

**CRANBERRY ISLES SCHOOL DEPARTMENT**  
**School Committee Meeting**  
**Ashley Bryan School, Islesford**  
**Friday, 1 April 2022**  
**8:30 a.m.**

**DRAFT MINUTES**

The Cranberry Isles School Committee held a regular meeting on Friday, 1 April 2022 with the following members present: Chair Amy Palmer, Darlene Sumner, and Cari Alley

Also present: Mike Zboray, Hayley Fenton, Katy Fernald, and Greg Im attorney from Drummond Woodsum via Zoom

**Call to Order**

Amy Palmer called the meeting to order at 8:31 a.m.

**Approval of Voucher**

Hayley Fenton will communicate with the board when the voucher is ready to be signed.

**Discussion item (moved up in the agenda to accommodate a guest participant)**

- Key Points from Drummond and Woodsum Q+A
  - Students may only have *one* residency for school purposes which includes associated tuition/boarding costs for secondary students. It is “all or nothing” when it comes to residency.
  - Process for determining residency is as follows:
    - Family states residency and makes request to superintendent for secondary tuition/boarding if applicable
    - Superintendent makes a determination
    - Family can appeal to school board if they do not agree with determination
    - School board ruling is the end of the school department process
    - Family can appeal school board ruling through suing the school department
  - Definition of residency-where the family eats, sleeps, relaxes and plays
  - Definition of moving-establish a new residency
  - Statute allows “boarding” to be paid, not to subsidize parent housing
  - Boarding statute “the cost of boarding shall not exceed the amount determined by the school unit. The commissioner determines that it is necessary for the student to board away from home.” The school board approves and the commissioner approves. Approval of a boarding arrangement could go to the Commissioner.

**Approval of Minutes: [4 March 2022](#)**

Darlene Sumner made a motion to approve the March 4, 2022 minutes as written. Cari Alley seconded. No discussion. Unanimously approved (3-0).

**Public Comment**

Katy Fernald made a comment cautioning against making major changes to prior practice and the effect that would have on the families, specifically regarding tuitioning costs.

**Reports and Updates:**

- **Principal’s Report**
  - Letter of resignation from Hayley Fenton
  - Overview of TLC spring field trip
- **Update on Teacher’s Apartment Lease**

- The board chair reviewed the lease. Rental agent is ready to move forward.
- The lawyer reviewed the lease and wants to look into background check and gun free policy.
- Some small repairs need to be made to the apartment.
- Put in marked parking spot for tenant parking

#### **Discussion Items:**

- **Staffing part time positions: enrichment and special education**
  - Consider alternative ways to access enrichment experiences for students
- **Tuitioning Resident Students** - this was moved up in the agenda.
- **High School Liason**
  - Add review of residency documents to job description
  - Post anticipated
- **Graduation Plans** - move to next month

#### **Action Items:**

- **Nomination and Election of Probationary Teachers** - move to next meeting
- **Consideration of Approval of TLC Field Trip**
  - Cari Alley made a motion to approve the TLC Spring Field Trip. Darlene Sumner seconded. Unanimously approved.
- **Consideration of Approval of RTI coordinator - new stipend position**
  - Cari Alley made a motion to approve a new stipend position of RTI coordinator, not to exceed \$2,000 each school year. Darlene Sumner seconded. No discussion. Unanimously approved (3-0).

#### **Other Business**

##### **Future Agenda Items**

Graduation Plans  
 Probationary Teachers  
 High School Liason  
 Follow up on Specials  
 Follow up on principal hiring process  
 Superintendent update-middle school  
 Bids (boat, painting, basement)

#### **Date, Time, and Location of Next Meeting:**

**Friday, 6 May 2022 at the Longfellow School at 8:45 am**

#### **Adjournment**

Darlene Sumner made a motion to adjourn the meeting at 11:19 am. Cari Alley seconded. Unanimously approved. No discussion.

Respectfully submitted:  
 Hayley Fenton, Principal