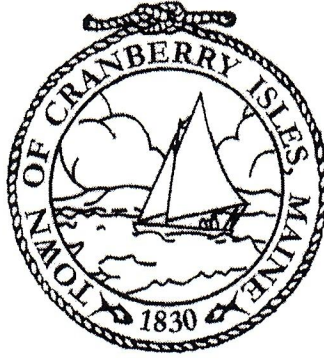


BOARD OF SELECTMEN  
RICHARD BEAL, CHAIRMAN  
CHRISTOPHER L. HATHAWAY  
PHIL WHITNEY

TOWN CLERK / TREASURER  
DENISE Mc CORMICK



MUNICIPAL ADVISORY COMMISSION

R. AXELROD, M. DONALD  
K. WHITNEY, J. BERZINIS  
C. DUGGAN, C. CHAPLIN, K. DAMON

ADMINISTRATIVE ASSISTANT

TO THE SELECTMEN  
JAMES FORTUNE

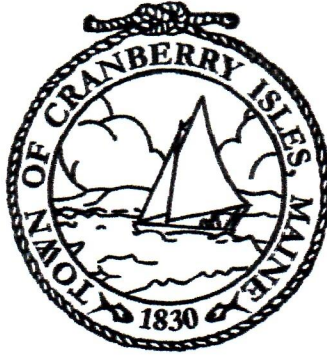
## MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a special meeting on  
Wednesday, March 23, 2011 starting at 8:45 A.M.  
at the Cranberry Community Center on Great Cranberry Island.

## AGENDA

- I. Call to Order
- II. Election of Board Chairman
- III. Review / Approval of Previous Meeting Minutes (February 1, and February 24)
- IV. Review / Signing Financial Warrants
- V. Appointments
  - A. Constables for LCI and GCI (1 year term)
  - B. Health Officer (one year term)
  - C. Harbor Masters for LCI and GCI (one year term)
  - D. Harbor Committee (3 appointments-one 1 year term, two 2 year terms)
  - E. Harbor Committee Alternates for LCI and GCI (2 appointments-one year term)
  - F. Planning Board (4 appointments-3 year term)
  - G. Board of Appeals (3 appointments-3 year term)
  - H. Board of Assessment Review (3 appointments-one year term)
  - I. Shellfish Warden (1 appointment-one year term)
- VI. New Business
  - A. Discuss proposal by tour boat operator Andrew Keblinsky to rent space at the Manset Dock for Downeast Sailing Adventures, LLC.
  - B. Renew Custodial Service Contracts for Manset and GCI Restrooms
  - C. Spring Road Closings
  - D. Coordination and Assistance with the Municipal Advisory Committee for the town offices relocation
  - E. Analysis of snow plowing costs for GCI vs. LCI
  - F. Review and approve letter for committee appointments that expire April 2011
- VII. Other Business
- VIII. Audience Communications
- IX. Adjournment

BOARD OF  
SELECTMEN  
RICHARD F. BEAL,  
CHAIRMAN  
PHIL A. WHITNEY  
CHRISTOPHER L.  
HATHAWAY



MUNICIPAL  
ADMINISTRATIVE  
M. DONALD, C.  
CHAIRMAN  
R. AXELROD, K.  
DAMON C. DESSANE  
J. BERZINIS, K.  
MEMBERS

TOWN CLERK /  
ADMINISTRATIVE  
DENISE Mc CORMICK

ADMINISTRATIVE  
ASSISTANT  
JAMES FORTUNE

**Board of Selectmen's Meeting Minutes**  
**March 23, 2011**  
**Great Cranberry Island Community Center**

**Attendance:**

Richard Beal, BOS  
Christopher Hathaway, BOS  
Phil Whitney, BOS  
James Fortune, Administrative Assistant  
Nanette Hadlock, Deputy Clerk  
Jeff Berzinis, MAC  
Karin Whitney, MAC  
Bruce Komusin  
Steve Kablinsky, Downeast Sailing Adventures, LLC

**I. Call to Order:** 8:48 A.M. by Selectman Richard Beal.

**II. Election of Board Chairman**

Richard Beal nominates Phil Whitney. Phil Whitney respectfully declines.

Richard Beal asks Chris Hathaway if he would be interested in serving as Board chairman. Chris Hathaway declines.

Phil Whitney states that no matter who is chosen as Chairman, he would like to see all three Selectmen share the work load evenly.

Phil Whitney nominates Richard Beal as Board of Selectmen Chairman. Richard Beal agrees to serve as Board Chairman for at least one more year.

Phil Whitney moves to nominate Richard Beal as Board of Selectmen Chairman. Chris Hathaway seconds the motion, with Richard Beal abstaining. **Motion passes.**

**III. Review / Approval of Previous Meeting Minutes (February 1, and February 24)**

Phil Whitney moves to approve the February 01, 2011 Board of Selectmen meeting minutes as written. Chris Hathaway seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

Phil Whitney moves to approve the February 24, 2011 Board of Selectmen's meeting minutes as written. Chris Hathaway seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

A brief meeting took place after the annual town meeting on March 14, 2011. Minutes for the March 14, 2011 BOS meeting are as follows:

*Board of Selectmen's Meeting Minutes  
March 14, 2011  
Great Cranberry Island Firehouse*

*Attendance:*

*Richard Beal, BOS*

*Phil Whitney, BOS*

*Nanette Hadlock, Deputy Clerk*

*Call to order:* 6:25 P.M. by Chairman Richard Beal.

*Phil Whitney moves to postpone today's meeting until Wednesday, March 23, 2011, 8:45 A.M. at Great Cranberry Island Community Center. Richard Beal seconds the Motion. Motion passes.*

*Adjournment:* 6:27 P.M.

*Richard Beal moves to adjourn the meeting. Phil Whitney seconds the motion. Motion passes.*

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Phil Whitney moves to approve the March 14, 2011 Board of Selectmen's meeting minutes as written. Chris Hathaway seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**IV. Review / Signing Financial Warrants**

Warrant # 12:	\$ 474.89
Warrant # 13:	\$ 4748.63
Warrant # 14:	\$ 4890.95
Warrant # 15:	\$ 35663.17
Total:	\$ 45777.64

Phil Whitney asks if the Zone 1, GCI Fire Department heating fuel costs, warrant # 15, \$1782.00, @ \$4.20 per gallon) are in line with usual costs for heating the firehouse. Richard Beal answers yes; some improvements have recently been made to the heating system at the firehouse building and costs for heating fuel should decrease.

Phil Whitney inquires about plowing for the Maset parking lot and also the Marsh building. Warrant # 15, Marsh plowing costs are \$605.00, \$40.00 per plowing, and Maset parking lot plowing costs are \$1560.0, \$120.00 per plowing. The Administrative Assistant will contact Doug Gott in order to gain a better understanding of what is plowed and what is not plowed at a lot that is vacant in the winter months.

All warrants were signed by the Selectmen.

**V. Appointments**

**A. Constables for LCI and GCI (1 year term)**

Phil Whitney nominates Richard Beal as constable for Great Cranberry Island. Chris Hathaway seconds the motion, with Richard Beal abstaining. **Motion passes.**

Richard Beal nominates Richard Howland as constable for Islesford. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Phil Whitney suggests that Richard Howland attend the police academy.

**C. Harbormasters for LCI and GCI (2 appointments, two 2 year terms) (Taken out of order)**

Richard Beal nominates Bruce Fernald as Harbormaster for Islesford. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion Passes.**

Richard Beal nominates Norman Sanborn, II as Harbormaster for Great Cranberry Island. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

**D. Harbor Committee (3 appointments –one 1 year term, two 2 year terms)**

Richard Beal nominates Richard Howland as Harbor Committee member for a two year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Richard Beal nominates Ted Spurling, JR as Harbor Committee member for a one year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Jeff Berzinis is nominated by Richard Beal as Harbor Committee member for a two year term. Mr. Berzinis is not a registered voter as required by the Harbor Ordinance. Mr. Berzinis will consider registering to vote at Cranberry Isles. This appointment is tabled until the April BOS meeting.

**E. Harbor Committee Alternates for LCI and GCI (2 appointments-one year terms)**

Richard Beal nominates James Fortune as Harbor Committee alternate member for a one year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Richard Beal nominates Nick Hadlock as Harbor Committee alternate member for a one year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

**B. Health Officer (one year term) (Taken out of order)**

Richard Beal nominates Wanda Harmon Porter as Local Health Officer for a one year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

**F. Planning Board (4 appointments-3 year term)**

Richard Beal nominates Steve Philbrook as Planning Board member for a three year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Richard Beal nominates William Dowling as Planning Board member for a three year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Richard Beal nominates Bruce Komusin as Planning Board member for a three year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

The fourth appointment is tabled until the April BOS meeting as no appointment form was available for this appointment at today's meeting. Sam Hyler has expressed interest in being reappointed to the Planning Board.

**G. Board of Appeals (3 appointments, 3 year term)**

Richard Beal nominates Katherine Chaplin to the Board of Appeals for a three year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Richard Beal nominates Ted Spurling, JR to the Board of Appeals for a three year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

The third appointment is tabled until the April BOS meeting as no nomination is available at today's meeting.

**H. Board of Assessment Review (3 appointments-one year term)**

Richard Beal nominates Michael MacFarlan to Board of Assessment Review for a one year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Richard Beal nominates Beverly Sanborn to Board of Assessment Review for a one year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Richard Beal nominates Malcolm Donald to Board of Assessment Review for a one year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

**I. Shellfish Warden**

Richard Beal nominates Nick Hadlock as Shellfish Warden for a one year term. Chris Hathaway seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

The Board of Selectmen requests that the Deputy Clerk send a pleasant note to members of the Shellfish Committee asking the committee to schedule and hold a Shellfish Committee meeting. A chairman needs to be appointed and discussion of a clam assessment review is suggested for the Pool area at Great Cranberry Island. The last assessment took place about six years ago under the direction of Brian Beal of the University of Maine at Machias. The Board of Selectmen temporarily nominates Nick Hadlock as Chairman of the Shellfish Committee for organizational purposes.

**V. New Business**

**A. Discuss proposal by tour boat operator Andrew Kablinsky to rent space at the Manset Dock for Downeast Sailing Adventures, LLC.**

Steve Kablinsky, son of Andrew Kablinsky is here at today's meeting to discuss a request made by Andrew Kablinsky. An email received by Richard Beal, dated February 05, 2011, asks "if the Town would consider renting float space at the dock in Manset for our boat the Hurricane. It is 47ft."

An email received by James Fortune, dated March 17, 2011, asks "for permission to pick up and drop off passengers for all our boats from your docks in Manset. For this we are willing to pay a fee per passenger with perhaps a guaranteed minimum per season. These boats would include our Friendship Sloop "Surprise", the M/V Hurricane, our water taxi, and the Schooner Rachel B. Jackson. We are also requesting rental dockage for either the Surprise (33') or the Hurricane (47').

At today's meeting, Steve Kablinsky states he "can simplify what we're looking for at the moment." "We would like to pick up and drop off passengers at your Manset Dock with our 33' Friendship Sloop, basically just picking up and dropping off there. Possibly, maybe a seasonal dockage arrangement if that would be something of interest to you guys. As far as the other boats go, the Rachel B is probably not going to be coming back to the state this summer. I don't think there's enough water in there for that boat to go in there. The Hurricane, the big power boat that spent a couple of days out here a few years ago on the beach, we probably won't be running that this summer. So, at the moment we'd like to pick up passengers at the Manset Dock, do our variety of different sailing tours and schedules that we do and drop off, pay a per passenger fee, I guess. Really that's it."

Richard Beal asks if it only comes down to one vessel then, the Sloop?

Steve Kablinsky says "yes".

Mr. Beal asks about the 21' water taxi.

Mr. Kablinsky answers: "The water taxi is a 21' center console fishing boat basically. When I don't have a Surprise trip, I'm the only captain of that, well, me and my father are the only captains that we hire lately, but if I didn't have a Surprise trip and we got a phone call from someone who wants to go out to Baker's Island or come out to the Cranberries, then we would, call it the Fast Action, we run out here to the various places."

Richard Beal asks where these vessels stay? Steve Kablinsky answers that "both of the boats have moorings in Southwest Harbor; the Surprise has its own and the water taxi does as well."

Phil Whitney asks if they are still looking for possible rental space at our docks? Yeah, but for us that's a secondary concern only because during the day or during the season, we are sometimes it's fast, sometimes it's slow, sometimes I have a morning trip or an evening trip. It's just convenient for us to just kind of leave the boat at a dock. If there was an open availability for that then we would be interested in that spot on the dock if that's something you guys would consider. First and foremost is the picking up and dropping of our customers for day trips. We do two hour sails mostly and then a variety of private charters out to the islands here, out around Bakers, stuff like that. The ferry guys, the Cranberry Cove ferry guys used to pick up and drop off at the Manset Town Dock. Southwest Harbor changed the ordinance so I can no longer

do that. I figured I would ask the Town Of Cranberry Isles to work off their dock; it's a nice spot."

Richard Beal expresses his concern for residents of Sutton Island who don't have the ferry service they would like to have as the Cranberry Cove boats, and sometimes the Beal and Bunker boats cannot make it in to Sutton. He also states that "we want as many boats to service the Cranberry Isles as possible, but only one of our floats at Manset has enough water under it. We can't afford to have boats tying up; some abuse has taken place with boats tying up all day long. Mr. Beal is against renting specific space dedicated to one particular company. We simply acknowledge who they are, and grant them permission. Phil Whitney agrees as it is very congested there in the summer. Chris Hathaway agrees that water level and space make tying up very difficult. Richard Beal does not believe it is necessary to collect fees; we don't do that except on our ramps. If you create damage, then you've got to fix the damage. We want anyone who services the citizenry Cranberry Isles; that's our goal. In regard to the first float, Mr. Kablinsky asks if TCI allows skiffs to be tied up there for the long term for people to use them to get out to a moored boat? Phil Whitney does not believe that we don't have anything specific right now that he is aware of that is really is clear to all these policies. Nan Hadlock believes that the Harbor Committee has set policies for what size boats and how long they can be tied up and where. Mr. Kablinsky states that he will probably be leaving with his skiff from the upper Town Dock at Southwest Harbor. In regards to boat stickers, they are \$25 each and are required to use the TCI Manset Dock.

Main floats are to go in next month. Mr. Berzinis needs to get the GCI gangway in quick, as he has a large job at Ellsworth the second week of April. Main floats are to be in by April 15 per contract. The Administrative Assistant will contact Roy Hadlock in reference to Mr. Berzinis' request. An 80' ramp will also be going in this spring at Manset. The gangway for Manset was purchased used from the state DOT from a pier project in Lincolnville. Mr. Berzinis suggests the pintle hook roller system for the Manset gangway as it works very well at GCI. The Administrative Assistant says that the float at Manset should be in by May 01. The gangway for Manset was purchased used from the state DOT from a pier project in Lincolnville.

Mr. Beal suggests that there may be work for Mr. Kablinsky at Sutton with work men coming out there. Mr. Kablinsky states that "with the 21' boat, it's shallow draft, I'd love to service Sutton Island."

Phil Whitney asks Mr. Kablinsky if he is still operating out of Beal's Lobster wharf; is that going to be a second point?

Mr. Kablinsky states that "the Surprise never did that. The big boat, the schooner Rachel B, yeah. If she does come back to Southwest Harbor, most likely that's where she will be picking up

and dropping off. As far as the Surprise goes, I don't have any arrangement with Sam" (Beal's).

Phil replies, "as far as the Friendship sloop and the 21' water taxi, that's strictly going to be at our Manset Dock, is that right?"

Mr. Kablinsky states well the water taxi may pick up and drop off at Town docks (SW) maybe, because the water taxi is not considered a tour boat in the SW Harbor ordinance. I don't know how that's going to go. It could be that honestly that the water taxi we haven't really developed it in the past couple of years; I've been too busy sailing. If we could establish that Sutton Island trip and get the word out for that then maybe we could hire another captain to drive that boat and service Sutton Island. If it seemed like it was going to get busy enough then the run from your dock would probably be the most efficient."

Phil: So for right now, if we were to approve any portion of this request, you would be looking primarily at the Friendship Sloop charter thing?

Kablinsky: yep, the Surprise.

Phil: How many trips per day?

Kablinsky: We market about four trips a day, six passengers, inspected passenger vessel. We do probably at the height of the summer, I do three trips a day; when it's June and September I probably do one or two per day. As far as scheduling goes, we don't have a set schedule really. We just try to schedule every two and a half hours, so I can work around a ferry boat. I can work around the traffic that's on the dock.

Phil: Cranberry Cove has scheduled service in there and that's extremely important that anything going on not interfere with him being able to come and go on a scheduled time. Kablinsky: We understand that. At the upper town dock, we were kind of the same situation. I adjusted my schedule by about a half hour to make it so when I was going out, he was coming in and vice versa. The Sutton and I work around each other pretty easily. If my passengers have to wait for fifteen minutes, we drive around the harbor for the dock to open. We will be as low impact on the facility as possible.

Phil: I guess with only six passengers it's not that big a deal, but I want to make sure that they understood that they would have to park over in that day parking lot towards the Manset Town Dock and not up in Cranberry Isles'.

Kablinsky: Absolutely.

Nan Hadlock voices concern about the idea that when the Manset property was purchased, it was for the people of Cranberry Isles use. There are already three water taxis that service Sutton Island. This creates more competition where trips are already down from previous years.

Richard Beal: From my point, competition is great. MDI water taxi services private maid service for the north side of Sutton Island. I think when a businessman starts to do it, if there's too



many then something falls out, or you suddenly decide to do something to improve why I should ride with whomever over another. Between businessmen, they'll figure out if they are going to make money or not. If they get into the hole too bad, we're never going to see them again. It is hard, but that's a fact of life. I am more concerned with fuel costs for all.

Kablinsky: That's why the water taxi is kind of; we charge \$10 per person each way, no round trip tickets. If I were to do that all day long, I'd probably lose money. I'd be happy to market a ferry boat out to the islands using my sailboat. I go through about 40 gallons a year on that. It would take a little while.

Phil: I do think we perhaps need to codify in writing a little better our operation at the Manset Dock. We already have the tie up limits for the skiffs and things but in terms of who we're permitting to use the facilities and what circumstances; I think we need something in writing, without getting too overly beaurocratic and specific, about the use of our facility. And that any agreement we are making, either with Steve today or the use of the dock in general, we should be evaluating every year whether we need to change those agreements or not depending on the cooperation we get and how smoothly things run and so forth. I don't like to leave things open ended. There's obviously a lot of competition for the space.

Richard Beal agrees, and will send an email to the other selectmen that is a tasking document to the harbor committee so that we can consider it formally at the April meeting. The Harbor Committee and let them address each of the concerns, and that they get our feeling in writing then they can follow through on it. If they choose not to do anything, then they send us a message. If they do have some strong recommendations, then we can get things going and codify it in some manner. It may be an ordinance, it may be just the direction the BOS wishes to take. Get their recommendation on enforcement, etc.

Mr. Kablinsky states that he will make sure his customers don't park in the Cranberry Isles parking lot. Approximately 24 passengers per day would be riding the charters.

James Fortune: Overnight parking seems to be intended for passengers coming out to the islands. Nan Hadlock does not know of any rules of who can use the overnight spots or not. Calling ahead for spaces is required. There are only six overnight spaces. The spaces are heavily used in August.

James Fortune thinks they are really intended for visitors to the islands. Phil Whitney thinks maximizing money coming in for those spaces is desirable. If complaints arise, then the policy can be looked at for renting spaces.

Phil: Right now, if we were to approve this, it would be one boat, and that would be the Friendship Sloop Charters; you (Steve Kablinsky) would be the primary contact?

Kablinsky: Yes, it would be me first and my father Andrew second, but I'm the guy who drives that boat 90% of the time so you could deal with me. (542-2776)

Phil: Do you know approximately when you would be starting?

Kablinsky: Memorial Day through Columbus Day kind of thing. If I get in the water by Memorial Day it will be a miracle. For my sake, because I'm going to have to repeat this story to a bunch of people back on shore, the Surprise (Friendship Sloop) I can pick up and drop off there. And I have to fill an application with the Town and it's \$25 per boat.

Nan: Scheduled service ferries do not buy boat stickers, but the Delight does as a water taxi.

Chris: How do we distinguish between? Normally the stickers allow you to moor on the floats. This authorization would be on the assumption for not taking dock space and just picking up and dropping off.

Phil: I don't see any need for stickers for boats that come in and just pick up people, they don't stay there and occupy space. I just want to be standard across the board.

Chris: I'd like to be standard, but I just think it's not unreasonable to charge a fee for using our floats for business purposes.

Phil: I agree with Chris to the extent that it should be all one way or all the other.

Chris: I don't think it would be unreasonable to ask the ferries to pay the same fee.

Richard: That particular subject is going to take a lot more discussion.

Phil: I would prefer to hold off on the implementation until we've had a chance for the Harbor Committee to weigh in. This item will be tabled.

Nan: so at the moment, Steve doesn't have to buy stickers, unless he's going to tie up a launch or something?

Phil: That's right.

Nan will send copies of docking limits and the Harbor Ordinance to Mr. Kablinsky. Mr. Kablinsky will send proof of insurance and a copy of master's license to TCI. Mr. Kablinsky will not sell tickets on the dock, he has a wireless credit card machine and everything will take place on the boat.

Chris Hathaway moves to grant Downeast Sailing Adventures permission to drop off and pick up with the Friendship Sloop, and that we will pass on to the Harbor Committee the issues of docking fees. We will be sure that there is no conflict with in terms of pick up and drop off with the scheduled ferry service to the Cranberry Isles. Richard Beal seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Phil: For the record, we as a Town can't give you (Downeast Sailing Adventures, LLC) permission to park in someone else's

parking lot. We just don't want any misunderstanding that way. You'll have to work that out with the Town of Southwest Harbor. We can tell you that we don't want you parking in our own lot.

**B. Renew Custodial Services Contracts for Manset and GCI Restrooms**

The Board of Selectmen signs a contract with Karin Whitney for 2011 custodial services for Manset and Great Cranberry Island restrooms.

**C. Spring Road Closings**

The Board of Selectmen decides to take no action with spring road closings at this time.

**D. Coordination and Assistance with the Municipal Advisory Commission for the town offices relocation**

MAC Chairman has presented the Board of Selectmen with a study to evaluate the alternative locations for a new Town Office. The Board of Selectmen has asked the MAC to review alternatives and present their findings to the BOS in early May 2011. The study is to include:

- A. Program of spaces, building plans and improvement costs
- B. Relocation costs
- C. Improvement potential considering future town use
- D. Other relevant factors for future use including long term maintenance costs, *suitability of water and sewage, and availability to the public,* (added by Richard Beal)

The project has three phases which include Data Collection; Develop plans, specifications, costs, and other information; and Finalize Alternative Study.

Roles in the development of the study will be as follows:

Responsibility for coordinating and writing: Jim Fortune and Ron Axelrod

Phase 1 & 2: MAC members and Jim, with assistance from BOS

Phase 3: Jim and Ron and BOS members

MAC member Jeff Berzinis would like to look at every building that is being considered in this study. Phil Whitney suggests that the whole MAC visit the various buildings. Jim Fortune is to send a message to MAC members to set up a site visit meeting. This workshop meeting will be advertised to the public as required. There are no plans to temporarily move the town office at this time. All three employees would be required to move to any new location in the future.

**E. Analysis of snow plowing costs for GCI vs. LCI**

Richard Beal suggests that MAC review the analysis for snowplowing cost analysis presented by James Fortune. Phil Whitney agrees. This will provide and independent evaluation. The current contract expires in April 2011, and a new contract would have to be in place by October 2011. This issue should be reported on by mid summer. Phil Whitney suggests that the MAC sit down with Blair Colby to receive his input. James Fortune reports that there are a total of 6.54 miles of public roads on Great Cranberry and Islesford, (3.51 miles on GCI and 3.03 miles on Islesford).

**VIII. Other Business**

- In regard to repairs at the Longfellow School, the Board of Selectmen supports that James Fortune work with the School Board and the BOS is willing to help.
- Richard Howland is given permission to have some crushed stone stored at the Islesford gravel pit that has been stored there since it was dug out when the new barge ramp was placed.
- Nan Hadlock asks if it might be possible to attend a Vital Statistics training offered in August by the Maine Town and City Clerks Association. The BOS approves. Phil Whitney suggests that all training that is provided by the Town have a written report to the Town explaining what training was provided.
- Richard Beal strongly suggests that the Town Clerk schedule training for auto registrations to be done at the TCI Town Office. The Town Clerk is currently attending training for computerized fishing licenses and boat registrations.
- Phil Whitney suggests that MAC continue the process of Manset property, both parking issues and the building issues and now researching the dock as a possible year round facility in the future. He would like to formally task the MAC to the researching all this with the Board of Selectmen supporting them to keep this process going. Richard Beal states that we need to get Kleinschmidt Associates on board with the proposed year round dock. What do they need from the Town to complete the package? Jim Fortune will research files and contact Kleinschmidt. \$6000 was approved for the dock extension study at the annual town meeting. The Board of Selectmen agrees to formally task the Municipal Advisory Commission to the researching both the parking issues and the building issues and now researching the dock as a possible year round facility in the future.
- Bruce Komusin reports that there are no numbers stenciled on the parking spaces that were relocated near the building (48, 49, etc.) He also expresses concern about the very small space near the office next to the dumpster that could possibly be hit. Stenciling of the Manset parking lot is to take place this spring. James will contact a company to do it. \$5000 has been approved for this project.
- Jeff Berzinis reports that in order to do a proper job for the Town, the company is running close financially. Mr. Berzinis is asking the Town to pick up the tipping fees for personal construction debris. At this time, the recycle center attendant must negotiate with the resident what to charge for dumping personal construction debris. The operator, (S.W. Boat) would still provide barging, trucking and attendant. Approximately 2.5 tons of personal construction debris per island since August of last year. There are some funds budgeted for other in the budget that could pay for this.  
Richard Beal moves that the Town support of up to \$600 per island for tipping fees for personal construction debris. Phil Whitney seconds the motion, with a unanimous vote by Chris Hathaway. **Motion passes.**
- Jeff Berzinis reports that the Southwest Boat also uses the Manset Dock with their boat the Sparkplug. This boat is also available for water taxi to the Cranberry Islands and is licensed for up to six passengers.

- Phil Whitney asks that MAC makes sure that we have proper fair enforcement of parking and also the docking situation in Manset. He would like to see something substantial for the BOS to approve before May or June. Funds were approved at Town Meeting to hire someone to enforce docking at the Manset Dock for six hours per week. Phil would like to know what the guidelines are for this position. Richard Beal suggests that the Harbor Committee give their views on these guidelines. Some concern is voiced that six hours per week may not be enough. The Administrative Assistant plans to visit the Manset Facility at least once per week. Jeff Berzinis suggests that Dennis Dever may still be interested in the position and is no longer harbormaster for Southwest Harbor. It is also suggested that a larger sign be placed at the head of our parking lot, within Southwest Harbor permitting. Part of the funds approved for re-stripping the parking lot includes new signage.
- So far the parking committee consists of James Fortune, Malcolm Donald, Phil Whitney and one more MAC member to be determined.
- The draft of the Islesford Volunteer Fire Department Exposure Control Plan is currently at the Town Attorney for approval.
- The Seacoast Mission has asked Eaton Peabody, also the Town Attorney, to take a look at their plan for a medical clinic. Richard Beal has approved this and will let the attorney know this.
- Richard Beal reports that next year it will be illegal to manufacture 100 watt incandescent light bulbs. These bulbs will have to be treated as household hazardous waste. The Association for Electrical and Medical Imaging Equipment Manufacturers is offering recycling containers, transport and processing of waste mercury-added lamps from households at no-cost to eligible municipal collection points. There are certain terms that municipalities must agree to. The Deputy Clerk will make copies for the Selectmen and the public. This item will appear on the April BOS agenda. Karin Whitney also suggests that containers be made available for household batteries and hearing aid batteries at our recycling center. Richard Beal will speak to Jeff Berzinis on this. One question is whether it is legal to store these items at the transfer stations. This will not include car batteries.
- Phil Whitney asks what is occurring with smaller rental space leases for the Manset warehouse. James Fortune has drafted a lease agreement and modified it to fit our needs. Richard Beal has asked James to send a letter out to people who have been using those spaces and it will be put together for the April BOS meeting. Richard Beal suggests that the renters be contacted for input on the leases as well. It is also suggested that storage be charged to Pagels who stores his boat in the parking lot and new storage lockers are being purchased by the Town to store paint for Mr. Pagels as advised by the insurance company.
- Phil Whitney asks what is happening with work that \$24,000 was approved for Manset warehouse and storage buildings. Relatively minor things are going on now inside the Marsh building. The warehouse and storage buildings work will include staining of the trim, and recommendations by Patriot Insurance for safety, such as the paint storage cabinets, hardwiring smoke detectors and carbon monoxide detectors. Karin Whitney suggests that the rent should go higher when improvements are made.
- Phil Whitney suggests that legal guidelines for use of Town properties by CIRT be established. Richard Beal feels that a bigger issue is to tear down the old

sand and salt shed and cleaning up that area. There are two properties that the Town owns that are leased by CIRT, one at the Great Cranberry gravel pit and one at the Islesford gravel pit. Richard Beal will be the point person to work with CIRT on these guidelines.

- In reference to junk cars, it is suggested that a car removal be scheduled as there are some vehicles in the Islesford gravel pit lot. Richard Howland will be asked to provide a list of vehicles in the lot to include which ones are to be junked. Some vendor vehicles are also stored at the Islesford gravel pit when not in use. Junk yard violations will be on the April BOS agenda for discussion.

**IX. Adjournment: 12:14 PM**

Richard Beal moves to adjourn the meeting. Phil Whitney seconds the motion, with a unanimous vote by Chris Hathaway. **Motion passes.**