

**Cranberry Isles School Department  
School Committee Meeting  
Ashley Bryan School, Islesford  
Friday, September 2, 2022  
8:45 AM**

**MINUTES**

<b>Attendance</b>	Amy Palmer, Board Chair Cari Alley, Board Member Darlene Sumner, Board Member Katie Truesdale, Principal Mike Zboray, Superintendent Katy Fernald Katelyn Damon Phil Whitney Steve Pagels Audrey Noether Paul Hewes Lydia Johnson Jim Fortune Cory Alley Ben Sumner Melissa Amuso Serena Spurling Tammy Palmer Erica Merrill
<b>Call to Order</b>	The meeting was called to order at 8:30 AM by Amy Palmer
<b>Discussion Item</b>	<b>Transportation</b> <ul style="list-style-type: none"> <li>● Background: Complexities of start and end times of boat; discussion has been happening over the years; would there be an option for a specific boat for students/staff?</li> <li>● Northeast Harbor Library &amp; Neighborhood House discussion as possible afternoon location for students waiting for transportation</li> <li>● Question: Who is responsible for students once they arrive in NEH (after taking a paid transportation boat)? Is there an option for the library to be open at the HS if they chose to take the commuter boat? Would this proposal cost more to the town?</li> <li>● Per Paul, mailboat van available for students if they need a space in the AM for shelter</li> <li>● Superintendent recommendation: review logistics, needs and concerns with CIS board/administration and Selectman to help support school and town needs going forward</li> <li>● The current commuter boat serves a need; discussions going forward would be around whether alternative start and end times for students/staff are possible</li> <li>● District-wide middle school discussion: transportation is provided for CIS students attending MDES</li> <li>● Steve updated spring bid proposal</li> </ul>
<b>Approval of Voucher</b>	Approval of Voucher

<b>Approval of Minutes</b>	Darlene Sumner made a motion to approve the August 5, 2022 minutes as written. Cari Alley seconded. Unanimously approved (3-0).
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• Public comment by email as stated by the Superintendent</li> <li>• Public comment on agenda (process outlined on the bottom of the agenda) - add a second public section as a permanent part of meeting agenda</li> <li>• Pamphlet of expectations (Mike); community engagement and contribution opportunities (workshop, etc.)</li> <li>• Perspective of Selectman process receiving public comment and considerations of both towns</li> <li>• Time restrictions of public comment during board meetings</li> <li>• Meeting minutes as bullets - balance of information (including necessary links, such as bids) and succinctness for understanding</li> </ul>
<b>Reports and Updates</b>	<p><a href="#"><u>Principal's Report</u></a></p> <p><b>Superintendent's Report:</b></p> <ul style="list-style-type: none"> <li>• A copy of a <i>Teacher's Continuing Contract</i> was presented to the board</li> <li>• AOS District In-service update</li> <li>• Mike, Julie, and Rhonda (Superintendent and Directors of Teaching and Learning) visiting schools</li> <li>• Preview of Action Item: Request for conflict waiver for legal representation on restructuring</li> </ul>
<b>Discussion Items</b>	<ul style="list-style-type: none"> <li>• Need to spend time to review CIS transportation costs to help guide the discussions</li> <li>• Role of high school liaison to streamline communications</li> <li>• Morning and afternoon boat monitor (Lindsay)</li> </ul>
<b>Action Items</b>	<p><b>Consideration of Increase to Teaching Position</b></p> <ul style="list-style-type: none"> <li>• Moving teacher contract from 90 to 100% - Cari Alley made a motion to increase elementary school teaching position from 90% to 100% for 2022-2023 school year; Darlene Sumner seconded. Unanimously approved (3-0)</li> </ul> <p><b>Request for conflict waiver for legal representation on restructuring</b></p> <ul style="list-style-type: none"> <li>• Superintendent introduced a request for conflict waiver for legal representation on restructuring: Darlene Sumner so moved; Cari Alley seconded, no discussion. Unanimously approved (3-0).</li> </ul>
<b>Other Business</b>	N/A
<b>Future Agenda Items</b>	Pre-K (Boat monitor) Transportation update Maintenance update
<b>Date, Time, and Location of Next Meeting</b>	<b>October 7, 2022 at 8:45 AM, Longfellow School, Great Cranberry</b>
<b>Adjournment</b>	Amy Palmer made a motion to adjourn the meeting at 11:09 a.m., Cari Alley seconded. No discussion. Unanimously approved (3-0).

Respectfully Submitted: Katie Truesdale, Principal