

SELECT BOARD
CORY R. ALLEY, CHAIRMAN
FLORENCE J. SPRAGUE
JOE CONNELL

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE Mc CORMICK

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

**Select Board Meeting Minutes
December 6, 2022
Cranberry House**

Attendance:

Cory Alley, Chair, Select Board	Karin Whitney
Florence Joy Sprague, Select Board	Phil Whitney
Joe Connell, Select Board	Jonathan Wood
Denise McCormick, Town Clerk	Nadia Rosenthal
James Fortune, Administrative Assistant	Bill Dowling
Sharon Morrell, PSC	Michael Todd
Katelyn Damon	Kevin Wedge

I. Call to Order: 3:00pm by Cory Alley.

II. Review/Sign Financial Warrants

Warrant #54	\$ 16,540.24
Warrant #55	\$ 46,581.39 (school)
Warrant #56	\$ 78,409.29
<u>Warrant #56</u>	<u>\$ 78,409.29</u>
Total:	\$ 141,530.92

All warrants were signed by the Select Board.

III. Review/Approval of Meeting Minutes: November 16, 2022

Select Board approves, without dissent, November 16, 2022 meeting minutes as written.

IV. New Business

A. Sutton Island Winter Access

James Fortune reports that mooring chains at the Sutton Town Dock have been inspected and tightened. Select Board agrees, without dissent, to leave Sutton Island float in for the winter. Cory Alley advises that risk of damage to the dock and ramp from the float could lead to extensive repair delays next year. Select Board agrees, without dissent, to explore having camera installed at Sutton town dock to monitor conditions. Select Board agrees, without dissent, to hire someone to clear the float during the winter provided anyone interested in the job can be found.

VI. Audience Communication (taken out of order)

Bill Dowling asks about having the weather station on the GCI Town Dock repaired. Denise McCormick advises that Richard Beal purchased and paid for the installation of the weather station. Joe Connell moves, without dissent, to determine whether the station can be repaired.

B. Budget Workshop

Denise McCormick reports that significant debts will be paid off during 2023.

Cory Alley recommends budgeting for a salt truck for Islesford. The current truck is fifteen years old and has significant frame deterioration.

James Fortune reports that an estimate for repairs to the Islesford Salt Shed is underway. He also reports the back wall of the GCI Salt shed is bulging and needs repair.

James Fortune reports that the summer commuter ferry contractor is willing to extend the current contract for one more year, but is unwilling to engage in a three-year contract.

James Fortune reports that budget increase for Northeast Harbor parking lease includes \$6,000 for automation expenses.

James Fortune reports he is working to get estimates for Mansell Lane parking improvements, modifying the GCI Dock ramp, and Sutton Island Town Dock dredging and upgrades. General discussion on replacement dock possibilities at Sutton Island.

Joe Connell recommends adding \$2,000 to the budgeted estimate for well drilling at the Town Office.

Cory Alley recommends installing a heat pump in place of the existing heating system as part of the Islesford Town Shed upgrade.

Denise McCormick recommends a pay increase for Harbormasters.

C. Town Report Topics

No action taken.

D. Manset Leases

James Fortune presents an updated memo detailing leases at Manset. General discussion of rental rates. No action taken.

E. Sign Easement Agreement for Town Office Well

Select Board reviews and signs Easement Agreement.

F. Acadia N.P. Advisory Commission Appointment

Cory Alley proposes, without objection, calling for a volunteer at the 2023 Town Meeting to serve on the Acadia National Park Advisory Commission.

G. Planning Board Vacancies

Cory Alley advises that Sam Flavin and Cari Alley have expressed an interest. No action taken.

H. Summer Commuter Ferry Bids

James Fortune reported earlier that no bids have been received for the three-year contract for the summer commuter ferry. He advises he will contact the current operator about a one-year extension of the current contract.

VI. Audience Communication (taken out of order)

Bill Dowling, representing CIRT, reports that clearing has commenced for construction of two year-round residences on GCI. He asks about potential staging areas on Town property that could be utilized during construction. General discussion. No action taken.

V. Other Business

Sharon Morrell presents proposal for hiring an assistant Public Services Coordinator. General discussion. Select Board agrees, without dissent, to budget for a part time position for PSC support. Further discussion of funding a position for January through March until Town Meeting. Denise McCormick advises that fire department reserve funding could be used to cover a position on an hourly basis. Select Board agrees, without dissent, to table discussion until January.

Florence Joy Sprague moves, without objection, to reschedule the regular January meeting to January 10, 2023.

VI. Audience Communication (continued)

Kevin Wedge asks for help preparing General Assistance paperwork. Several volunteers step forward to help if requested.

Jonathan Wood asks about the next steps in possible dredging at the Sutton Island Town Dock. Cory Alley advises that the process has started with budgeting, but permitting process could take at least a year to complete.

VII. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)

None.

VIII. Adjournment

Meeting adjourned, without objection, at 5: 21 P.M.