

Town of Cranberry Isles, Maine

Official Website

cranberryisles.com islesford.com islandinstitute.org

June 5, 2012

MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a regular meeting on Tuesday, June 5, 2012 starting at 8:45 A.M.

at the Cranberry Community Center on Great Cranberry Island

AGENDA

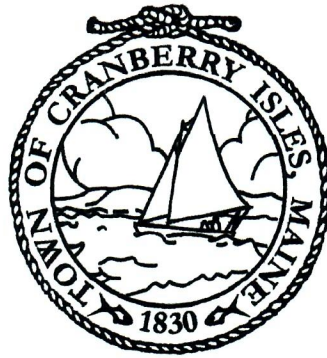
- I. Call to Order
- II. Review / Approval of Previous Meeting Minutes
- III. Review / Signing Financial Warrant
 - A. Treasurer's Request for Petty Cash
- IV. New Business
 - A. Letter from Southwest Boat Re: April 13, 2012 BOS Minutes
 - B. Discussion with State Rep. Brian Langley
 - C. Guaranteed Annual Tonnage (GAT) Trading Application with MRC
 - D. Hospice Regatta (Use of Town Dock)
 - E. GCI Firehouse Lease
 - F. Manset Property Boundary Encroachment
- V. Other Business
- VI. Audience Communications
- VII. Adjournment

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BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN
PHIL A. WHITNEY
CHRISTOPHER L. HATHAWAY



MUNICIPAL ADVISORY COMMISSION

M. DONALD, J. AMUSO
R. AXELROD, K. DAMON, C. DUGGAN
J. BERZINIS, K. WHITNEY

TOWN CLERK / TREASURER

DENISE Mc CORMICK

ADMINISTRATIVE ASSISTANT TO BOS

JAMES FORTUNE

**Board of Selectmen's Meeting
June 05, 2012
Great Cranberry Island Community Center**

Attendance:

Richard Beal, Chairman, BOS
Christopher Hathaway, BOS
Phil Whitney, BOS
James Fortune, Administrative Assistant
Denise McCormick, Town Clerk
Nanette Hadlock, Deputy Clerk
Malcolm Donald, MAC
Andy Mitchell, Acadia National Park
Ilene Richards
Sarah Newell
Ruth Westphal
Paul Parady
Senator Brian Langley

I. Call to Order: 8:45 A.M. by Chairman Richard Beal. Review / Approval of Previous Meeting Minutes

Phil Whitney moves to approve the Board of Selectmen's meeting minutes from May 01, 2012 as written. Chris Hathaway seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

II. Review / Financial Warrant

Warrant # 22:	4,342.24	
Warrant # 23:	5,388.14	
Warrant # 24:	31,696.79	(school)
Warrant # 25:	140,442.00	(roads project)
Warrant # 26:	61,339.45	
Total:	\$ 243,208.53	

Eileen Richards conveys the following information on behalf of the Cranberry Isles Postal Employees:

"The recent new of the Postal Service's proposal to reduce hours at smaller Post Offices has sparked a multitude of questions and concerns from residents and friends of Cranberry alike. The Cranberry Isles Post Office and the Islesford Post Office are slated to have window hours reduced from eight to four hours per day. This proposal is due to be implemented on September 30, 2014 at which time they will be

considered Managed Postal Facilities with a non-career Postmaster Relief staffing the facility. There are still many questions to be answered as we make our way through this change but please rest assured that Joy, Amy, Eileen and Eva will endeavor to keep you up to date with latest news. Again, there is no proposal to close our Postal facilities. The proposal is to reduce hours of operation and remove the expense of staffing the facilities with the Postmasters.”

A. Treasurer’s Request for Petty Cash

The Board of Selectmen approves a request from the Town Treasurer to increase the petty cash drawer balance to \$100, up from \$50, the current limit. This increase would be during the month of May through October of each year during a high volume of cash transactions in order to make change when people pay with large bills. The “off season” balance will remain at \$50.

All financial warrants were signed by the Board of Selectmen.

III. New Business

A. Letter from Southwest Boat Re: April 13, 2012 BOS Minutes

Regarding an April 24, 2012 email from Adele Berzinis of Southwest Boat, further changes were requested for the April 03 Board of Selectmen’s meeting minutes:

- Section V, New Business, Subsection B reads: “There is also a CPI increase that was added in for the new increase of \$13000.” Mrs. Berzinis would like the sentence to clarify the fact that the CPI increase was \$2700 which is part of the total increase of \$13,000.
- Section V, New Business, Subsection B reads: “The Selectmen, on January 27, 2012, agreed to a new price going forward of \$61,000 per year.” Mrs. Berzinis would like to clarify that the price agreed upon for the next three years is \$60,500.

Richard Beal moves to make the amendments suggested to the April 13, 2012 BOS meeting minutes. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

C. Guaranteed Annual Tonnage (GAT) Trading Application with MRC (taken out of order)

Town of Cranberry Isles elects to participate in the Guaranteed Annual Tonnage trading period announce by the Municipal Review Committee and requests to change the guaranteed annual tonnage from 130 tons to decrease to 60 tons.

Richard Beal moves to accept the new contract to reduce to under sixty tons. Phil Whitney seconds the motion, with a unanimous vote by Chris Hathaway. **Motion passes.**

D. Hospice Regatta (Use of Town Dock)

Selectman Beal has received a letter dated May 22, 2012 from Thelma Beal, President of the Hospice Volunteers of Hancock County. The letter requests use of two docks, Islesford and Great Cranberry for the annual High Card event, part of the Hospice Regatta to be held this year on Saturday, July 14.

Phil Whitney moves to let Hospice use two docks. Chris Hathaway seconds the motion, with Richard Beal abstaining. **Motion passes.**

E. GCI Firehouse Lease

The Board of Selectmen signs a fifty year lease with the Cranberry Isles Volunteer Fire Club for use of the GCI firehouse and all fire suppression equipment. The cost of the lease is \$1.00.

F. Manset Property Boundary Encroachment

No further updates are available at this time regarding the Hyers' fence on TCI property at Manset. The fence has not been removed and the deadline set by the Town Attorney has passed (May 31, 2012). The Town Clerk has emailed the Town Attorney requesting what the next step would be for TCI regarding this matter.

IV. Other Business

- Andy Mitchell, Fire Management Officer for Acadia National Park (ANP) speaks at today's meeting of the planning process initiated by the National Park Service to address the extremely high fuel loads and the threat posed by wildfire at Baker Island. A hazardous fuels reduction project is to be implemented during mid-June 2012. The purpose is to clear and thin forest immediately adjacent to the historic structures so they would have an increased chance of surviving a wildfire. Vegetation immediately adjacent to the structures would be cleared, and vegetation up to 300 feet away would be thinned to reduce the fire hazard. ANP has partnered with the University of Maine to conduct a forest survey and mark applicable treatment boundaries. In addition, Acadia park staff members are exploring partnership opportunities related to using the wood generated by the project and determining how best to treat cut tree limbs, though piling and burning appears to be the most viable option at this time. Questions and written comments on this proposal should be directed to:

Andy Mitchell, Fire Management Officer
288-8780

andymitchell@nps.gov

or

Fred Mason, Fuels and Fire Operations Specialist
288-8783

fred_mason@nps.gov

Richard Beal moves to have the Fuels Reduction document put on the Town website and to also mention the park tours that will begin on June 18. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Phil Whitney reports that the Great Cranberry Historical Society is planning a trip to Baker Island on July 12 when all the buildings will be open to visit. The number of attendees on this trip will be limited to 60.

- The Board of Selectmen signs approval for a change order for rebase of the lower section of Main Street at Islesford. Total increase to the contract for this change order is \$ 9,000.
- It is stressed that any materials stored at Town gravel pits are not available for private use.
- Recent legislative changes have reduced general assistance limits by 10%. The General Assistant ordinance is signed by the Board of Selectmen to reflect these changes.

- Marsh & McLennan Companies has requested to exercise their renewal option for the lease at TCI Manset Facility. The current rent of \$2,333.12 per month will remain the same through August 31, 2012, and will be adjusted beginning September 01, 2012 to \$2,396.15, which represents the 2.7% increase in CPI. The renewal term will expire on August 31, 2013. Richard Beal signs the addendum on behalf of the Board.
- Sand Beach Road construction at Islesford is complete, and the fine grading in preparation for paving has been done by Ring's Paving. Goodwin's has one small area of drainage that will be fine graded and loamed / seeded before paving takes place. All indications are that the project is going well and construction quality is excellent. All work is to be completed by June 08.
- Julia Noordyk of the Maine Coastal Program has sent an email dated May 23, 2012 to James Fortune. The Maine Coastal Program is currently working on a Coastal Public Access Guide for Maine that includes sites along the entire coastal zone. The guide will aimed at Maine residents and visitors and contain information on coastal access that is not always highly advertised. More research is needed in regard to the sites listed for Cranberry Isles. Phil Whitney will help with the Great Cranberry access sites and Chris Hathaway will help with the Islesford sites.
- Tax bills are expected to be mailed out the last week of June.
- The Tax Collector will check on the status of removing liens on the Charlene Allen property and the Fred Hawes property.
- The Code Enforcement Officer has forwarded an email to the Town from Len Lisewsky, dated May 14, 2012. Mr. Lisewsky is considering buying a house on Shore Road in Manset and is asking permission to use TCI's boat ramp to launch his kayak 4 or 5 times a summer. The Board of Selectmen grants permission for this use.
- Richard Beal moves that he be granted up to \$1,000 from the Selectmen's contingency fund to work with a contractor to design a new toilet system for Great Cranberry Island Public Restrooms. Phil Whitney seconds the motion with a unanimous vote by Chris Hathaway. **Motion passes.**
- Richard Beal will work with Dale Worthen to get the findings of the Sutton Island roads research in a form to present to Sutton Island residents. No new updates are available at this time.
- In an email from James Fortune, dated June 01, 2012, to the BOS, the subject of the triangle at the Parrish residence and the need for new gravel in the triangle at the intersection of Main Street and Cross Road is discussed. Mr. Parrish is not interested in having the Town do anything there since the triangle is part of his property. Mr. Parrish has offered via Selectman Hathaway to sell the Town the land within the triangle for \$2,500 so that we could accomplish what we want to do there. This offer would require voter approval at a Town meeting. The Town already has jurisdiction on Town roads by right of way that extends 16 feet from the centerline of a Town owned road.
Richard Beal moves to fix the road at the triangle near Parrish's on Islesford. Phil Whitney seconds the motion, with Chris Hathaway abstaining from the vote.

Motion passes.

V. New Business (revisited)

B. Discussion with Senator Brian Langley

The Board of Selectmen welcomes Senator Brian Langley and Paul Parady to today's meeting.

VIII. Adjournment: 11:12 A.M.

Phil Whitney moves to adjourn the meeting. Richard Beal seconds the motion, with a unanimous vote by Chris Hathaway. **Motion passes.**