

BOARD OF SELECTMEN  
RICHARD BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
CORY R. ALLEY

ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
JAMES FORTUNE



TOWN CLERK / TREASURER  
DENISE McCORMICK  
PUBLIC SAFETY COORDINATOR  
KATELYN DAMON

**Board of Selectmen's Meeting Minutes**  
**February 4, 2020**  
**Cranberry Isles Town Office**

**Attendance:**

Richard Beal, Chairman, BOS	Katelyn Damon, Public Safety Coordinator
Florence Joy Sprague, BOS	Amy Palmer, TCI School Committee
Cory Alley, BOS	Carl Brooks
Denise McCormick, Town Clerk	Barbara Meyers
James Fortune, Administrative Assistant	Bill Dowling
Ben Sumner, Deputy Clerk	

**I. Call to Order:** 8:33am by Chairman Richard Beal.

**II. Review / Sign Financial Warrants**

Warrant #2	\$ 6,392.01
Warrant #3	\$ 7,810.00
Warrant #4	\$ 55,167.26 (school)
Warrant #5	\$ 46,923.59
<u>Total:</u>	<u>\$ 116,292.86</u>

All warrants were signed by the Selectmen.

Florence Joy Sprague asks about a school invoice (\$50.90) for Frenchboro School that was paid by the Cranberry Isles School Department. Denise McCormick with follow up with the school bookkeeper about reimbursement.

### **III. Review/Approval of Meeting Minutes: January 7, 2020**

Richard Beal moves to approve the January 7, 2020 Board of Selectmen's meeting minutes as written. Cory Alley seconds the motion. **Motion approved 3-0.**

### **IV. New Business**

#### **C. 2020 Parking Letter/Application & Fees (taken out of order)**

James Fortune presents 2020 Parking Letter and Application. He does not recommend a change in parking fees this year. Selectmen review and sign Parking Letter.

#### **A. Sign 2020 Municipal Budget & Town Warrant**

Carl Brooks asks about two proposed Town Warrant articles he submitted to the Selectmen. Richard Beal advises that both proposed articles were reviewed by the Town Attorney and the Town Assessor and determined to be illegal. Carl Brooks requests a copy of a written response from the Town Attorney and/or Town Assessor. Richard Beal, without objection, denies inclusion in the 2019 Town Report of Carl Brooks' submission entitled *The Town of Cranberry Isles is Dying*.

*Dept. #51:* Ben Sumner presents a retainage estimate from Coastal Computers for maintenance and security measures recommended for the Town Office computer network. General discussion. Consensus of the Selectmen is to accept the retainage estimate. Denise McCormick advises that there are sufficient reserve funds previously allocated to have the work completed so that a budget adjustment is not necessary.

*Warrant Article #21:* Florence Joy Sprague questions funding for a Generac system for the Town Office. General discussion of the Article and wording. Selectmen agree, without objection, to include Article #21 as written.

*Warrant Articles #25:* Selectmen review and approve Article #25 addressing unknown property owners.

#### **D. Cell Tower Moratorium (taken out of order)**

Selectmen review Warrant Article #26. Denise McCormick reports that the Town Attorney has advised that a moratorium should be limited to ninety days. The Federal Telecommunications Act does not allow prohibition of telecommunication towers, although limited regulation is permissible. General discussion. Selectmen agree, without objection, to amend the proposed Article #26 to enact a 90-day moratorium to allow for possible new ordinances regulating telecommunications facilities and/or towers.

#### **A. Sign 2020 Municipal Budget & Town Warrant (continued)**

Selectmen review and sign the 2020 Town Warrant.

#### **B. 2019 Town Report**

Selectmen review and select photo preferences for inclusion in the Town report.

#### **V. Other Business**

James Fortune presents a letter from the Islesford Neighborhood House Association asking for support from the Board of Selectmen in a grant application for a solar installation. Richard Beal proposes, without dissent, to return the letter to the INHA and request the language of the letter be amended.

Richard Beal asks whether school classes would move to Longfellow School next year. School Board Chair Amy Palmer advises that the plan is to rotate next year to Longfellow, but that she will put a discussion of the issue on the agenda for the next school board meeting. General discussion. No action taken.

#### **VI. Audience Communication**

General discussion of the recent Harbor Committee meeting, the Islesford Breakwater project status, Islesford Dock Extension and mooring field, and the parking area at the Islesford Dock. No action taken.

## **V. Other Business (continued)**

Richard Beal reports that maintenance work on the Islesford dock shed is needed. Denise McCormick advises that there are funds available in the Ramp Fees Account for limited repairs. Cory Alley recommends guttering be included with the shingle repairs. Selectmen agree, without dissent, to task James Fortune to oversee repairs.

Denise McCormick reports that normal March meeting date will conflict with the Primary Election. She will recommend another date prior to Town Meeting if necessary.

## **VII. Executive Session:**

None.

## **VIII. Adjournment**

Richard Beal moves, without objection, to adjourn the meeting.

Meeting adjourned at 10:14am.