

BOARD OF SELECTMEN  
RICHARD BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
CORY R. ALLEY

TOWN CLERK / TREASURER  
DENISE Mc CORMICK



ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
JAMES FORTUNE  
PUBLIC SAFETY COORDINATOR  
KATELYN DAMON  
TCI LOCAL HEALTH OFFICER  
CARI ALLEY

**Board of Selectmen's Meeting Minutes  
January 4, 2022  
GCI Community Center**

**Attendance:**

Richard Beal, Chairman, BOS	Ben Sumner, Deputy Clerk
Florence Joy Sprague, BOS	Katelyn Damon, PSC.
Cory Alley, BOS	Phil Whitney
Denise McCormick, Town Clerk	Karin Whitney
James Fortune, Administrative Assistant	Kariah Sumner

**I. Call to Order:** 8:46am by Chairman Richard Beal.

**II. Review / Sign Financial Warrants**

Warrant #55	\$ 11,906.93
Warrant #56	\$ 7,117.84
Warrant #57	\$ 82,461.22 (school)
Warrant #58	\$ 17,378.11
<u>2022 Warrant #1</u>	<u>\$ 33,494.26</u>
Total:	\$ 152,358.36

All warrants were signed by the Selectmen.

**III. Review/Approval of Meeting Minutes: December 9, 2021 and December 22, 2021**

Cory Alley moves to approve the December 9, 2021 Meeting Minutes as written. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Cory Alley moves to approve the December 22, 2021 Meeting Minutes as written. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

## **V. Other Business (taken out of order)**

Richard Beal reports that the Town Attorney has referred the Town to an attorney who specializes in maritime law to consider issues at the Upper Town Dock in Southwest Harbor. General discussion of issues with Southwest Harbor plan to eliminate ferry service docking at its Upper Town Dock. Selectmen agree, without dissent, to task James Fortune to prepare a letter outlining the Selectmen's concerns prior to the January 11 meeting of the Southwest Harbor Selectmen.

## **IV. New Business**

### **A. Audit Engagement Letter: Jim Wadman**

Selectmen agree, without dissent, to have the 2021 audit performed by Jim Wadman. Selectmen review and sign engagement letter.

### **B. TCI Commute Boat Bid**

Selectmen review bid from the Cranberry Cove Ferry to continue the commuter ferry service for a three year period. The bid amounts were \$63,495 for 2022-23, \$66,670 for 2023-24, and \$70,003 for 2024-25. Selectmen agree, without dissent, to present the bid for voter approval at the Annual Town Meeting.

### **C. TCI & Manset Float Contract Bids**

Selectmen review bid from Roy Hadlock to continue servicing the floats at the Town's docks on LCI, GCI, and Sutton Island for three years. The contract amount is \$28,500 annually. Selectmen agree, without dissent, to present the bid for voter approval at the Annual Town Meeting.

### **D. Quote for Junkyard Clean-Up**

Denise McCormick asks if the property owner has agreed to the proposed agreement with the Town for cleanup efforts at Map 28, Lot 16-C-1. She advises that the Town would need guidance on the lien, loan, and warrant article that would be required to enter into an agreement. Richard Beal reports that he received an estimate for the cleanup of \$25,000. General discussion. Richard Beal moves to table the cleanup issue for one year and to instruct the Code Enforcement Officer to suspend further enforcement action on the property during that time. Cory Alley seconds the motion. **Motion approved 3-0.**

### **C. TCI & Manset Float Contract Bids (continued)**

Selectmen review bid from Chalmers to continue servicing the floats at the Town's dock at Manset for three years. The contract amount is \$10,500 annually. Selectmen agree, without dissent, to present the bid for voter approval at the Annual Town Meeting.

### **F. 2022 Town Meeting Warrant (taken out of order)**

Denise McCormick reports on a request for Town to take over management of the Islesford Cemetery Trust. She explains that the Town is a fiscal agent for a number of cemetery trust funds and that the Town is responsible, by state law, for cemeteries that have had no burials within the past fifty years. However, the cemetery in question does not meet this criteria. Richard Beal proposes, without objection, a warrant article-with no allocation of funding-be prepared to determine the voters wishes regarding the issue of long term maintenance of cemeteries. Denise McCormick advises that there are no public cemeteries within the Town. Selectmen agree, without dissent, to decline warrant article concerning the Islesford Cemetery Trust.

Denise McCormick presents a proposed warrant article for the creation of a reserve account for transportation assistance. Katelyn Damon explains the warrant article would allocate \$5,000 towards barging fees for residents who are limited by illness or immobility. General discussion. Florence Joy Sprague proposes, without objection, a letter be prepared by the Selectmen to recognize John W. Goodwin, Inc for its ongoing willingness to provide transportation assistance. Richard Beal moves to accept warrant article as presented. Cory Alley seconds the motion.

**Motion approved 3-0.**

James Fortune asks about a warrant article to consider a automatic payment system for Manset guest parking. Selectmen agree, without dissent, to accept a warrant article prepared to that effect.

Florence Joy Sprague proposes that engineering work for the Manset parking area be allocated for the potential need to add parking spaces in the near future. James Fortune recommends adding language to the warrant article proposing design work for a year round dock at Manset to include planning for parking. Selectmen agree, without dissent, to accept a warrant article prepared to that effect.

James Fortune asks about a warrant article to allocate \$10,000 for the drilling of a well at the Town Office to satisfy an agreement with a neighboring landowner regarding sharing of the well and septic. Selectmen agree, without objection, to accept a warrant article prepared to that effect.

James Fortune asks about a warrant article to unencumber \$25,000 designated for solar panels at the Town Office to be used towards installation of a gas powered generator. Selectmen agree, without objection, to accept a warrant article prepared to that effect.

Denise McCormick presents a warrant article to allocate \$14,583.45 the Town has received From the American Rescue Plan Act (ARPA). General discussion of how to allocate the funds within the parameters of the Act. Selectmen agree, without dissent, to accept a warrant article that allocates the funding toward integrating the broadband infrastructure with the new undersea cable to be placed by Versant Power between GCI & LCI.

#### **G. 2022 Draft of Town Report**

Ben Sumner reports that photographs will be presented to the Selectmen for review at the regular February meeting. Denise McCormick advises that state privacy guideline stipulate that dates of birth or death must be omitted from any memorial pages prepared this year.

#### **E. 2022 Budget Workshop (continued)**

Katelyn Damon recommends the GCI Cistern be tabled until 2023 due to other budget priorities. Selectmen agree, without dissent, to table the GCI Cistern project for this year's budget.

#### **V. Other Business**

Florence Joy Sprague recommends, without objection, that the Town Office septic should be pumped.

## **VI. Audience Communication**

Phil Whitney requests an update on the Selectmen's response to ferry service issues at Northeast Harbor discussed in previous meetings. Cory Alley reports that the U.S. Coast Guard has been notified about the Town's concerns, but further options to take action are limited.

Phil Whitney asks about the boundary issue at the Longfellow School. Richard Beal reports that dispute has been resolved in the Town's favor.

## **VII. Executive Session**

None.

## **VIII. Adjournment**

Richard Beal moves, without objection, to adjourn the meeting.  
Meeting adjourned at 11:04am.