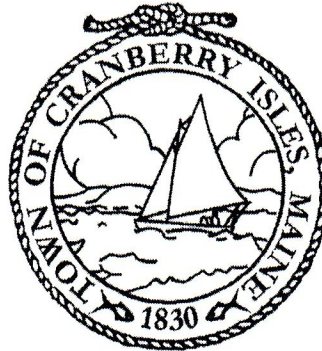


BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN
PHIL A. WHITNEY
CHARLES F. DUNBAR
TOWN CLERK / TREASURER
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

R. AXELROD
J. AMUSO, J. BERZINIS
K. DAMON, M. DONALD
C. DUGGAN, K. WHITNEY

ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

**Board of Selectmen's Meeting Minutes
August 06, 2013
Cranberry House, Great Cranberry Island**

Attendance:

Richard Beal, Chairman, BOS
Phil Whitney, BOS
Charles Dunbar, BOS
James Fortune, Administrative Assistant
Denise McCormick, Town Clerk
Nanette Hadlock, Deputy Clerk
Ron Axelrod, Chairman, MAC
Malcolm Donald, MAC
Karin Whitney, MAC
Jeff Berzinis, MAC
Katelyn Damon, Public Safety Coordinator
Tom Watson
David Sordyl
Elliott Hadlock

I. Call to Order: 8:47 A.M. by Chairman Richard Beal.

II. Review / Signing Financial Warrants

Warrant # 30:	7,736.20	
Warrant # 31:	6,274.53	
Warrant # 32:	17,201.76	(school)
Warrant # 33:	7,812.37	
Warrant 3 34:	164,647.34	
Total:	\$ 203,672.20	

All warrants were signed by the Selectmen.

III. Review / Approval of Previous Meeting Minutes: July 02, 2013

Phil Whitney wishes to strike the last sentence of Section IV, New Business, subsection H,

Strike: There are a couple of key avenues for neighbor to neighbor visiting and for Bangor Hydro Utilities.

Phil Whitney moves to accept the July 02, 2013 Board of Selectmen's meeting minutes with amendment. Charles Dunbar seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

IV. New Business

A. Sign General Assistance Ordinance

An update to the General Assistance Ordinance due to recent legislative changes is signed by the Selectmen. A renewal for the October 01, 2013 to September 30, 2014 of the General Assistance ordinance is also signed by the Selectmen.

Recipients of General Assistant are confidential by law. The GA Administrator, (Denise McCormick) is the only one who knows. There is a 48 hour determination period for eligibility and then DHHS is informed.

B. Update: Cranberry Fest Planning

As of today's meeting, the Town has not received a copy of a certificate of liability insurance from the Islesford Neighborhood House for the Cranberry Fest. James Fortune will call Dan Wriggins to remind him of the Selectmen's request. The Harbormaster and the Constable will be present for the event.

The attorney has two questions regarding a proposed ordinance for public events on Town property: Would all Town equipment and property be included? Who would be the approving or advising authority?

This item will appear on the September BOS meeting agenda. Final approval of this ordinance would require voter approval at a Town meeting. A public hearing would be held in advance.

C. Boat Ramp Maintenance

Three bid estimates were received by the Town for boat ramp maintenance and cleaning. Work requested includes hosing down, scraping and brushing the surface of the Town-owned boat ramps on Great Cranberry Island and Little Cranberry Island using a commercial grade bleach solution. Put boulders back in place along the edges of each ramp. Funds for this work will come out of the ramp fees reserve account.

- Blair Colby: \$ 1,975
- John W. Goodwin, JR: \$ 3,100
- D. E. Sordyl, Inc.: \$ 1,750

Richard Beal moves to hire David Sordyl for the work. Charles Dunbar seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

For transparency reasons, Richard Beal has hired both David Sordyl and Blair Colby for work on his personal property. Copies of these invoices are filed with the Town Clerk.

D. GCI Firehouse Security

Regarding the recent disappearance of emergency vehicle keys at the GCI Firehouse, the Public Safety Coordinator has been requested by the BOS to obtain estimates for keypad lock boxes from Seacoast Security.

Emergency personnel and Town officials will have the code to enter the firehouse. The keys were found in an old cabinet that is not frequently

used. Returnables and other debris were left behind after some individuals had a gathering at the firehouse. The Hancock County Sheriff's Department was notified.

Charles Dunbar moves to have the Public Safety Coordinator, in her discretion, to make sure the security is appropriate, and to lock the GCI Firehouse. Richard Beal seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Regarding the disfunctioning septic system at the GCI Firehouse, Selectman Beal proposes to get drawings and an estimate for a new septic and leach field for the facility. Mr. Beal proposed to fix the well at the firehouse using Fire reserve funds and to put together a proposal for the voters at Town Meeting on the septic system.

E. Town Office

The broken board on the front steps of the Town Office has been repaired by the landlords. It is reported that both the front and back decks are still not really safe at the building.

Richard Beal moves that the Administrative Assistant to the Selectmen be authorized to have both the front and back decks replaced at the Town office building, keeping cost under \$2,000. Phil Whitney seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

F. GCI Public Restroom

The Board of Selectmen agrees that the new public restroom at Great Cranberry Island should be an above ground, propane system, and to plan for double the amount of users than the MAC chair estimated in the August 05, 2013 MAC memo to the Selectmen. A special Selectmen's meeting will be held on Thursday, August 22, 2013 at Great Cranberry Island to further discuss this project.

G. LCI Parking

Islesford resident Caroline Krusi has requested that trucks in the LCI Dock parking lot be moved elsewhere as the parking lot is crowded and disturbing the view. The Board of Selectmen acknowledges this request. No action is taken at this time.

H. Harbor Committee Update

The Harbor Committee met on July 15, 2013 to look again at some drawings from Kleinschmidt Associated for a proposed extension to the Islesford Town dock. None of the drawings seem suitable by the Harbor Committee for various reasons. The Harbor Committee suggests that realignment of the mooring field at Hadlock Cove should be the first priority. Involvement of mooring owners in the process is strongly suggested. Winter users, such as fishermen who moor their boats at Islesford during the winter season, should have priority of mooring placement for safer access. Another option may be to move the entire mooring field back. Major goals are safety, a clean workable grid with a buffer zone for the Town dock landings. It is recommended that wooden ladders be replaced with stainless steel ladders at all TCI docks. It is also recommended that the GCI float be reinforced to support the 80 ft.

gangway. Discussion about a year round dock at Manset is tabled at this time by the Harbor Committee.

I. GCI Speed Limit Signs

James Fortune had ordered speed limit signs for Great Cranberry Island stating fifteen miles per hour on Town roads. The signs were to read twenty-five miles per hour for Great Cranberry Island, and fifteen miles per hour at Islesford. However, after considerable discussion, it was agreed upon by the Selectmen to keep roads on both GCI and Islesford at fifteen miles per hour for safety.

Richard Beal moves that all Town roads within the municipality of Cranberry Isles will be fifteen miles per hour. Phil Whitney seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

Charles Dunbar reports that a street sign near the tennis courts at GCI needs tree branches trimmed back for better visibility. David Sordyl will trim the branches.

J. Fish Point Address

The Board of Selectmen reviews the information regarding the E-911 address for Bonnie Nash, (1 Fish Point, formerly addressed as 834 Cranberry Road on Great Cranberry Island). Based on the Town's E-911 Addressing Ordinance, the Selectmen have reaffirmed to decision to assign 1 Fish Point as the physical address for the home for E-911 emergency services. As stated in the letter dated June 29th, the purpose of the address change is to better conform to the E-911 street addressing for the Town. The Administrative Assistant will forward this reaffirmation on Town letterhead by certified mail to Bonnie Nash.

Phil Whitney requests to see in writing whether there is a Town right of way across the bar near the Fish Point location. Richard Beal will request a determination on this matter from the Town attorney.

K. Road Maintenance Plans – 2013

The Selectmen are presented with a five year plan for maintenance and repairs for Town roads. For 2013, approved funds provide for paving portions of Cranberry Road at Great Cranberry Island, and some pothole patching at Islesford. The Selectmen wish to provide some realistic estimates for the roads budget recommendations for voters.

L. Local Road Assistance Program

The Board of Selectmen signs the Local Road Assistance Program (LRAP) certification that funds received from LRAP will be used for capitol improvements to local roads. The estimated amount that TCI will receive is a one time payment of \$7,524 for the fiscal year beginning July 01, 2013 by December 01, 2013.

N. APSI Meeting Report (taken out of order)

On August 01, 2013, the Association for the Preservation of Sutton Island (APSI) met for their annual meeting. Katelyn Damon, James Amuso, Richard Howland, James Fortune, and Phil Whitney attended the meeting. Sutton Island residents wish to participate in the Hazardous Waste and Universal Waste collection in September. Options are discussed in order

to allow Sutton residents to dispose of these wastes. The Town of Cranberry Isles is not allowed to store universal or hazardous waste at our recycling centers, per our transfer station licenses. It is suggested that Josh Gray be requested to be at either GCI or Islesford Dock on the day (in September) the islands schedule this. The Town would reimburse Josh Gray for his services. Sutton residents would be required to bring their wastes to the designated island, and to fill out the required documentation of what is being disposed of and by whom.

Charles Dunbar moves that Richard Beal be authorized to pursue an initiative with the Department of Environmental Protection relative to hazardous materials with the five islands of Cranberry Isles. Richard Beal seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Residents have asked for fender buoys to be placed around the Town float at Sutton Island. James Fortune will get a recommendation from the Harbor Committee, and gather cost estimates.

As reported by Katelyn Damon, the Islesford Volunteer Fire Department is planning to purchase a portable pump, possibly to be placed on the Rogers' property at Sutton Island. Funds for the purchase of this pump are to come from the Islesford Fire Department reserve fund. The pump would also need a cart to push it around; some discussion takes place regarding the purchase of a four wheeler for this purpose. Budgeting for an additional pump for placement on the other side of Sutton Island is being considered. Sutton Island residents would be required to take training on how to operate the pumps. Charles Dunbar will draft an email message to APSI President John Nevius for review by the Board of Selectmen.

M. Manset Light Pole & Other Surplus Property (taken out of order)

James Fortune asks the Selectmen what should be done with some engineered roof trusses and an old light pole that has a broken top at the Manset property.

Richard Beal moves that the Administrative Assistant dispose of the surplus items as he sees fit and to get as good of a return for the Town as possible. Charles Dunbar seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

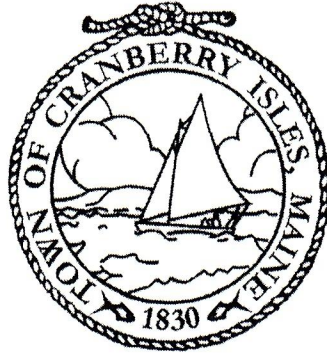
V. Other Business

- Safety items that still need to be completed at the Town Docks include chains being replaced at the gallows frames at Islesford. New ladders will also be replaced at both GCI and Islesford.
- The Administrative Assistant is requested to obtain an estimate ASAP for painting of the trim on the warehouse at Manset. The Selectmen wish for this project to be completed this fall.
- In regard to Sutton Island path research, there is nothing to report at this time.
- In regard to the Manset property boundary agreement, the Selectmen agree that this should be taken care of while the abutting landowners

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN

PHIL A. WHITNEY
CHARLES F. DUNBAR

TOWN CLERK / TREASURER
DENISE Mc CORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

R. AXELROD, M. DONALD
K. WHITNEY, J. BERZINIS
C. DUGGAN, J. AMUSO, K. DAMON

ADMINISTRATIVE ASSISTANT

TO THE SELECTMEN
JAMES FORTUNE

MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a regular meeting on
Tuesday, August 6, 2013 starting at 8:45 A.M.
at the Cranberry House Conference Room on Great Cranberry Island

AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; July 2, 2013
- IV. New Business
 - A. Sign General Assistance Ordinance
 - B. Update: Cranberry Fest planning
 - C. Boat Ramp Maintenance
 - D. GCI Firehouse Security
 - E. Town Office
 - F. GCI Public Restroom
 - G. LCI Parking
 - H. Harbor Committee Update
 - I. GCI Speed Limit Signs
 - J. Fish Point Address
 - K. Road Maintenance Plans - 2013
 - L. Local Road Assistance Program
 - M. Manset Light Pole & Other Surplus Property
 - N. APSI Meeting Report
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment