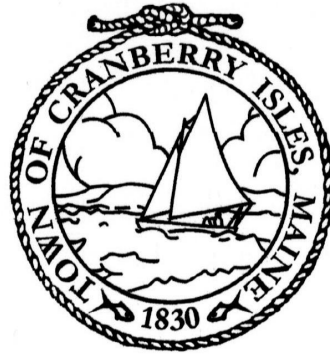


BOARD OF SELECTMEN  
RICHARD F. BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
CORY R. ALLEY

TOWN CLERK / TREASURER  
DENISE Mc CORMICK



ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
JAMES FORTUNE  
PUBLIC SAFETY COORDINATOR  
KATELYN DAMON  
TCI LOCAL HEALTH OFFICER  
CARI ALLEY

**Board of Selectmen's Meeting Minutes**  
**May 5, 2020**  
**Cranberry Isles Town Office**

**Attendance:**

Richard Beal, Chairman, BOS	Cari Alley, Local Health Officer
Florence Joy Sprague, BOS	Dennis Dever, LPI & CEO (by phone)
Cory Alley, BOS	Joanne Thormann (by phone)
Denise McCormick, Town Clerk	Carl Brooks (by phone)
James Fortune, Administrative Assistant	Andrew Keblinsky (by phone)
Ben Sumner, Deputy Clerk (by phone)	
Katlyn Damon, Public Safety Coord. (by phone)	

**I. Call to Order: 8:32am by Chairman Richard Beal**

**II. Review/Sign Financial Warrants**

Warrant #11	\$ 3,693.40	<i>signed remotely by Selectmen March 20, 2020</i>
Warrant #12	\$ 6,886.91	<i>signed remotely by Selectmen March 27, 2020</i>
Warrant #13	\$ 8,200.00	<i>signed remotely by Selectmen March 27, 2020</i>
Warrant #14	\$64,127.76	<i>(school) signed remotely by Selectmen April 7, 2020</i>
Warrant #15	\$13,383.89	<i>signed remotely by Selectmen April 7, 2020</i>
Warrant #16	\$59,520.70	<i>signed remotely by Selectmen April 7, 2020</i>
Warrant #17	\$ 7,572.90	
Warrant #18	\$ 64,167.50	<i>(school)</i>
Warrant #19	\$ 7,086.32	
Warrant #20	\$ 90,852.63	
Total:	\$ 325,492.01	

All warrants were signed by the Selectmen.

### **III. Review/Approval of Meeting Minutes**

Cory Alley moves to approve the following Board of Selectmen's meeting minutes as written:

February 4, 2020  
March 14, 2020  
March 17, 2020  
March 20, 2020  
March 27, 2020  
March 31, 2020

Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

### **IV. New Business**

#### **A. LHO Report (Covid-19 Response)**

Cari Alley reports there has been an increasing influx of returning residents. She has been in regular communications with returning residents and has stressed the importance of the 14-day self-quarantine, especially to those returning from areas with community spread.

#### **B. Axiom Memo: Wire Adjustments on LCI; Equipment Replacement on GCI**

James Fortune reports on maintenance issues with the broadband infrastructure. General discussion of locations where broadband wiring heights need to be adjusted. Selectmen agree, without dissent, to have rights-of-way cleaned and maintained to minimize the downing of lines.

#### **C. Northern Light Health Donation Request**

Denise McCormick presents request for \$750 donation to offset ferry costs for provider of health services to the islands. Selectmen approve suggested donation without dissent.

#### **A. LHO Report (Covid-19 Response) (continued)**

Cory Alley asks about the ferry services' social distancing efforts. General discussion of ferry traffic resumption and safety measures being taken by the ferry operators. No action taken.

#### **D. IDR/Liquor License Hearing & Approval**

Selectmen review the annual application from the Islesford Dock Restaurant for its liquor license. Selectmen approve and sign the application without dissent.

## **E. Property Tax Exemption Requests**

The Selectmen review a tax exemption request from Island Woodworking (Map 16, Lot 11) that requests a reduction of approximately \$3,360 per year in recognition that the Town receives the benefit of about 12 parking stalls annually from a private property owner at no cost to the Town. Consensus of the Selectmen is that the Town should not be assuming responsibility for vehicles that are being parked on private property. Richard Beal moves to reject the tax exemption request from Island Woodworking. Cory Alley seconds the motion. **Motion approved 3-0.**

The Selectmen review a tax exemption request from the Ashley Bryan Center (Map 27, Lot 13A) based upon the Center's status as a 501c(3) nonprofit organization. Richard Beal moves to approve the tax exemption request from the Ashley Bryan Center. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

## **F. Request to Use TCI Manset Dock, Summer 2020 (Downeast Sailing Adventures)**

Selectmen agree, without dissent, to allow Downeast Sailing Adventures permission to use the Town's Manset dock for loading and unloading of passengers when and if they can lawfully resume business during the 2020 Season. The Selectmen further require that all recommended safety measures, including social distancing and masks, be followed by their customers when on the Town's docks and floats.

## **G. Engineering Proposals for Harding Point Road, Jimmy's Point Road, & Co-Op Road**

James Fortune presents an engineering proposal that is over the \$10,000 approved at Town Meeting. Richard Beal proposes, without objection, using up to \$4,000 of Selectmen's Contingency funds towards the engineering proposal.

## **H. Parking Committee Appointments**

James Fortune reports that Florence Joy Sprague, Ingrid Gaither, and Christine Sandberg have agreed to serve on the Parking Committee this year. He also reports that the seasonal parking regulations will be delayed until June 1 this year. Parking letters will be mailed to residents next week.

## **I. Annual Contracts**

Denise McCormick presents the following Annual Contracts for review: Manset Transit Facility Custodial Services Contract, GCI Restroom/Town Dock Shed Custodial Service Contract, Manset Dockmaster Employment Agreement, and the Sutton Island Municipal Solid Waste Contract. Selectmen review and sign the contracts.

## **J. Town Meeting Action Items**

No action taken.

## **K. Road Maintenance Projects**

Richard Beal reports that repairs are being made to the GCI Town dock and large rocks are being placed in front of the GCI post office in response to recent damage, which included seaweed being deposited inside the post office. He also recommends, without dissent, that Emera be allowed to store new poles at the transfer station for installation on GCI later this year. Cory Alley reports that roads will be swept and graded as necessary as soon as the tractor is returned from servicing.

## **V. Other Business**

Planning Board Chairman Joanne Thormann asks the Selectmen to set up a Zoom account in order for the Planning Board to hold a mandated public meeting via video teleconference. Katelyn Damon advises that the Fire Department has a Zoom account available that can be used. Selectmen agree, without dissent, to allow the Planning Board to use the Fire Department Zoom account to facilitate a public meeting in accordance with emergency legislation enacted by the state legislature.

Joanne Thormann also asks if the Selectmen have received any guidance on extending the 90 day moratorium on telecommunications facilities enacted at the 2020 Town Meeting. Chairman Richard Beal refers her to the Town Attorney to discuss.

## **VI. Audience Communication**

None.

## **VII. Executive Session**

None.

## **VIII. Adjournment**

Richard Beal moves, without dissent, to adjourn the meeting.

Meeting adjourned at 9:28am.