

BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN

PHIL A. WHITNEY

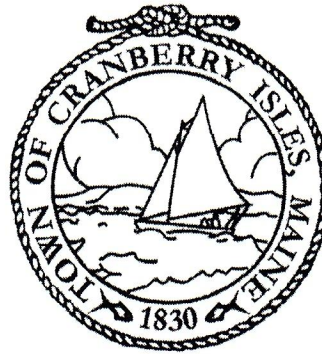
CHARLES F. DUNBAR

TOWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

R. AXELROD

J. AMUSO, J. BERZINIS

K. DAMON, M. DONALD

C. DUGGAN, K. WHITNEY

ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

**Special Board of Selectmen's Meeting Minutes
August 22, 2013
Great Cranberry Island Community Center**

Attendance:

- Richard Beal, Chairman, BOS
- Phil Whitney, BOS
- Charles Dunbar, BOS
- Denise McCormick, Town Clerk
- Nanette Hadlock, Deputy Clerk
- Ron Axelrod, Chairman, MAC
- Katelyn Damon, MAC and Public Safety Coordinator
- Malcolm Donald, MAC
- Barbara Stainton
- Ed Gray
- Sarah Newell
- Elliott Hadlock

- I. Call to Order:** 8:47 A.M. by Chairman Richard Beal.
- II. Review / Sign Financial Warrants**
 - Warrant # 36: 6,011.02
 - Warrant # 37: 12,248.54
 - Total: \$ 18,259.56

All warrants were signed by the Selectmen.

III. New Business

A. GCI Public Restrooms

Previously the Selectmen had decided to go with a propane system for the new public restroom at GCI. After research by the Chairman of the MAC, it has been discovered that due to the many intentional and necessary steps of using the propane system that it may not work for public use. Further research has produced another design called the Enviro Loo C-20-20 composting standard system. This system requires minimal cleaning, and only requires that the underneath of the system only has to be buried 29.5 inches underground. Andrew McCullough has presented two designs for a unisex restroom for consideration by the Selectmen. One design for the 8'

x 8' structure is with a shed roof, and the other design is for a gable roof. The Selectmen agree on a gable roof design. The MAC chair will research what supplies are needed for this system, operational costs, and cleaning methods. Another question that arises is where to store the needed supplies. Cost estimates are as follows:

- Demolish / Remove existing structure: \$1,000
- Pump / Remove Existing Vault: \$2,000
- Supply / Install new Holding Tank: \$6,000
- Excavation / Backfill Foundation: \$2,000
- Insulate Foundation: \$250
- Form and Place Foundation: \$3,000
- C2020 System: \$7,500
- Install C2020 System: \$2,000'
- Frame and Finish Building-\$80 per sq. ft. @ 64 sq. ft. : \$5,120
 - Insulate building
 - Insulated exterior door with closer
 - FRP Board Interior
- Electrical: \$4,000
 - Lighting
 - Emergency Lights
 - Exit Lights

Subtotal: \$32, 870

Contingency- 10%: \$3,300

Total Estimated Cost: \$36,170

Richard Beal moves to accept the MAC presentation based on the 08/20/2013 McCullough estimate drawings, permit drawings and site plan, using the Enviroloo System C2020 standard. The Administrative Assistant for the Town to put the entire package out for bid. Phil Whitney seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

The permit will be taken care of by Mr. McCullough immediately, final drawings to be completed next week. Mr. McCullough will visit GCI next week to verify the site plan.

B. Town Dock

Several pilings were scraped by the Island Transporter on Tuesday, July 23, 2013 at around 9:30 AM leaving visible gouges in 3 pilings and split in two. In a conversation with James Fortune and Dave Whitney of Prock Marine, Mr. Whitney agreed to pay for the damages to Cranberry Island Town Dock. Since then, the extent of the damages and cost has been determined. The piling that was split would be replaced at a cost of \$1,550. The other three pilings that were scraped and gouged might also need replacement at a cost of \$1,200 each. These cost estimates include materials and labor if the Town had Southwest Boat do the work. In an email dated August 07, 2013, Mr. Fortune asks the Selectmen if they want to see if Prock Marine would like to fix the damage. This item is

postponed until the September BOS meeting as James Fortune is currently on vacation.

C. GCI Dry Hydrant

A letter will be needed from the owner (Paul DePalmer) of the property on GCI where the dry hydrant is to be located. Permits from the DEP and the Army Corp of Engineers have been received. Andrew McCullough estimates the cost to be approximately \$3,000. The Selectmen instruct Katelyn Damon to proceed with the local permitting.

D. GCI Fire House Security Update

A preliminary estimate has been received by Katelyn Damon from Seacoast Security for keypad devices for two doors at the GCI Firehouse, \$1,200 which includes labor and materials.

The 110 volt water system will need to be replaced with a 220 volt system at some point. A new pressure switch and gauge has been installed. Some excavation has been done, finding the pipe collapsing in three places so far. The tank has also corroded. New piping and a new tank are proposed for the 2014 budget. Selectman Beal wishes to have the system completely exposed for inspection so that we may see what is need to budget for. He suggests hiring Goodwin's to expose the system. Individuals have continued to use the toilet, even though signs were posted.

Phil Whitney moves to shut the water supply down at the firehouse, and to hire John Goodwin, JR to expose the system to inspect damage. Richard Beal seconds the motion, with a unanimous vote by Charles Dunbar.

Motion passes.

IV. Other Business

- Ed Gray suggests that some trimming and chipping of alders be done near the Town garage at the GCI gravel pit. Mr. Gray suggests replanting the area with a roadside mix for easier maintenance. It is also asked if Bangor Hydro is still using the smaller structure at the gravel pit. Richard Beal will contact Bangor Hydro to see if they are still using it. The BOS wishes James Fortune to visit the site next week so that he may ask for estimates from local individuals, spelling out the steps of work to be done, and setting boundaries for the trimming.
- The next regularly scheduled BOS meeting will be held on Tuesday, September 03, 2013 at Islesford.
- The Town Attorney has resigned from the Eaton Peabody Law firm. Matt Worthen is relocating and the Town will need to decide on a new Town Attorney. Richard Beal will contact Eaton Peabody for a recommendation for a new attorney that is experienced in municipal law. This item will appear on the September BOS agenda.

V. Executive Session

None requested.

VI. Audience Communications

- In regard to a recent towing of a vehicle at the Manset lot, the Selectmen acknowledge that the towing was justified as the vehicle was parked in the wrong space, with no permit visible.
- In reference to a citizen query regarding testing of BTI and lobsters, the Cranberry Isles Fishermen's Co Op is believed to be in the process of having this testing done. The Town of Cranberry Isles is not involved with the testing. Richard Beal will speak with David Thomas for any information that may be available.

VII. Adjournment: 10:38 A.M.

Phil Whitney moves to adjourn the meeting. Charles Dunbar seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

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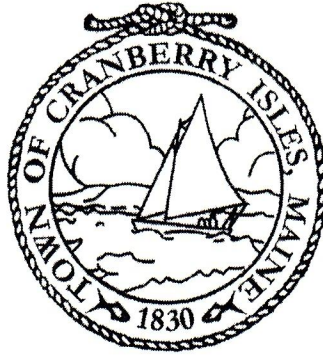
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MEETING NOTICE

THE CRANBERRY ISLES BOARD OF SELECTMEN WILL CONDUCT A SPECIAL SELECTMEN'S MEETING ON THURSDAY, AUGUST 22, 2013 STARTING AT 8:45 AM AT THE COMMUNITY CENTER ON GREAT CRANBERRY

AGENDA

- I. Call to Order
- II. Review/Sign Financial Warrants
- III. New Business
 - A. GCI Public Restrooms
 - B. GCI Town Dock
 - C. GCI Dry Hydrant
 - D. GCI Fire House Security Update
- IV. Other Business
- V. Executive Session: Personnel Matter, 1 MRSA §405 (6)(A)
- VI. Audience Communications
- VII. Adjournment