

BOARD OF SELECTMEN  
RICHARD BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
CORY R. ALLEY

ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
JAMES FORTUNE



TOWN CLERK / TREASURER  
DENISE McCORMICK  
PUBLIC SAFETY COORDINATOR  
KATELYN DAMON

**Board of Selectmen's Meeting Minutes**  
**March 27, 2020**  
**Cranberry Isles Town Office**

**Attendance:**

Richard Beal, Chairman, BOS (by phone)  
Florence Joy Sprague, BOS  
Cory Alley, BOS  
Denise McCormick, Town Clerk  
James Fortune, Administrative Assistant  
Ben Sumner, Deputy Clerk (by phone)  
Katlyn Damon, Public Safety  
Coordinator (by phone)  
Cari Alley, Local Health Officer  
Genevieve McDonald, Maine House of  
Representatives (by phone)  
Joanne Thormann, Planning Board Chair  
(by phone)

Ed Gray (by phone)  
Ingrid Gaither (by phone)  
Phil Whitney (by phone)  
Katy Fernald (by phone)  
Nan Hadlock (by phone)  
Malcom Fernald (by phone)  
Mary Schuch (by phone)  
Carl Brooks (by phone)  
Laurie Dobson (by phone)  
Stephanie Alley (by phone)  
Skip Stevens (by phone)  
Sally Rowan (by phone)  
Amy Palmer  
Cory Duggan (by phone)

**I. Call to Order: 10:02am by Cory Alley**

**II. Follow-Up Meeting on Public Response to COVID-19**

Cory Alley reports that the Town continues to follow Maine Center for Disease Control (CDC) guidance. Any returning resident who has been away more than twenty-four hours or farther than Hancock County is asked to self-quarantine for 14 days. Contractors have been asked to travel directly to and from their worksites and avoid unnecessary interaction with others. Unless more restrictive orders are given

by the Governor, the Town has no authority to impose restrictions on movement, including private boats traveling to and from the islands.

Cari Alley, Local Health Officer, reports on her activities, which have included continual communication with businesses and residents, mass mailing to residents, and reaching out via social media.

State Representative Genevieve McDonald advises that she is available by phone or email to discuss legislative issues related to the ongoing public health matter.

Joanne Thormann asks about the current ferry boat schedules. James Fortune reports that the Town is reviewing schedule adjustments with the Commuter ferry on an ongoing basis. Currently the commuter ferry is operating the afternoon trip only. Mailboat services changes should be confirmed with Beal and Bunker.

Carl Brooks asks about school closings. Cari Alley reports that schools statewide will remain closed until at least April 27, 2020.

Laurie Dobson asks for stricter measures regarding transportation to the Town to be enacted.

Skip Stevens asks for a response from the Town concerning a letter recently sent to the Selectmen by the Islesford Neighborhood House Association. General discussion. Cari Alley advises that the Islesford Neighborhood House would be most helpful by allowing access to the bathroom facility.

Cory Alley asks about the steps that are in place to respond to an infected patient. Katelyn Damon advises that residents with symptoms should (1) contact their primary care provider or the MDI Hospital hotline to discuss their symptoms, (2) self-quarantine unless there is severe respiratory distress, (3) in the case of severe respiratory distress, the patient should call 911. Rescue personnel have protocols in place to remove the patient from the island safely, including arrangements for boat transportation that will allow for patient isolation.

Katy Fernald expresses concerns about making use of the bathroom in the Islesford Neighborhood House. Florence Joy Sprague suggests the water spigot outside the Neighborhood House be equipped with soap to allow for hand-washing and appropriate notices posted.

Katelyn Damon requests the Islesford float be installed prior to the normal date of April 15, if possible, to accommodate possible patient removals by the Rescue Service.

Nan Hadlock asks Rep. McDonald whether marine services are considered Essential Services by the State. Rep. McDonald advises that all marine services are considered Essential Services with the likely exception of tourist businesses.

Cory Alley advises that supply deliveries are available through the Cranberry Isles Fisherman's Co-Op, the Cranberry General Store, and Pine Tree Market.

James Fortune asks if there is a safety protocol for receiving supplies. Cari Alley advises that cardboard boxes can be left out in the sun and that gloves and/or an aerosol disinfectant can be used. Florence Joy Sprague reports that the USPS has advised there is no indication of the virus being transmitted through the US Mail.

Cari Alley recommends that knobs and railings at the Town Docks be cleaned on a daily basis.

Nan Hadlock asks whether the Telemedicine Program is currently available on Islesford. Florence Joy Sprague refers her to Cindy Thomas, Health Committee Chair.

Cari Alley requests that the Selectmen should consider authorizing that anyone who has been notified that he/she may be a carrier of COVID-19 contact the Local Health Officer. The Local Health Officer can then monitor and assist with quarantine services and/or removal of the patient to a medical facility.

Richard Beal reports that the Community Center is open on GCI and a bathroom is available.

Richard Beal reports on ongoing conversations with the Municipal attorney staff of the Town Attorney's office concerning a recommendation from Katelyn Damon to activate a modified Emergency Operations Center (EOC). He recommends the Town attorney draft and EOC Ordinance that can be reviewed. Katelyn Damon reports that an Emergency Operations Plan was drafted in 2004. Denise McCormick advises that no EOC Ordinance has been passed at Town Meeting, therefore a draft Emergency Operations Plan is not presently applicable. Richard Beal moves to ask the Town Attorney to draft a proposed EOC Ordinance. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Denise McCormick advises that a drafted ordinance will have to be approved at a Special Town Meeting and that a Special Town Meeting cannot be held under the

Public Meeting limitations that have been declared by the Governor.

### **III. Renovation Work 15 Mansell**

James Fortune presents estimates for painting and plumbing work to be completed for the apartment renovations at 15 Mansell Lane. The total of all the estimates will exceed the amount allocated for renovations by a small amount. Denise McCormick advises that there is Manset Reserve funding available. Selectmen review and sign Warrant #13 for \$8,200 (1/2 down) on Welch's Painting proposal.

### **IV. Other Business**

Carl Brooks reports that he is continuing his strategic planning efforts.

Cory Duggan reports that Prock Marine will be working at Islesford soon. The work crew will be self-contained and isolated.

Jo Anne Thormann asks whether Planning Board applications can be placed on hold until such time as the Planning Board can meet in person. Denise McCormick will contact the Town Attorney for legal guidance.

Cory Alley proposes, without objection, that the Selectmen hold a Special Meeting on March 31, 2020 at 10:00am at the Town Office, with teleconferencing available.

### **V. Adjournment**

Cory Alley moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 11:28am.