

SELECT BOARD  
CORY R. ALLEY, CHAIRMAN  
JOE CONNELL  
AMANDA BRACY



TOWN CLERK / TREASURER  
DENISE Mc CORMICK

ADMINISTRATIVE ASSISTANT  
TO THE SELECT BOARD  
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR  
SHARON MORRELL

**Select Board Meeting Minutes**  
**April 4, 2023**  
**Cranberry Isles Town Office**

**Attendance:**

Cory Alley, Chair, Select Board	Dennis Dever, LPI & CEO (by video)
Joe Connell, Select Board	Phil Whitney
Amanda Bracy, Select Board	Karin Whitney
Denise McCormick, Town Clerk	Katelyn Damon
James Fortune, Administrative Assistant	Carl Brooks (by video)
Ben Sumner, Deputy Town Clerk (by video)	Ingrid Gaither (by video)
Sharon Morrell, PSC	

**I. Call to Order:** 3:00pm by Cory Alley.

**II. Review/Sign Financial Warrants**

Warrant #13	\$ 7,190.58
Warrant #14	\$ 85,757.84 (school)
Warrant #15	\$ 8,380.45
Warrant #16	\$ 94,258.17
<u>Total:</u>	<u>\$ 195,587.04</u>

All warrants were signed by the Select Board.

### **III. Review/Approval of Meeting Minutes: February 22, 2023 & March 11, 2023**

Joe Connell moves to approve the February 22, 2023 & March 11, 2023 meeting minutes as written. Cory Alley seconds the motion. Motion approved without dissent.

### **IV. New Business**

#### **A. Annual Appointments**

Denise McCormick presents appointments for Animal Control Officer, Local Health Officer, and Harbormasters. Select Board reviews and approves the appointments.

#### **B. Town Meeting Review and 2023 Work Plan**

James Fortune presents listing of projects approved at Town Meeting and asks Board to prioritize the tasks. General discussion. Amanda Bracy asks about status of shortened ramp for new float at GCI. James Fortune will follow up with Chalmers on status. James Fortune presents quote for new Sutton float for \$30,835. Select Board agrees, without dissent, to cover the amount over budget (\$835) with appropriate reserve funding or Contingency funds, as applicable.

James Fortune presents lease agreement for the NEH parking lot in Mount Desert and schedule of fees for joining the parking management system that was agreed to as part of the lease renewal. Select Board reviews and signs both lease and quote.

James Fortune recommends road grading be put out to bid. Select Board agrees to proposal, without dissent.

Cory Alley reports a new plow truck for LCI has been ordered.

#### **C. Parking Committee Appointments**

James Fortune reports that Amanda Bracy and Serena Spurling have agreed to serve on the Parking Committee.

#### **D. Annual/Seasonal Employment Contracts**

James Fortune presents annual custodial contracts for GCI, LCI, and Manset public facilities. Select Board reviews and signs contracts.

#### **E. Summer Commuter Ferry**

James Fortune presents one bid for the summer commuter ferry. General discussion. Amanda Bracy proposes, without objection, to meet with the bidder to discuss the terms of the proposed contract and the specific stipulations the Town must maintain to comply with the federal grant provisions that subsidize the service.

#### **F. Winter Float for Sutton**

Item discussed in agenda item B. above. No further action taken.

#### **G. USDA Grant Update**

James Fortune presents status update and authorization and resolution form recommended by the USDA. General discussion. Cory Alley moves, without objection, to authorize James Fortune and Denise McCormick to represent the Town as appropriate to administer the USDA grant.

#### **H. CI Fishermen's Co-Op: Update on Moving Store**

Select Board reviews a letter from the Cranberry Isles Fisherman's Co-Op advising them of the Co-Op's plans to pave the current store location for a loading area for bait trucks.

#### **V. Other Business**

James Fortune reports that work is underway to install a generator for the Town's broadband system at the Newman & Gray Boatyard. He also reports that Axiom is installing hardware that will increase the capability of having the system serviced remotely.

Dennis Dever reports on the septic system plan being developed for CIRT on leased property at the Islesford gravel pit. If the plan for the system ends up being too close to existing roadways, he advises the Select Board that, as Road Commissioners, they would have to review the plan in order to consider a variance. Joe Connell asks if Dennis Dever, as Code Enforcement Officer, has any concerns about a variance if one becomes necessary. Dennis Dever advises that currently he has no concerns.

Dennis Dever asks about the status of the previously discussed Manset security camera proposal. General discussion. Select Board approves, without objection, moving forward with the proposed installation.

Amanda Bracy raises concerns about ownership of stored material at the GCI gravel pit. James Fortune reports that gravel pit material generally belongs to contractors serving the island. General discussion. Select Board agrees, without dissent, to encourage Goodwin's to install a sign regarding material at the gravel pit to clarify ownership of the material.

Denise McCormick reports that flags have been ordered for replacements at the Town Docks.

## **VI. Audience Communication**

Phil Whitney asks about cemetery maintenance and, specifically, the Spurling Revolutionary War Cemetery. He requests the Board consult the Town Attorney to clarify the Town's rights and responsibilities concerning the cemetery's maintenance. Select Board agrees, without dissent, to get an opinion from the Town attorney.

Karin Whitney asks about donations to the Maine Lobsterman's Association. Denise McCormick reports the Select Board donated \$12,500 in Contingency funds in November 2022 and an additional \$6,000 was approved at the Town Meeting. General Discussion. No action taken.

**VII. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)**

Joe Connell requests an Executive Session to discuss a personnel matter. Cory Alley moves, without objection, to enter Executive Session at 4:18P.M.

**VIII. Adjournment**

Meeting adjourned, without objection, at 5:00pm.