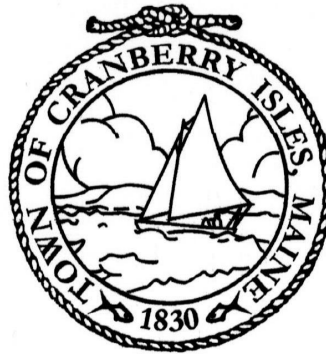


SELECT BOARD
CORY R. ALLEY, CHAIRMAN
JOE CONNELL
AMANDA BRACY

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE Mc CORMICK

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes
May 2, 2023
Cranberry House

Attendance:

Cory Alley, Chair, Select Board (by video)	Phil Whitney
Joe Connell, Select Board	Karin Whitney
Amanda Bracy, Select Board	Katelyn Damon (by video)
Denise McCormick, Town Clerk (by video)	Carl Brooks (by video)
James Fortune, Admin. Asst. (by video)	Ingrid Gaither
Ben Sumner, Deputy Town Clerk	Joanne Thormann (by video)
Sharon Morrell, PSC	

I. Call to Order: 3:00pm by Cory Alley.

II. Review/Sign Financial Warrants

Warrant #17	\$ 7,051.83
Warrant #18	\$ 80,156.70 (school)
Warrant #19	\$ 8,596.76
<u>Warrant #20</u>	<u>\$ 83,800.23</u>
Total:	\$ 179,605.52

All warrants were signed by the Select Board.

III. Review/Approval of Meeting Minutes: April 4, 2023

Joe Connell moves to approve the April 4, 2023 meeting minutes as written.
Amanda Bracy seconds the motion. Motion approved without dissent.

IV. New Business

A. Sign 2023 Tax Commitment Letter

Denise McCormick presents the 2023 Tax Commitment Letter. Select Board reviews and signs.

B. USDA Grant Update

James Fortune reports that he and Malcolm Fernald met recently with a field rep of the USDA to visit and view the broadband project. They are also working to respond to additional USDA inquiries regarding invoice clarification and work order changes during the project to the service to Sutton Island. A response will be ready for Select Board review and approval at the regular June meeting.

C. Ditching Work on GCI & LCI

James Fortune reports on meeting with Goodwin's to review condition of roadway ditching. He recommends ditching work be completed in the fall, but that sweeping will take place this spring.

D. IDR Liquor License Approval

Denise McCormick presents Islesford Dock Restaurant application for liquor license. Select Board reviews, approves, and signs application without dissent.

E. GCI Dock/Floats

James Fortune reports that Chalmers was unable to reduce the length of the GCI summer float gangway prior to the floats being installed. He also reports that bids are being solicited for construction of the third GCI float as approved at the 2022 Town Meeting. He advises that the plan is to have the new float and reconfigured gangway in place next spring. Joe Connell moves to have the existing gangway ramp reconfigured into two smaller pieces, a third float constructed, and the floats extended in a line to the west of the Town Dock by Spring 2024. Amanda Bracy seconds the motion. Motion approved without dissent.

Amanda Bracy tasks James Fortune to have the middle cleats on the Town floats be reinforced or replaced and asks about the status of new signage. James Fortune reports that new signs have been ordered, but have not arrived.

F. Locations for Selectmen's Meetings for the Summer

Cory Alley proposes, without dissent, using the Town's fire houses on each island for meetings in order to utilize their remote meeting capabilities, using Select Board Contingency funds to purchase remote meeting equipment as necessary for each building, and holding afternoon meetings through October.

G. 2023 Selectmen Workplan

James Fortune presents workplan for review. Joe Connell recommends the workplan be converted into a spreadsheet with sharing capabilities for easier updating. Joe Connell asks about the status of boardwalk repairs on Sutton Island. James Fortune reports the work should be completed by May 15.

V. Other Business

Cory Alley reports that the new plow truck for Islesford has been delayed, but should still arrive prior to winter.

Cory Alley reports on repairs to the fencing at the Islesford Transfer Station. General discussion. Joanne Thormann volunteers to follow up with possible material supplier.

James Fortune reports on the summer commuter ferry contract. The new contractor will not initially be able to serve Manset. General discussion. Joe Connell recommends a workplan item to secure summer commuter service next year that includes a Manset stop.

James Fortune reports on new parking procedures in effect at Northeast Harbor for the upcoming season. A letter with instructions on how to access the system will be sent out to permit holders instead of stickers. General discussion. Amanda Bracy recommends the Town website include instructions, and possibly a video, on setting up online account access for the parking system.

Katelyn Damon reports that the GCI cistern has been delivered to Southwest Harbor and permits for its installation have been obtained. The goal is to have construction completed in time for fall pump testing.

Denise McCormick presents re-appointments for expiring terms on the Harbor Committee, Planning Board, and Board of Appeals. Select Board reviews, approves, and signs the appointments without dissent.

VI. Audience Communication

Phil Whitney asks for an update on the Spurling Revolutionary Cemetery. Joe Connell reports on discussions with the Town Attorney. The Town is responsible for veterans' graves and ancestral burial grounds, meaning cemeteries with no burials in over fifty years. The Spurling Revolutionary Cemetery meets both of these criteria. Cory Alley proposes, without objection, to determine whether the property owner wishes to maintain the cemetery. If not, the Town will make arrangements to do so. Joe Connell and James Fortune will draft letter on behalf of the Select Board and contact the property owner.

Ingrid Gaither asks about the summer commuter ferry contract subsidy and fare increases. Joe Connell explains that fares have increased, but are comparable to other rates. There is a federal subsidy for the winter commuter service, but the summer service subsidy is budgeted exclusively by the Town.

Carl Brooks advises that the Spurling Revolutionary Cemetery property is under an easement and contends it should be publicly accessible.

Phil Whitney asks about the Manset parking expansion. James Fortune reports that an engineering plan should be completed by July.

Denise McCormick reports that a new flag has been received for the GCI dock.

VII. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)

Joe Connell moves, without objection, to enter Executive Session to discuss a personnel matter at 4:24P.M.

VIII. Adjournment

Meeting adjourned at 5:31pm.