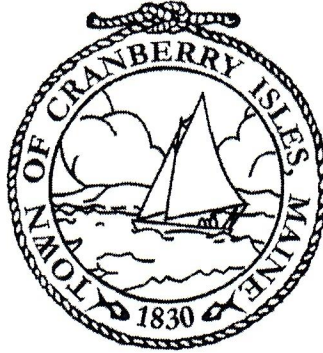


BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN

DANIEL S. LIEF

SALLY A. B. ROWAN



MUNICIPAL ADVISORY COMMISSION

M. DONALD, P. DONALD

E. HARRISON, L. PRATT, F. REECE

C. WHITE, K. WHITNEY

TOWN CLERK / TREASURER

DENISE Mc CORMICK

FACILITIES SUPERVISOR

ERIC DYER

MEETING NOTICE

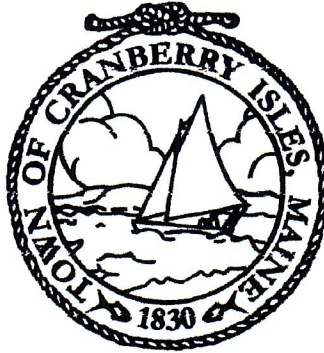
The Cranberry Isles Board of Selectmen will conduct a regular meeting on Tuesday, August 3rd, 2010 at 8:30 AM at the Neighborhood House on Little Cranberry Island.

AGENDA

- I. Call to Order
- II. Review / Approval of Previous Meeting Minutes
- III. Review / Signing Financial Warrants
- IV. Old Business
 - A. Emergency Response Corps Update
 - B. Roads
 - i. Great Cranberry Reclamation & Road Work – Selection of Preferred Bidder
 - ii. Islesford Pothole Repair Update
 - C. Longfellow School – Selection of Preferred Bidder
 - D. TEPA Implementation
 - i. Dolphin Pile Placement Update
 - ii. Manset Work Update
 - E. Approval of Proposed Shoreland Zoning Changes
 - F. Approval of Special Town Meeting Warrant
- V. New Business
 - A. APSI Meeting Report
 - B. National Electrical Manufacturers Association
 - C. Manset Harbor Master Position
 - D. GCI Harbor Mapping Opportunity
 - E. Contract for Disposal of Septic Sludge
 - F. Tax Bill Addresses
- VI. Other Business
- VII. Audience Communications
- VIII. Executive Session: Solid Waste Contract, 1 M.R.S.A. § 405(6)(D)
- IX. Adjournment

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**Board of Selectmen's Meeting Minutes
August 03, 2010
Islesford Neighborhood House**

Attendance:

Richard Beal, Chairman, BOS
Dan Lief, BOS
Sally Rowan, BOS
Eric Dyer, Facilities Supervisor
Denise McCormick, Town Clerk
Nanette Hadlock, Deputy Clerk
Eliza Greenman, Island Institute
Malcolm Donald, MAC
Jeff Berzinis
Carl Brooks
Phil Whitney
Jack Miller
Marci Lief
Emily Axelrod
Clayton Oliver
Cynthia Lief
Greg Theriault
Kate Fernald
Johnna Newell
Jan Moss
Elizabeth Selim
Evelyn Boxley
Jim Kehoe
Jennifer Westphal
Michael Westphal
David Weibel
Ben Moss
Paul Liebow

I. Call to Order: 8:30 AM by Chairman Richard Beal.

II. Review / Approval of Previous Meeting Minutes

Sally Rowan moves to approve the July 07, 2010 Board of Selectmen's Meeting Minutes as written. Dan Lief seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

III. Review / Signing Financial Warrants

Warrant #33: 5858.74

Warrant #34: 5677.66

Warrant #35: 14852.08

Warrant #36: 192207.55

Total: \$ 218596.03

All warrants were signed by the Selectmen.

V. New Business (taken out of order)

E. Contract for Disposal of Septic Sludge (taken out of order)

The Board of Selectmen sign a contract for disposal of septic sludge generated within the borders of the Town Of Cranberry Isles.

VII. (taken out of order) Audience Communications

- Evelyn Boxley reports that on August 28th, a two day ambulance driving course will be offered in Northeast Harbor. To date, no one at Cranberry Isles has completed the course which legally allows an individual to drive our town ambulances. If anyone is willing to take the course, please contact Evelyn Boxley.

IV. Old Business

A. Emergency Response Corps Update

- Ms. Boxley also reports that there will be a CPR / AED course at Islesford Neighborhood House on August 08, 2010.
- GCI Resident Paul Liebow asks if the Town is willing to support a system of training for emergency services. The Board of Selectmen assures that the answer is yes; training for EMT's and First Responders has been paid for in the past with town funds, and another course is in the works for this winter. Dan Lief reports that there is an opportunity for the Town to retain a fellow through Americorps and Goodwill Industries. This fellow's role would be to assist small towns with EMS and Fire related issues. The cost of the program is \$18,000, of which the Town would pay \$8,000. This item is expected to appear on the warrant for a Special Town Meeting in August. The Deputy Clerk has requested rosters for both EMS and Fire Department to be filed at the Town Office. Current rosters on file are outdated.

VII. (taken out of order and revisited) Audience Communications

- Several Great Cranberry Island Residents are at today's meeting to express concern over recent occurrences on their island. Reports of driving under the influence, driving on and creating damage to private property, and excessive noise at the Town Dock area. Some GCI Residents have spoken with Hancock County Sheriff's Department. The Sherriff's Department recommends that a protection order be filed, a summons to be written by the Town Constable, or to hire off-duty Sheriff Deputies to patrol the island. No official complaints have been filed as residents claim fear of retribution. Dan Lief suggests that a group of concerned residents meet with the Selectmen after today's meeting to write a formal

complaint to be submitted to the Hancock County Sheriff's Department. Recently Selectmen have discussed the installation of security cameras at Town docks and barge ramps. Selectman Beal will take care of installation of a security camera at Great Cranberry Island Town Dock as soon as possible. Richard Beal is willing to set up a meeting with concerned residents and the Sheriff's Department.

IV. Old Business (revisited)

B. Roads

One bid was received for GCI reclamation and roadwork. The bid was received from John Goodwin in the amount of \$103,718. Roads to be receiving work under this project are Jimmy's Point Road, Heliker Road, and the gravel section of Harding Point Road. Richard Beal moves to accept the bid from John Goodwin for \$103,718. Sally Rowan seconds the motion, with a unanimous vote by Dan Lief. **Motion passes.**

Dan Lief recommends that the Selectman come up with a town policy dealing with bids. Dan Lief moves to waiver the bond requirement for John Goodwin for the GCI reclamation and roadwork project. Richard Beal seconds the motion, with a unanimous vote by Sally Rowan. **Motion passes.**

Dan Lief reports that Gray Enterprises has assigned the solid waste disposal contract to Southwest Boat and Marine Services. The Board of Selectmen is prepared to consent to the contract assignment. This item is tabled until Southwest Boat has a chance to speak with his attorney regarding section E, subsection 2 of the consent agreement. This is expected to appear on the agenda for a special Board of Selectmen's meeting later this month.

A request from an Islesford resident is received for asking the drivers of the trash trucks to please drive slowly through town.

Dan Lief wishes to express a formal thank you to the Gray Family for over twenty years of good quality service to our Town.

V. New Business (taken out of order)

B. National Electrical Manufacturers Association (taken out of order)

Selectman Beal reports that the National Electrical Manufacturers Association is trying to put together a program nationwide for the free removal of mercury light bulbs. More information is expected on this program in the future.

IV. Old Business (revisited)

B. Roads

ii. Islesford Pothole Repair Update

Not discussed.

C. Longfellow School – Selection of Preferred Bidder

One bid was received for Longfellow School window replacement from R. L. White & Son, a company which is lead paint certified. Richard Beal moves that the letter from the bidder about lead based paint certification be made part of the contract. The amount of the bid submitted was \$42975; Item one, labor costs are \$20,620; materials without windows are \$3125; and the windows themselves (Anderson) are \$19,230. \$35000 was budgeted and approved for the project. According to Dan Lief, the Superintendent of Schools has expressed a willingness to find up to \$3000 from school's budget elsewhere. Some of the extra funds needed could be authorized from the Selectmen's contingency fund. The Facilities Supervisor will discuss lowering the cost of the project with the School Board by possibly postponing a small part of the work. The School Board is requested to reduce the cost of the project as a condition of the Selectmen's approval. Richard Beal moves that items one, two and three of this proposal be accepted in the

amount of \$42975 with a promise that we will work with the school board to reduce costs and find the rest of the money we need. Dan Lief seconds the motion, with a unanimous vote by Sally Rowan.

Motion passes.

The Board of Selectmen will hold a special selectmen's meeting on August 16, 2010 at 8:30 AM at Great Cranberry Island.

D. TEPA Implementation

i. Dolphin Pile Placement Update

Pile drivers are expected to be at Islesford on Monday to install a dolphin pile near the Islesford barge ramp.

ii. Manset Work Update

The Town is waiting on final work to be completed by our contractor. Summer workload for marine contractors is holding up progress at this time. Final work includes minor

details to be completed.

E. Approval of Shoreland Zoning Changes

The Board of Selectmen wish for the Planning Board to hold two public hearings on updated shoreland zoning changes, one on Islesford and one on Great Cranberry Island. The Selectmen advise the Planning Board to hold these meetings during the month of August while many residents are still on the island. It is requested that the proposed changes be submitted to Richard Hill to be placed on the municipal website, along with the changes proposed to the zoning map.

VI. New Business (revisited)

A. APSI Meeting

On July 29, 2010, the fortieth annual meeting of the Association for the Preservation of Sutton Island was held at the home of Hartley Rogers on Sutton

Island. Selectman Beal, Facilities Supervisor Eric Dyer, and Deputy Clerk Nan Hadlock attended. Outgoing President Rob Fernald chaired the meeting. Items discussed were repairs made to the path from the Town Dock, receiving mail, hunting on private property, vehicle use on Sutton Island, and privacy issues. The Wigutow Family, who owns property near the Sutton Island Town Dock, wishes to place a private property sign on the dock. Dan Lief will check with the town attorney in reference to such a posting. Sutton Island residents wish to have more chips for the pathway. Incoming president for APSI is John Nevius.

B. National Electrical Manufacturers Association

Previously discussed.

F. Tax Bill Addresses (taken out of order)

Selectman Beal requests that RJD Appraisal place physical addresses in the Trio system so that the physical address will show up on the tax bills along with the mailing addresses. The Town Clerk has requested this in the past and it has not been accomplished. The Town Clerk will write a letter of request to RJD Appraisal for the Board of Selectmen to sign.

VII. Other Business

- Selectman Beal and Selectwoman Rowan sign the certification for the Urban – Rural Initiative Program. Funds received from this program will be used only for capital improvements to local roads and/or State Aid Minor Collector roads. It is estimated that the municipality will receive \$8508 for the fiscal year beginning July 1, 2010.

- Selectman Lief reported on the status of teacher Donna Isaacs who was injured in an accident on a school trip. Citing difficulties with the insurance, the lack of an HR department within the town, legal defense for the town, and other considerations Selectman Lief requests that \$5,000 be taken from contingency to help pay legal fees for the Isaacs. They have been in contact with the Town's legal firm, Eaton Peabody. The Town Clerk states that Eaton Peabody would need consent from the Town to represent the Isaacs and for the Town to waive any future conflict of interest if they do. An opinion, dated August 02, 2010 has been received by the Town Clerk and two Selectmen from Matt Worthen of Eaton Peabody on this matter, which is on file at the Town Office. Carl Brooks suggests that Maine Municipal Association may have the resources to help with this. Differing opinions are expressed on whether the teachers are actually under the purview of the Selectmen, or if this is the responsibility of the School Department. Selectman Beal shares his unwillingness to sign an agreement to waive any conflict of interest and allow the Town's attorney to represent the Isaacs at this time. Both support for the Isaacs and providing them legal assistance as well as concern over the chance of a conflict of interest are expressed by the audience.
- Dan Lief presents a written formal resignation as a member of the Board of Selectmen, dated August 03, 2010.
Richard Beal motions to accept Dan Lief's resignation effective immediately.
Sally Rowan seconds the motion. **Motion passes.**

VI. New Business (revisited)

C. Manset Harbormaster Position

Concern is expressed over the lack of enforcement at the Cranberry Isles Town Dock at Manset. At the last Harbor Committee meeting, the members made a recommendation to the Selectmen to authorize hiring an individual with expertise; Dennis Dever of Southwest Harbor is highly recommended, to enforce tie up limits at the Manset Cranberry Dock.

Richard Beal moves to authorize taking one thousand dollars out of harbor management funds for Manset Harbormaster and for them to go forward with Mr. Dever to see if he'll take the job as harbormaster. Sally Rowan seconds the motion. **Motion passes.**

Currently there is no policy intact for who is eligible to acquire a boat sticker for Manset.

The Harbor Committee set a four hour limit for tie up at the Manset Cranberry Dock. If an individual needs a longer time for tie up, he or she may ask for an extension from the harbormaster.

D. GCI Harbor Mapping Opportunity

Not discussed.

E. Contract for Disposal of Septic Sludge

Previously discussed.

F. Tax Bill Addresses

Previously discussed.

VII. Audience Communications

- An Islesford Resident asks what will be on the warrant for the Special Town Meeting scheduled for this month. Items so far are:
 - i. Town acquisition of the Emma Spurling Cemetery Trust
 - ii. Proposed TCI Comprehensive Plan

- iii. Election of a Selectman to expire in 2011
- Some Islesford Residents have requested that signs be placed at Town docks in reference to safety issues of swimming and riding bicycles on the docks.

VIII. Executive Session

None requested at this time.

IX. Adjournment: 12:15 PM

Sally Rowan moves to adjourn the meeting. Richard Beal seconds the motion.

Motion passes.