

CRANBERRY ISLES SCHOOL DEPARTMENT
School Committee Meeting
School committee members via Zoom
Friday, 5 June 2020
9:00 a.m.

[Remote Access Meetings During COVID-19 Crisis](#)

For the public - YouTube Live link to view the meeting: <https://youtu.be/uBDirNx3hVo>

**Public comment may be submitted to mdirssboards@mdirss.org prior to this meeting.
Public comment submitted after this meeting will be read into the minutes at the next meeting.**

MINUTES

Call to Order

Amy Palmer called the meeting to order at 9:03 a.m.

Confirmation of Board Member Attendance

Amy Palmer, Chair
Cari Alley

Others present:

Marc Gousse, Superintendent
Julie Meltzer, Curriculum Director
Hayley Fenton, Principal
Joshua Young, Technology

Executive Session Pursuant to 1 M.R.S.A. § 405(6)(A): Personnel Evaluation

Amy Palmer motioned to move to executive session at 9:06 a.m. Cari Alley seconded.
Unanimously approved (2-0).

The school committee came out of executive session at a.m.

Approval of Voucher

A voucher was not run since last meeting and will be sent out electronically.

Approval of Minutes: [1 May 2020](#)

Cari Alley made a motion to approve the May 1, 2020 minutes as written. Amy Palmer seconded.
Unanimously approved (2-0).

Public Comment

None at this time.

Reports and Updates:

- **Principal's Report**
 - Last day of instruction is today 6/5
 - 8th grade promotion is tonight beginning at 4:00 p.m.
 - End of year conversations will be held with parents via phone or zoom.
 - End of year learning summaries will be sent out next week in lieu of traditional report cards.
- **Lift Update**
 - Progress is continuing and Dr. Gousse will continue to update the board as stages of the project are completed.

Discussion Items:

- **Staffing Proposal**
 - Hayley Fenton presented the staffing proposal shared with the board prior to the meeting. Document can be viewed [here](#).
- **Transportation**
 - Moved to next meeting
- **Islesford Teacher's Apartment Rental**
 - Moved to next meeting

IX. Action Items:

- **Consideration of Extension and Adjustment of Salary for Administrator**

Amy Palmer made a motion to extend Hayley Fenton's teaching principal contract for one year as final year of probation status for the 20-21 school year at the salary per FY '21 budget.

- **Authorization for Superintendent to Hire During the Summer Months**

Amy Palmer made a motion to authorize the superintendent to hire during the summer months. Cari Alley seconded. Unanimously approved (2-0)

- **Authorization for Superintendent to Apply for and Receive State and Federal Funds**

Amy Palmer made a motion to authorize the Superintendent to apply for and receive state and federal funds. Cari Alley seconded. Unanimously approved (2-0).

- **Authorization to Participate in Consolidated Application for Use of Title I and Title IIA Funds and Authorization for Bar Harbor to be the Fiscal Agent for these Funds**

Amy Palmer made a motion to Authorize the Cranberry Isles School Department to participate in the consolidated application for use of Title I and Title IIA funds and to authorize Bar Harbor to be the Fiscal Agent for these Funds. Cari Alley seconded. Unanimously approved (2-0).

- **Appointment of Truant Officer, Attendance Officer, and School Physician**

Amy Palmer made a motion to appoint Hayley Fenton as Truant Officer and Attendance Officer and Dr. Mark Kandutsch as School Physician.

- **Transfer to Reserves**

Amy Palmer made a motion to transfer \$ 3,500.00 to the Emergency Special Education Reserve as directed in the 2019-20 budget, transfer up to \$ 25,000 to the Tuition Reserve as directed in the 2019-20 anticipated expenditures of the 2019-20 budget, and transfer \$2,000.00 to the Maintenance Reserve as directed in the 2019-20 budget. Cari Alley seconded. Unanimously approved (2-0).

Other Business

None at this time.

Public Comment

None at this time.

Future Agenda Items

- Transportation
- Teacher Apartment

Date, Time, and Location of Next Meeting: TBD

June 19 @ 8:00 via zoom.

Adjournment

Amy Palmer made a motion to adjourn at 10:08 a.m. Cari Alley seconded. Unanimously approved (2-0).

Respectfully submitted:

Hayley Fenton, Teaching Principal