

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CORY R. ALLEY

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE McCORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON

Board of Selectmen's Meeting Minutes
December 11, 2019
Islesford Neighborhood House
(Rescheduled from December 10 due to weather)

Attendance:

Richard Beal, Chairman, BOS	Katelyn Damon, Public Safety Coordinator
Florence Joy Sprague, BOS	Joanne Thormann
Cory Alley, BOS	Joan Pickering
Denise McCormick, Town Clerk	Bruce Fernald
James Fortune, Administrative Assistant	David Thomas
Ben Sumner, Deputy Clerk	

I. Call to Order: 8:32am by Chairman Richard Beal.

II. Review / Sign Financial Warrants

Warrant #50	\$ 5,025.95	
Warrant #51	\$ 66,086.22	(school)
Warrant #52	\$ 16,775.32	
Warrant #53	\$ 74,082.68	
<u>Total:</u>	\$ 161,970.17	

All warrants were signed by the Selectmen.

Denise McCormick reports that taxpayers with a Homestead Exemption will receive a check from the State of Maine over the next few weeks as a result of *An Act to Return Funds to Maine Property Tax Payers* passed during the summer.

III. Review/Approval of Meeting Minutes: November 12, 2019

Richard Beal proposes an amendment to specify the portion of the Carl Brooks property the Town will seek to commence Eminent Domain proceedings against.

Richard Beal moves to approve the November 12, 2019 Board of Selectmen's meeting minutes as amended. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

IV. New Business

A. 2020 Municipal Budget

Denise McCormick presents an operating budget without capital projects for review along with a list of capital projects that have been proposed during 2019:

Public Safety Coordinator- Richard Beal proposes a Warrant article to create a new full-time position that incorporates the functions of the Public Safety Coordinator. Discussion of current PSC position opening. Consensus of the Selectmen is to budget for a full-time position that includes health insurance coverage.

Law Enforcement- Richard Beal reports on the costs and lack of availability of contractual law enforcement for the Town. Florence Joy Sprague asks whether the Town should consider joining local MDI Towns that are consolidating their police forces. General discussion of the expense, availability, and efficacy of additional law enforcement coverage. Consensus of the Selectmen is to not pursue a Warrant Article related to law enforcement that was considered earlier in 2019.

Security Cameras- Selectmen agree unanimously to include a Warrant Article for security cameras at the Town Docks. James Fortune to complete work on an estimate.

Islesford Town Dock Shed/Roof Repairs- Consensus of the Selectmen is to have a Warrant Article prepared and an estimate solicited for repairs to dock sheds at both GCI and Islesford Town docks.

Selectmen's Contingency Fund- Richard Beal recommends the fund balance be raised to \$30,000 from the current \$20,000. General discussion. Consensus of the Selectmen is to prepare a Warrant Article to raise the Selectmen's Contingency Fund to \$50,000. James Fortune advises that there is a separate contingency fund in place for Broadband infrastructure repairs. Denise McCormick advises that the

Town has not yet received any funds from Axiom in 2019 that are earmarked for maintenance per the Town's agreement with Axiom.

Sutton Island Second Float- Consensus of the Selectmen is to use Sutton Town Dock reserve funding to complete an inspection of the existing dock. General discussion of whether to have a second float constructed or, alternatively, install additional moorings. No action taken.

Islesford Town Garage Improvements- Cory Alley reports on flooring and heating issues at the Islesford Town Garage and need to shelter the plow truck. Selectmen agree, without objection, to budget \$25,000 towards building improvements.

Manset Seawall Repairs- Extensive seawall erosion repair at Manset has been recommended by Dennis Dever. Richard Beal proposes, without objection, to budget \$85,000 for long term repairs with any leftover funding to be deposited in the Manset Reserve Fund.

Road Work (Harding Point Rd & Co-Op Rd)- General discussion of congestion and repairs near the Town Dock on Co-Op Road. Consensus of the Selectmen is to repair Co-Op Road and work out a long-term solution with the Cranberry Isles Fisherman's Co-Op. Richard Beal recommends a Warrant Article to secure an \$850,000 line of credit to have road drainage issues corrected for possible paving of Harding Point Road at a later date. General discussion. Cory Alley recommends ditching work for Merrill Road. No consensus among the Selectmen on an amount to propose for the repairs. James Fortune will review the road improvement report prepared by S.W. Cole several years ago.

Unknown Owner Property- Richard Beal proposes a Warrant Article for the Town to reclaim two lots on Harding Point Road whose ownership has not been determined. Denise McCormick reports that the process requires the Town Attorney to post a public notice and then any claimant has a specified period of time to come forward before the Town can sell the property. General discussion. Consensus of the Selectmen is to confer with the Town Attorney on the matter.

Sand Beach Access at Hadlock Park- Discussion of securing a public access to Sand Beach at Islesford. Selectmen agree, without dissent, to pursue possibilities with private landowners.

Compensation for Planning Board Members- Selectmen agree, without dissent, to not prepare a Warrant Article on this issue.

B. FTA Grant (TCI Commuter Boat) Title VI Plan

James Fortune presents the Federal Transit Administration (FTA) plan for the annual renewal of Town's grant subsidy to operate the Commuter Ferry system. Selectmen review and sign the Plan.

G. Update for 15 Mansell Lane (taken out of order)

David Thomas, representing the Cranberry Isles Fisherman's Co-Op, and James Fortune report on their review of needs for converting the building into apartments. General discussion. Consensus of the Selectmen is to propose a budget amount of \$20,000 for the 2020 Warrant towards renovating two apartments.

C. League of Towns Elected Officials Meeting Report (Sprague)

No action taken.

D. Great Cranberry Dock: Update on Hoist & Winter Float

No action taken.

E. Manset Property: Update on Drainage and Retaining Wall Work

No action taken.

F. Broadband Generators: Report from Axiom on Repairs and Maintenance

No action taken.

V. Other Business

None.

VI. Executive Session:

None.

VII. Audience Communication

None.

VIII. Adjournment

Richard Beal moves, without objection, to adjourn the meeting.

Meeting adjourned at 11:20am.