

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CORY R. ALLEY

TOWN CLERK / TREASURER
DENISE Mc CORMICK



ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE
PUBLIC SAFETY COORDINATOR
KATELYN DAMON
TCI LOCAL HEALTH OFFICER
CARI ALLEY

**Board of Selectmen's Meeting Minutes
January 12, 2021
Cranberry Isles Town Office
Video Teleconference**

Attendance:

Richard Beal, Chairman, BOS (by phone)	Katelyn Damon, Public Safety Coord. (by phone)
Florence Joy Sprague, BOS	
Cory Alley, BOS	Wendy Sundstrom (by phone)
Denise McCormick, Town Clerk	Joanne Thormann (by phone)
James Fortune, Administrative Assistant	Phil Whitney (by phone)
Ben Sumner, Deputy Clerk (by phone)	

I. Call to Order: 8:30am by Cory Alley.

II. Review / Sign Financial Warrants

2020 Warrant #56	\$ 11,492.82
Warrant #57	\$ 121,900.81 (school)
Warrant #58	\$ 10,182.11
2021 Warrant #1	\$ 6,278.98
Warrant #2	\$ 49,413.43
Total:	\$ 199,268.15

All warrants were signed by the Selectmen.

III. Review/Approval of Meeting Minutes: December 8, 2020

Cory Alley moves to approve the December 8, 2020 Board of Selectmen's meeting minutes as written. Richard Beal seconds the motion. **Motion approved 3-0.**

IV. New Business

A. Covid-19 Rapid Testing (Update)

Katelyn Damon reports that there was one request for rapid testing since the December meeting. Vaccine administration is underway for Cranberry Isles Rescue Service members. She also advises she is in contact with the Maine Seacoast Mission about coordinating vaccinations for the general public when those vaccines become available.

B. Jim Wadman: Audit Engagement Letter

Denise McCormick presents the engagement letter to Jim Wadman to commence the annual audit. Selectmen approve letter unanimously and Cory Alley signs on behalf of the Board.

C. 2021 Budget Workshop

Dept. 58: Discussion of Islesford public restroom. Cory Alley recommends \$50,000 allocation towards the project.

Dept. 52: Katelyn Damon reports there are no recommended capital expenditures for 2021, but advises that a cistern for GCI is still needed.

Dept. 55: Cory Alley reports on the proposed school board budget.

Dept. 53: James Fortune reports that the tonnage increases at the transfer stations will trigger a contractual increase for solid waste removal of approximately \$30,000.

Dept. 58: Denise McCormick asks about the proposed shoreland stabilization project at Manset. James Fortune reports there is \$11,000 in reserve for repairs and some temporary stabilization measures have been undertaken during the past couple of years. Consensus of the Selectmen is to hold off on this project for a year.

Dept. 58: Richard Beal asks about the increased rental rate for the parking lot at Northeast Harbor. James Fortune reports on the parking fees needed to meet the increase. Richard Beal moves to raise parking fee at Northeast Harbor to \$360 and to keep the fees unchanged at Manset (\$290) and the Joy Lot (\$35). Cory Alley seconds the motion. **Motion approved 3-0.**

D. 2021 Town Meeting Warrant

Richard Beal moves to propose a warrant article for permission to delay an update to the Comprehensive Plan for two years due to the difficulties in holding meetings and large gatherings at the present time. Cory Alley seconds the motion. **Motion approved 3-0.**

E. 2021 Town Report Topics

Ben Sumner reports that more picture submissions from the public would be appreciated and that a request has been made to dedicate the report to David Bunker in light of his passing. Selectmen agree, without dissent, to including a page to David Bunker in memoriam.

D. 2021 Town Meeting Warrant (continued)

Denise McCormick reports that the Town Attorney's office is currently reviewing the tax forgiveness ordinance proposed by Carl Brooks.

V. Other Business

Ben Sumner presents a request from Tony Archino, of Islesford Boatworks, for a letter of support from the Selectmen for a grant proposal being prepared. Selectmen review a draft of letter. Richard Beal moves to approve letter of support for Islesford Boatworks. Cory Alley seconds the motion. **Motion approved 3-0.**

Denise McCormick reports on a scheduled webinar sponsored by Efficiency Maine to provide information on grant funding for municipalities to improve their electrical usage efficiency. Selectmen approve, without dissent, James Fortune attending the webinar to express the Town's interest.

Katelyn Damon reports on vehicles in the parking lot at Islesford leaking gas. Cory Alley will speak to the vehicle owners.

James Fortune advises a Selectmen's meeting will need to be scheduled later in January to open bids for the Harding Point road construction project. Selectmen agree unanimously to a meeting on January 22.

Cory Alley reports that the board of the Cranberry Isles Fisherman's Co-Op supports moving forward on a public restroom project for Islesford.

VI. Audience Communication

None.

VII. Executive Session:

None.

VIII. Adjournment

Cory Alley moves to adjourn the meeting, without dissent.

Meeting adjourned at 9:11 am.