

BOARD OF SELECTMEN  
RICHARD BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
CORY R. ALLEY

TOWN CLERK / TREASURER  
DENISE Mc CORMICK



ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
JAMES FORTUNE  
PUBLIC SAFETY COORDINATOR  
KATELYN DAMON  
TCI LOCAL HEALTH OFFICER  
CARI ALLEY

**Board of Selectmen's Meeting Minutes  
August 4, 2020  
Cranberry Isles Town Office**

**Attendance:**

Richard Beal, Chairman, BOS (by phone)	Dennis Dever, LPO & CEO (by phone)
Florence Joy Sprague, BOS (by phone)	Joanne Thormann (by phone)
Cory Alley, BOS	Phil Whitney (by phone)
Denise McCormick, Town Clerk	Matthew Bower, Tilson (by phone)
James Fortune, Administrative Assistant	Nan Hadlock (by phone)
Ben Sumner, Deputy Clerk (by phone)	Carl Brooks (by phone)
Katelyn Damon, Public Safety Coordinator (by phone)	
Cari Alley, Local Health Officer	

**I. Call to Order: 8:31am by Cory Alley**

**II. Review/Sign Financial Warrants**

Warrant #32	\$ 8,125.07
Warrant #33	\$ 3,720.00
Warrant #34	<i>voided</i>
Warrant #35	\$ 10,287.32
Warrant #36	\$ 18,023.97
Warrant #37	\$ 207,713.56
<u>Total:</u>	<u>\$ 247,869.92</u>

All warrants were signed by the Selectmen.

### **III. Review/Approval of Meeting Minutes: July 7, 2020**

No action taken.

### **IV. New Business**

#### **A. Covid-19 Updates**

Cari Alley reports that State mandates continue in effect. General discussion of precautions being taken in public areas, such as the Town dock. Cory Alley tasks James Fortune, without objection, to put up reminder signs on the Manset Town Dock.

#### **I. Manset Shoreline Stabilization (taken out of order)**

Manset dockmaster Dennis Dever explains proposal for repairing the Manset seawall. Consensus of the Selectmen is to pursue the project and have estimates prepared for presentation at a future Town Meeting.

#### **B. Town Office/Post Office Access**

Florence Joy Sprague reports on issues involving public access to the Town Office via the Post Office lobby. The door between the offices is not in use currently and both offices can be accessed via their outside entrances.

#### **C. Town Office Computer Software and Network Updates**

Ben Sumner presents an estimate for \$610 from Coastal Computers for systemwide antivirus protection of the Town's network and remote access to the network. New computers are now in use and network upgrades are underway. Selectmen approve estimate without objection.

#### **D. Proposed Cell Tower Location on GCI (Tilson Technology Co.)**

James Fortune reports on an inquiry about Town property that might be available for lease on GCI for the installation of a 150ft cellular communications tower. Matthew Bower, of Tilson Technology, advises that Tilson is inquiring about possible sites on behalf of SQF, LLC and that the company prefers to pursue leasing agreements with municipalities before pursuing private property landlords. General discussion. Consensus of the Selectmen is that there is no feasible site on Town owned property on GCI due to existing leases and uses.

## **E. Schedule Public Hearings: Proposed Telecommunications Facilities Ordinance**

General Discussion of public hearings for the purpose of moving the proposed ordinance forward. Denise McCormick reports that any date after August 20 will allow for the appropriate legal notices to be posted and published. Joanne Thormann, Planning Board Chair, advises that the Planning Board recommended consultation with the Town Attorney on any legal issues prior to a public hearing. Cory Alley proposes, without objection, a public hearing be scheduled for August 24, 2020.

## **F. Roadside Brush Clearing**

James Fortune reports that roadside clearing has been taking place on Islesford and reminds Selectmen about the brush clearing complaint on GCI from last year. Cory Alley proposes, without objection, to increase the frequency of roadside clearing in order to reduce the amount of residual stumps and debris.

## **G. Solar Project (Cont. from Previous Month's Meeting)**

James Fortune reports on the formation of the Cranberry Isles Community Solar Association and its invitation to the Town to participate. Selectmen agree, without objection, to task James Fortune to represent the Town as liaison with the new organization.

## **H. Bid for Town Float (to sell old LCI float)**

Cory Alley reports that Norman Sanborn has offered to purchase the float for \$50. No bids were received during a previous solicitation and no other interest has been expressed. General discussion of the costs of disposing of the float if unsold. Richard Beal moves to accept the bid from Norman Sanborn for the old LCI float. Cory Alley seconds the motion. **Motion approved 3-0.**

## **J. Town Office Floor Replacement**

James Fortune reports on floor damage at the Town Office. Insurance is expected to cover nearly all the costs of replacement. Cory Alley moves to approve the repairs. Richard Beal seconds the motion. **Motion approved 3-0.**

## V. Other Business

James Fortune reports on the Association for the Preservation of Sutton Island (APSI) annual meeting. They are asking that the Town support an effort to limit the weight of vehicles doing work on the island and the time of year they are allowed to access. They continue to request some sort of an Ordinance.

ASPI is also requesting an additional float at the Town Dock on Sutton that would be connected to the dock by a gangway. Cory Alley advises that repairs and upgrades should be completed on the Town Dock first because it currently is not strong enough to support an additional float and a gangway.

Cory Alley reports on crowded swimming conditions at the Islesford Town Dock and recommends increased signage to discourage swimming.

James Fortune reports that the shed roof at the Islesford Town Dock will be replaced soon. He asks that any lobster traps between the shed and the hoist be removed to allow access for the contractor.

Richard Beal reports that the GCI hoist support equipment has been installed. Richard Beal moves to have the support equipment enclosed to protect it from the elements. Cory Alley seconds the motion. **Motion approved 3-0.**

## VI. Audience Communication

Carl Brooks asks about the rate of early payment of property taxes this year. Denise McCormick reports that \$1.3 million of 2020 property taxes have been paid during the 2% discount period this year. This is \$400k more than last year and constitutes approximately 60% of the Town's annual tax revenue.

Carl Brooks reports that recent health problems have delayed his progress on two analyses of the Town's long term problems he is working on.

Richard Beal asks if the Town Assessor has been able to address the request from Island Woodworking, Inc concerning a property tax abatement. Denise McCormick reports that the Town Assessor will be in the Town Office on August 11 and will address the issue.

#### **IV. Adjournment**

Cory Alley moves to adjourn the meeting, without objection.

Meeting adjourned at 9:37am.