is one licensed first responder and one licensed EMT on Great Cranberry Island. At the present time there are no licensed First Responders or EMT's on Islesford.

A. Islesford Pier Extension Study

Dan Lief moves to bring Kleinschmidt Associates in to study the extension of the municipal dock at Little Cranberry Island Dock. Richard Beal seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**

V. Old Business (taken out of order)

F. EMR Solid Waste Contract

The Board of Selectmen signs a solid waste contract with EMR. The contract shall be for five years beginning July 01, 2009 and ending June 30, 2014.

G. Vehicle Importation

The Town Clerk has created a letter to be sent to violators of the vehicle waste disposal fee ordinance. If the violator does not respond within two weeks, the names will be turned over to the constables. There is a \$700.00 fine for non-compliance to the vehicle waste disposal fee ordinance. Selectmen Lief will work with the town clerk to help ensure importation fees are paid on new vehicles to the island.

The Facilities Supervisor is asked to coordinate a junk car removal as soon as possible.

VI. Other Business

- The Board of Selectmen signs a letter to the Town of Mount Desert Harbor Committee in reference to docking privileges for the new commuter service.
- The Board of Selectmen signs a thank you letter to Senator Dennis Damon for helping to arrange increased funding for our new commuter service.
- The Board of Selectmen signs a thank you letter to Barbara Donovan, Director, Transportation Planning Division, Maine Department of Transportation, for her assistance in helping to arrange increased funding for our new commuter service.
- The Board of Selectmen sign a registration refund allocation certification for fiscal year 2010. The amount of the refund is \$4,752.75 based on fiscal year 2009 registrations and will be used only for the maintenance and improvement of public roads.
- The Board of Selectmen signs a contract with Brewer Fence Company for the installation of a new swing gate for the Islesford Transfer Station. The cost for the new gate is \$4620.82.

VII. Audience Communications

None at this time.

VIII. Adjournment: 11:04 A.M.

Dan Lief moves to adjourn the meeting. Richard Beal seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**