

CRANBERRY ISLES SCHOOL DEPARTMENT
School Committee Meeting
Longfellow School, Great Cranberry
Friday, 3 September 2021
9:00 a.m.

MINUTES

Call to Order

Amy Palmer called the meeting to order at 9:01 a.m.

Approval of Voucher

The voucher will be run early next week.

Approval of Minutes: [4 June 2021](#)

Darlene Sumner made a motion to approve the June 4, 2021 minutes as written. Cari Alley seconded. Unanimously approved (3-0).

Public Comment - None

Reports and Updates:

- [Principal's Report](#)
- **Playground Update**
 - Eric Hann will make a presentation to the board to report out on the building assessments he did this summer. Our playgrounds need some repairs and updating.
- **New Teacher Update**
- **Tuition/Residency Update**
 - Tuition requests are made to the administration. The administration makes a decision. Then it can be brought to the board.
 - May work with legal counsel to create a procedure and then educate the community on it.
- **High School Transition**
 - High school guidance counselors will work with the principals to assess the transition process.
 - Guidance counselors will make a presentation to board

Discussion Items

None

Action Items:

- **Nomination and Election of Teachers**
 - Darlene Sumner made a motion to nominate Kristin Eberdt for guidance counselor for this coming school year. Amy Palmer seconded. Discussion: is a contract issued? Yes, they will be given a teaching contract for the year. Unanimously approved (2-0) (Cari Alley was absent for the vote).
 - Darlene Sumner made a motion to nominate Karina Guzman for physical education for this coming school year. Discussion: excited about master's level candidate. Unanimously approved (2-0). (Cari Alley was absent for the vote).

Other Business

- The board discussed board processes and procedures around communication. September 13 Melissa Hewey from Drummond Woodsum is doing a board workshop for board members on roles and responsibilities.
- The board discussed the summer hiring process. The superintendent is authorized by the board to conduct hiring in the summer.
- After resignation from the board, the board member must be away from the board for one year before they can seek employment at the school (any paid work, including substitution). Fiscal year break between a position being created/revised and a board member seeking the position.

Future Agenda Items

- Eric Hann attend the next meeting with a presentation for his building assessment

Date, Time, and Location of Next Meeting: Friday, 1 October 2021 Ashley Bryan School at 8:30 a.m.

Adjournment

Amy Palmer made a motion to adjourn the meeting at 10:52 a.m. Darlene Sumner seconded the motion.
Unanimously approved (2-0).

Respectfully submitted:
Hayley Fenton, Principal