

CRANBERRY ISLES SCHOOL DEPARTMENT
School Committee Meeting
at the MDIRSS - AOS #91 Superintendent's Office
Friday, 3 January 2020
9:30 a.m.

DRAFT MINUTES

Present: Amy Palmer and Cari Alley

Excused Absence: Darlene Sumner

Others present: Marc Gousse, Superintendent, Hayley Fenton, Principal, Nancy Thurlow, business manager; Phil Whitney, community member, Ingrid Gaither, community member, Isaiah Alley, Leea Fenton

Call to Order

Amy Palmer called the meeting to order at 9:37 a.m.

Approval of Voucher

A voucher was circulated and signed.

Approval of Minutes: [6 December 2019](#)

Cari Alley motioned to approve the December 6, 2019 minutes, Seconded by Amy Palmer, unanimously approved (2-0).

Public Comment

None

Reports and Updates:

- **Principal's Report**
 - Hayley Fenton shared information about open positions and hiring status.
- **Update on [School Enrollment](#)**
 - We will continue to monitor school enrollment and assess staffing needs. We anticipate enrollment to maintain around 10 students.
- **High School Transition Information**
 - Hayley Fenton will share a draft of the document next month.
 - We will continue communication between elementary and high school principal to address needs of secondary students.
- **Longfellow Lift Update**

Discussion Items:

- **[Board Member Training and Professional Development](#)**
 - Postponed to next meeting

Action Items:

- **Revise and Finalize FY '21 Budget**

Cari Alley made a motion to approve the proposed FY '21 Budget of \$773,681 which reflects a carryover savings of \$40,000. Amy Palmer seconded. Unanimously approved (2-0).

Other Business

- Will the parking area be addressed next year? Dr. Gousse presented a brief update on the boundary dispute. He will request another update from the attorney.
- There was a discussion about AOS 91 payroll voucher and signatures needed.

Public Comment

None

Future Agenda Items

- Board Member Training
- Lift Update
- Boundary Dispute Update
- High School Transition draft
- Enrollment study
- Staffing Update
- Transportation

Date, Time, and Location of Next Meeting: Friday, 7 February 2020 @ Longfellow School 8:45 a.m.

Adjournment

Amy Palmer adjourned the meeting at 10:50 a.m.

Respectfully submitted:
Hayley Fenton, Principal