

BOARD OF SELECTMEN  
RICHARD BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
CORY R. ALLEY

TOWN CLERK / TREASURER  
DENISE Mc CORMICK



ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
JAMES FORTUNE  
PUBLIC SAFETY COORDINATOR  
KATELYN DAMON  
TCI LOCAL HEALTH OFFICER  
CARI ALLEY

**Board of Selectmen's Meeting Minutes  
November 9, 2021  
Cranberry Isles Town Office**

**Attendance:**

Richard Beal, Chairman, BOS	Ben Sumner, Deputy Clerk
Florence Joy Sprague, BOS	Katelyn Damon, PSC.
Cory Alley, BOS	Phil Whitney
Denise McCormick, Town Clerk	Karin Whitney
James Fortune, Administrative Assistant	Mark Nighman

**I. Call to Order:** 8:31am by Chairman Richard Beal.

**II. Review / Sign Financial Warrants**

Warrant #46	\$ 5,946.93
Warrant #47	\$ 6,200.00
Warrant #48	\$ 78,613.00 (school)
Warrant #49	\$ 7,444.05
Warrant #50	\$ 78,169.90
Total:	\$ 176,373.88

All warrants were signed by the Selectmen.

Richard Beal presents a check for \$15,000 to be deposited in the Preble Cemetery Trust Fund.

**III. Review/Approval of Meeting Minutes: October 5, 2021**

Cory Alley moves to approve the October 5, 2021 Meeting Minutes as written. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

#### **IV. New Business**

##### **B. Cranberry Isles Fisherman's Co-Op: Leach Field Request (taken out of order)**

Mark Nighman of the Co-Op explains a plan to move the store and rearrange bait unloading on the Co-Op property to relieve congestion. He requests the Co-Op be allowed to access the Town's leach field to accommodate gray water sewage from the seasonal food truck. The Co-Op will install a pump station to accommodate a three bay sink. He also reports that a well is already in place to accommodate the food truck and that stored traps are being removed from the Co-Op property. General discussion. Selectmen agree, without dissent, to allow the Co-Op to access the Town's leach field for the purposes described.

##### **A. Update American Rescue Plan Act 2021**

Denise McCormick reports that the Town has received half of its allotment of federal funds. The funding has been placed in a reserve account until voter approval is given for spending. General discussion of allowable uses. Selectmen agree, without objection, to get updated estimate and engineering plan for potential year round public restroom on Islesford.

##### **C. GCI Town Dock Repairs Update**

James Fortune reports the wave fence replacement is complete on the north side of the dock. Remaining repairs will be completed as tides accommodate with a requested completion by December 1.

##### **D. GCI Town Dock Security Cameras**

James Fortune reports that the GCI cameras have been repaired. An additional camera to cover the skiff floats at Islesford has also been installed.

##### **E. GCI Public Restroom Repairs**

James Fortune reports that a replacement exhaust fan has not arrived yet.

##### **F. GCI Firehouse Emergency Power System Repairs**

Katelyn Damon reports that the propane tanks and generator have been received, but there has been a delay caused by difficulty finding someone qualified and available to get the tanks connected properly.

## **G. Update on Committee Work for 15 Mansell Lane**

James Fortune reports that the Mansell Lane Committee has met twice since the last Selectmen's meeting. A report will be produced before the end of the year. General discussion. No action taken.

## **H. Review Pavement Management Report (Proposed Road Maintenance Projects)**

Selectmen review completed road projects from the 2015 comprehensive report. Richard Beal requests information be included in the Town Report for estimates on further road improvements.

## **I. 2022 Municipal Budget Discussion**

Selectmen review budget proposals, including proposed GCI cistern, additional guest moorings, and improvements to the LCI dock shed. Florence Joy Sprague suggests a \$1,000 donation to the Maine Seacoast Mission be considered in the proposed budget.

## **V. Other Business**

Selectmen approve, without objection, installation of new power poles to service a property on Jimmie's Point Road. Selectmen review and sign Versant Power permits allowing poles to be installed.

## **VI. Audience Communication**

Karin Whitney asks about balance available in the Manset Reserve Fund. Denise McCormick reports that the current balance is approximately \$29,000.

## **I. 2022 Municipal Budget Discussion (continued)**

Richard Beal suggests the Selectmen's Contingency Fund be raised to \$30,000 in the 2022 proposed budget.

General discussion of budget proposal for generator installation for the Town Office and Post Office.

## **VII. Executive Session**

None.

## **VIII. Adjournment**

Richard Beal moves, without objection, to adjourn the meeting.  
Meeting adjourned at 10:35am.