

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CORY R. ALLEY

TOWN CLERK / TREASURER
DENISE Mc CORMICK



ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE
PUBLIC SAFETY COORDINATOR
KATELYN DAMON
TCI LOCAL HEALTH OFFICER
CARI ALLEY

**Board of Selectmen's Meeting Minutes
December 8, 2020
Cranberry Isles Town Office
Video Teleconference**

Attendance:

Richard Beal, Chairman, BOS (by phone)	Katelyn Damon, Public Safety Coord. (by phone)
Florence Joy Sprague, BOS	Wendy Sundstrom (by phone)
Cory Alley, BOS	Carl Brooks (by phone)
Denise McCormick, Town Clerk	Phil Whitney (by phone)
James Fortune, Administrative Assistant	Laurie Dobson (by phone)
Ben Sumner, Deputy Clerk (by phone)	

I. Call to Order: 8:32am by Cory Alley.

II. Review / Sign Financial Warrants

Warrant #52	\$ 6,860.29
Warrant #53	\$ 34,485.67 (school)
Warrant #54	\$ 14,041.84
Warrant #55	\$ 106,214.11
<u>Total:</u>	<u>\$ 161,601.91</u>

All warrants were signed by the Selectmen.

IV. New Business (taken out of order)

A. Covid-19 Rapid Testing (Update)

Katelyn Damon reports on testing capabilities. The rapid type of test the Town has been provided by the state is only effective if the subject is showing symptoms. She advises that testing requested for other reasons should be obtained elsewhere.

B. Remaining Work for Town Office Renovations

James Fortune reports that a window in the Post Office needs replacement and will secure an estimate. There are some other minor finish items to be completed if funding is available. Richard Beal recommends that funding from post office rents be used towards renovating areas of the Post Office that were not addressed previously. James Fortune reports that the remaining tile replacement to be completed in the bathroom is covered by the insurance claim.

C. Town Property & Liability Insurance for Broadband

James Fortune reports on an insurance quote to cover potential damages to the Broadband system. A premium of approximately \$8,400 per year will cover damages to equipment valued at \$676,000. General liability coverage will continue to be provided under the Town's umbrella policy. There is also a cyber liability policy available. However, Axiom may already have coverage for illegal activity that might take place on the Town's system. Cory Alley tasks James Fortune to get further information on cyber liability coverage. Cory Alley moves to purchase equipment liability coverage at the quoted annual premium. Richard Beal seconds the motion. **Motion approved 3-0.**

D. Road Projects: Harding Point Rd, Jimmy's Point Rd & Co-Op Rd

Cory Alley proposes, without objection, that additional asphalt coverage for the parking area of Co-Op Road be included in the engineering specifications. James Fortune reports that Jimmy's Point Road will not need to be widened. The engineering plan calls for surfacing with reclaimed asphalt rather than gravel to reduce dust.

E. 2021 Budget Workshop

Denise McCormick asks for budget priorities from the Selectmen. Cory Alley recommends prioritizing the road projects, a year round public bathroom for Islesford, and dock maintenance. General Discussion.

C. Town Property & Liability Insurance for Broadband (continued)

Richard Beal moves to authorize James Fortune to sign necessary documentation to have the equipment liability policy for the Broadband equipment take effect immediately. Cory Alley seconds the motion. **Motion approved 3-0.**

VI. Audience Communication (taken out of order)

Carl Brooks asks about an update on the USDA grant status for the broadband project. No report available.

F. 2021 Town Meeting Location

Cory Alley recommends moving the 2021 Town Meeting to the end of April. Denise McCormick reports that a meeting can occur as late as early May and the Town still be able to conduct business under current State law. Consensus of the Selectmen is to hold an outdoor Town Meeting. Richard Beal moves to extend spending authorizations—not to exceed proportional 2020 budget amounts—for up to 90 days beyond March 31, 2021 per current state legislative guidance. Cory Alley seconds the motion. **Motion approved 3-0.**

V. Other Business

Denise McCormick advises that the public notice bulletin board outside the Post Office on GCI is in disrepair and will be removed by the postal service when renovations take place there in the near future. Cory Alley moves to have a replacement bulletin board installed at the GCI Post Office. Richard Beal seconds the motion. **Motion approved 3-0.**

III. Review/Approval of Meeting Minutes: November 10, 2020 (taken out of order)

Cory Alley moves to approve the November 10, 2020 Board of Selectmen's meeting minutes as written. Richard Beal seconds the motion. **Motion approved 3-0.**

V. Other Business (continued)

Katelyn Damon reports that the door on the broadband equipment shed at Islesford has been blown off during a recent storm. James Fortune advises that the door is scheduled to be replaced.

Cory Alley reports that replacement of the lift at the Longfellow School has been completed.

VI. Audience Communication (continued)

Carl Brooks asks whether the Town Attorney's office has offered any advice on the proposed ordinances he provided to the Selectmen earlier this year. Richard Beal reports the Selectmen have not yet received a recommendation.

VII. Executive Session:

None.

VIII. Adjournment

Cory Alley moves to adjourn the meeting. Richard Beal seconds the motion.
Motion approved 3-0.

Meeting adjourned at 9:25am.