

<p style="text-align: center;">Great Cranberry Island Volunteer Fire Department 192 Cranberry Road Cranberry Isles, Maine 04625</p> <p style="text-align: center;">Fire Chief: Richard Howland</p> <p>President: Mark Alley</p> <p>Vice President Michael Westphal</p> <div style="text-align: center;">  </div> <p>Treasurer: Michael Westphal</p> <p>Secretary: Katelyn Damon</p>	<p style="text-align: center;">Islesford Volunteer Fire Department 16 Maple Avenue PO BOX 56 Islesford, Maine 04646</p> <p>Chief: Richard Howland</p> <p>Assistant Chief: Jeremy Alley</p> <p>President: David Thomas</p> <div style="text-align: center;">  </div> <p>Vice President: Bruce Fernald</p> <p>Treasurer: Melissa Amuso</p> <p>Secretary: Katelyn Damon</p>
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Date: December 16, 2019

Time: 4:30 pm

Monthly Meeting

Location: IVFD & GCIVFD, via Zoom

Attendance, 16:

Richard Howland, Chief

Jeremy Alley, Assistant Chief

David Thomas, IVFD President

Bruce Fernald, IVFD Vice President

Mark Alley, President- GCIVFD, Zoom

Michael Westphal, GCIVFD Vice President & Treasurer, Zoom

Katelyn Damon, IVFD & GCIVFD Secretary

Jim Amuso, Captain

Rick Alley, Firefighter

Oscar Delagarza, Firefighter

George Dickson, Firefighter

Laurie Dobson, Firefighter, Zoom

Aaron Morrell, Firefighter, Zoom

Sharon Morrell, Firefighter, Zoom

Will Palmer, Firefighter

Thomas Powell, Firefighter

1. Call to Order: The meeting was called to order at 1635 by David Thomas.
2. Review IVFD/ GCIVFD Minutes from September 23, 2019
 - a. Bruce Fernald moves to accept the IVFD/GCIVFD meeting minutes from September 23, 2019. Richard Howland seconded the motion. Vote; Yes, unanimous. **Motion Passes.**
3. Financial Report **IVFD:**
 - a. Checking account balance as of September 16, 2019: \$6,247

4. Financial Report **GCIVFD**
 - a. Checking & Savings Account Balance as of 9/23/19: \$26,343.74
 - b. Checking account balance as of 12/16/19: \$11,845.45
 - c. Savings account balance as of 12/16/19: \$16,301.63
 - i. +300, Roberts
 - ii. +1,000.00 Astor Street Foundation
 - d. Total Checking & Savings account balance as of 12/16/19: \$28,147.08
 - e. Katelyn Damon moves to approve the GCIVFD treasurer's report from 12/16/19 as written. Mark Alley seconds the motion. Vote: Yes, Unanimous. **Motion Passes.**
5. Old Business:
 - a. Future of Public Safety: Fire & EMS in the Cranberry Isles
 - i. Board of Selectmen have offered a Katelyn a benefits package and pay raise in return, Katelyn has agreed to stay on as Public Safety Coordinator.
6. New Business:
 - a. 2020 Budget:
 - i. Katelyn presents a 2020 budget which is much lower than in 2019 as there are no large purchases budgeted for the year.
 - ii. Katelyn will a link to the budget for closer inspection.
 - b. Proposed Training/ Meeting Schedule
 - i. Katelyn presents a proposed training/ meeting schedule for 2020. Katelyn will also email this around so that everyone has a digital copy.
 - c. Other Business
7. Setting of Action Items:
 - a. Katelyn will email out copies of the budget and training schedule.
 - b. Katelyn will email out procedures for 2020 OSHA training.
8. Future Agenda Items:
9. Upcoming Events:
10. Next Business Meeting:
11. Next Training Date:
12. Adjournment
 - a. Tom Powell moves to adjourn the meeting at 1650. Rick Alley seconds the motion. Vote: Yes, Unanimous. **Motion Passes.**

Respectfully Submitted,
Katelyn Damon