

**CRANBERRY ISLES SCHOOL DEPARTMENT**  
**School Committee Meeting**  
**Ashley Bryan School, Islesford**  
**Friday, 6 November 2020**  
**8:30 a.m.**

**DRAFT MINUTES**

**Call to Order**

Amy Palmer called the meeting to order at 8:36 a.m.

**Discussion:** Cari Alley questioned our meeting in the school building while school is in session. The school is not currently open to visitors. Dr. Gousse addressed this and said that we are safe today, but as circumstances change, we should consider other meeting locations.

**Confirmation of Board Member Attendance**

Amy Palmer, Chair  
Darlene Sumner  
Cari Alley

**Virtual Attendance:**

Dr. Marc Gousse, Superintendent  
Hayley Fenton, Principal

**Approval of Voucher**

A voucher will be sent out later this morning.

**Approval of Minutes: [2 October 2020](#)**

Darlene Sumner made a motion to approve the 2 October 2020 minutes as written. Cari Alley Seconded. Unanimous approved (3-0).

**Public Comment**

None at this time

**Reports and Updates:**

- **Principal's Report**
  - Evaluation of buildings and grounds: Dr. Gousse will be arranging for someone to evaluate the buildings and grounds as part of long term planning.
  - Apartment on Islesford: Not occupied. Discussed holding school committee meetings in the apartment when meeting is held on Islesford, so as to keep the public out of the school. The apartment is now being used for Science Lab.
  - Elevated cleaning status: An outside company has been contracted to deep clean both school buildings, Now 12 and 16. Both school custodians have a cleaning checklist prepared by Ian Braun who has overseen the cleaning protocols for the district this summer.
  - Use of both buildings: Going well.
  - Storm/wind day feedback: none has been shared with the principal at this time.
- **Lift Update:** Everything is done. The state has given their approval.
- **High School Transportation Update:** Still using a taxi for the high school students to go from mailboat to school in the morning. The cost is \$26 per trip, a reasonable price.

**Discussion Items:**

- **Preliminary Budget FY '22**
  - Next meeting we will have a preliminary budget to discuss. No major items need to be addressed that we are aware of.

**Action Items:****Other Business**

- Discussion: Is there a way to offer remote attendance for the community without putting the meeting on Youtube? Dr. Gousse is continuing to look into options. Difficult to staff this at a district level.

**Public Comment****Future Agenda Items**

- Remote Meetings
- High school transition information
- Budget
- Transportation
- Plan for Hayley's maternity leave

**Date, Time, and Location of Next Meeting:** December 4, 2020 at 8:45am at the Cranberry House on GCI.

**Executive Session Pursuant to 1 M.R.S.A. § 405(6)(A): Personnel Evaluation**

Cari Alley Moved to go into executive session at 9:25, Darlene Sumner seconded, unanimously approved (3-0).

Came out of executive session at 9:54

**Adjournment**

Cari Alley motioned to adjourn the meeting at 9:55 a.m. Darlene Sumner. Unanimously approved (3-0).

Respectfully submitted,  
Hayley Fenton, Principal