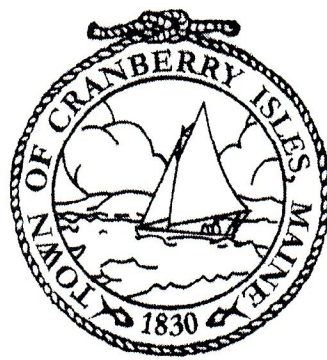


Jan

BOARD OF SELECTMEN  
RICHARD BEAL, CHAIRMAN  
  
CHRISTOPHER L. HATHAWAY  
PHIL A. WHITNEY



MUNICIPAL ADVISORY COMMISSION  
R. AXELROD, M. DONALD  
K. WHITNEY, J. BERZINIS  
C. DUGGAN, J. AMUSO, K. DAMON

TOWN CLERK / TREASURER  
DENISE Mc CORMICK

ADMINISTRATIVE ASSISTANT  
  
TO THE SELECTMEN  
JAMES FORTUNE

## MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a regular meeting on  
Tuesday, December 4, 2012 starting at 8:45 A.M.  
at the Cranberry Community Center on Great Cranberry Island

## AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrant
- III. Review / Approval of Previous Meeting Minutes
- IV. New Business
  - A. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
  - B. Public Restroom on GCI
  - C. Manset Property Boundary Encroachment
  - D. Harbor Safety Improvements
  - E. MAC 2013 Preliminary Budget Recommendations
  - F. 2013 Annual Town Meeting Warrant Articles
- V. Other Business
- VI. Audience Communications
- VII. Adjournment

# Town of Cranberry Isles, Maine

Official Website

[cranberryisles.com](http://cranberryisles.com) [islesford.com](http://islesford.com) [islandinstitute.org](http://islandinstitute.org)

## December 4, 2012

### MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a regular meeting on Tuesday, December 4, 2012 starting at 8:45 A.M. at the Cranberry Community Center on Great Cranberry Island

### AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrant
- III. Review / Approval of Previous Meeting Minutes
- IV. New Business
  - A. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
  - B. Public Restroom on GCI
  - C. Manset Property Boundary Encroachment
  - D. Harbor Safety Improvements
  - E. MAC 2013 Preliminary Budget Recommendations
  - F. 2013 Annual Town Meeting Warrant Articles
- V. Other Business
- VI. Audience Communications
- VII. Adjournment

### PRIMARY NAVIGATION

- [Town Officials Directory](#)
- [Meeting Agendas](#)
- [Meeting Minutes](#)
- [Town Ordinances](#)
- [Town Documents](#)
- [2015 Tax Maps & Commitment Books](#)
- [Emergency Services](#)
- [Visit us at the town office](#)
- [Bulletin Board](#)
- [Authorized User login](#)
- [--- Commuter Boat ---](#)
- [Home Page](#)

# Town of Cranberry Isles, Maine

Official Website

[cranberryisles.com](http://cranberryisles.com) [islesford.com](http://islesford.com) [islandinstitute.org](http://islandinstitute.org)

## Board of Selectmen's Meeting Minutes December 04, 2012

[<<< Return to Board of Selectmen -Minutes Selection Page](#)

Board of Selectmen's Meeting Minutes  
December 04, 2012  
Great Cranberry Island Community Center

### Attendance:

Richard Beal, Chairman, BOS  
Phil Whitney, BOS  
James Fortune, Administrative Assistant  
Denise McCormick, Town Clerk  
Nanette Hadlock, Deputy Clerk  
Katelyn Damon, MAC & Public Safety Coordinator  
Karin Whitney, MAC  
Ingrid Gaither

I. Call to Order: 8:49 A.M. by Chairman Richard Beal.

### II. Review / Signing Financial Warrant

Warrant #52: 6,152.28  
Warrant #53: 5,522.93  
Warrant #54: 65,589.35 (school)  
Warrant #55: 54,119.93  
Total: \$ 131,384.49

All warrants were signed by the Selectmen.

### III. Review / approval of Previous Meeting Minutes

The truck which was left at the Great Cranberry Island gravel pit will be taken off the island by Blair Colby.

Phil Whitney moves to accept the November 01, 2012 Board of Selectmen's meeting minutes as written. Richard Beal seconds the motion. **Motion passes.**

### IV. New Business

#### A. Executive Session: Personnel Matter, 1 M.R.S.A. § 405 (6) (A)

9:05 A.M. – Richard Beal moves to go into executive session. Phil Whitney seconds the motion. **Motion passes.**

9:31 A.M. – Richard moves to enter back into regular session. Phil Whitney seconds the motion. **Motion passes.**

The Maine Forest Service has sent a letter (dated November 30, 2012) to the Town reminding us that on January 01, 2013, the statewide standards for timber harvesting and related activities in shoreland areas will become effective in Cranberry Isles. More information on statewide standards can be found on the Maine Forest Service Website at:

[www.maine.gov/docs/mfs/fpm/swstds/sws.html](http://www.maine.gov/docs/mfs/fpm/swstds/sws.html)

#### B. Public Restroom on GCI

Ben Fulves report on designs for a proposed new public restroom on Great Cranberry Island is discussed. Option #3 is favored by the Selectmen. This would be a large capacity composting system like those seen at Acadia National Park. Costs for materials and labor are estimated at approximately \$87,000. It may be possible to ask voters for a loan to complete this project. The Administrative Assistant is requested by the Board to contact Tom Martin of the Hancock County Planning Commission to inquire if there are any grants available that may be able to help. He is also requested to contact an engineer for maintenance suggestions. The Treasurer will look into available funds for the engineer.

#### C. Manset Property Boundary Encroachment

Selectman Beal questions whether the encroachment is seven feet, or just a few inches. James Fortune will contact Civil Engineering Services to clarify the old survey

### PRIMARY NAVIGATION

[Town Officials Directory](#)  
[Meeting Agendas](#)  
[Meeting Minutes](#)  
[Town Ordinances](#)  
[Town Documents](#)  
[2015 Tax Maps & Commitment Books](#)  
[Emergency Services](#)  
[Visit us at the town office](#)  
[Bulletin Board](#)  
[Authorized User login](#)  
[--- Commuter Boat ---](#)  
[Home Page](#)

vs. the new survey.

It is suggested by Mr. Fortune to budget \$2,500 for the purchase of a new stove and refrigerator for the Manset apartment. A new roof for the Manset warehouse is currently budgeted under Manset Maintenance and Improvements.

#### **D. Harbor Safety Improvements**

The Administrative Assistant has submitted to reports to the Selectmen in reference to harbor safety improvements. One report is the Docks and Harbor Safety Study, dated July 30, 2009. The other report was submitted by the Manset Dockmaster. Many of the short term improvements have already been accomplished. As for the long term safety improvements, the Harbor Committee has not made any recommendations thus far. The BOS suggests pricing out and budgeting for the long term improvements.

Manset:

- (Short term) ADA compliant bathroom: Administrative Assistant to inquire through Hancock County Planning Commission as to any available grants.
- (Long term) BOS suggests budgeting for engineering and design work for a year round dock

Great Cranberry Island:

- (Short term) Wider transfer bridge between floats: Administrative Assistant to price out and budget for

Islesford:

- (Long term) Develop the sheltered area between the Islesford Dock Restaurant pier and the granite pilings as a possible option for winter time float –ELIMINATE AS THE PARK OWNS THE PILINGS AND WILL NOT LET US
- (Long term) Improve the existing stone breakwater fragment north of the restaurant – ELIMINATE AS THE PARK OWNS THE PILINGS AND WILL NOT LET US
- (Short term) The gap between the floats should be protected against people tripping, by pinning floats together and adding a covering plated between the floats – Administrative Assistant to confer with contractor, price out and budget for
- (Public Safety) Provide clear channels. Map and reconfigure existing mooring fields which are congested, particularly at Little Cranberry. A new layout of the mooring field may be justified to provide a clear channel leading in straight lines between lighted navigation aids to the Town pier – The BOS requests that the Harbor Committee schedule a meeting to give recommendations for rearranging the Islesford mooring field. The Town would pay for assistance to rearrange. The BOS supports those fishing vessels who row to their vessels in the winter weather having priority to the closer moorings to the Town Dock. The BOS suggests placing a bridge between the two main floats and moving towards the Leary property to make more room for docking of ferries. Budgeting would appear on a separate line item.

#### **V. Other Business (taken out of order)**

Due to time constraints, Preliminary Budget Recommendations and 2013 Annual Town Meeting Warrant Articles will be taken up at the next MAC / BOS workshop scheduled for December 12th.

- Webersinn Appraisal Company, Inc. has submitted a proposal for appraisal of the TCI Manset property. Cost for the appraisal is \$8,000. Chairman Richard Beal signs the proposal on behalf of the Board of Selectmen.
- In reference to U.S. Postal closures, Great Cranberry Island residents will be receiving a survey in the mail. It is very important that resident's check box #1, as this is the only option that will likely keep the post office open. Residents will have two weeks to return the survey. Selectman Beal proposes a letter to all residents, urging them to contact their congressmen in support of the island post office. An address list will be forwarded by the Town Clerk to Selectman Beal for the mailings, as well as the online survey site. Sustainability of the islands may heavily rely on our post offices remaining open. It could be possible that the ferry service may decrease runs with the elimination of mail service to Cranberry Isles. Approximately eighty percent of the Town's municipal business is conducted by mail. Phil Whitney will contact Mike Michaud's office to schedule a visit to Cranberry Isles. The Town is willing to pay for a special boat for this purpose.

#### **VI. Audience Communications**

None at this time.

#### **VII. Adjournment: 11:05 A.M.**

Phil Whitney moves to adjourn the meeting. Richard Beal seconds the motion. Motion passes.

[<<< Return to Board of Selectmen –Minutes Selection Page](#)