

SELECT BOARD
KATELYN DAMON, CHAIR
JANUARY BENNETT



TOWN CLERK / TREASURER
DENISE Mc CORMICK

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

**Select Board Meeting Minutes
February 4, 2025
Cranberry Isles Town Office**

Attendance:

Katelyn Damon, Select Board
January Bennett, Select Board
Denise McCormick, Town Clerk
James Fortune, Admin. Asst.
Ben Sumner, Deputy Clerk
Sharon Morrell, PSC (by video)
Bruce Fernald

Phil Whitney
Steven Pagels, Downeast Windjammers
Malcolm Fernald
Joanne Thormann (by video)
Katy Fernald
Jonathan Wood (by video)

I. Call to Order: 8:31A.M. by Chair Katelyn Damon

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

Warrant #54	\$ 53,673.76 (school)
Warrant #55	\$ 7,436.56
Warrant #56	\$ 1,297.80
<u>Warrant #57</u>	<u>\$ 66,798.69</u>
Total:	\$ 129,206.81

All warrants were approved and signed by the Select Board.

III. Review/Approval of Meeting Minutes: January 21, 2025

Tabled, without objection.

IV. New Business

A. Ferry Service Communications: Meet with Downeast Windjammers (TCI Commuter Boat), and Beal & Bunker

Katelyn Damon explains concerns expressed to the Select Board members and her subsequent email to ferry service operators. Steve Pagels of Downeast Windjammers responds to concerns and the email. General discussion.

G. Sutton Dock Update

James Fortune reports that Prock Marine is willing to accept liability for any damage that occurs to the temporary dock at Sutton Island due to leaving it installed for the remainder of the winter. Lauren Gray has agreed to continue monitoring the dock and removing ice and snow as necessary. An extension will need to be granted by FEMA since completion of the project will take place after July 2025. Jonathan Wood asks about the status of proposed dredging. Katelyn Damon reports she is contacting the Army Corps of Engineers regularly to move the project along.

H. Maypole Road

Katelyn Damon reports there are no updates. The road has been repaired and the Town continues to pursue prescribed use provisions for continuing access to service utilities.

I. Annual Parking Letter & Fees

James Fortune presents the annual Parking Letter to be mailed out this month and recommends no changes in pricing. Select Board approves Parking Letter as presented, without objection. Katelyn Damon proposes, without objection, incorporating Manset parking and the Manset Guest parking areas into the system in place in Northeast Harbor.

J. Sign 2025 Budget and Town Warrant

Select Board reviews Warrant for the 2025 Town Meeting. Denise McCormick reports that the tax amount to be raised is lower than 2024. Loan funding will be

proposed to finance repairs to the Islesford Garage and GCI Parking lot at the Town Dock. Katelyn Damon moves to approve and sign the Warrant as presented. January Bennett seconds the motion. Motion approved 2-0.

K. Town Report Update

Ben Sumner presents photos submitted by the public for the Town Report. Select Board members review and select cover photo, without objection. The Town Report will be available as soon as the audit is completed, likely in the first week of March.

V. Other Business

Katelyn Damon reports on an emergency services review known as an Informed Community Self-Determination being undertaken to provide more consistent EMS responses. Funding for the review is anticipated to be covered by Fire and Rescue reserve funds and/or grants. One grant of \$16,000 has been awarded and more funding is being pursued. General discussion. Katelyn Damon moves to accept the scope of work and any associated grants awarded for the self-determination program. January Bennett seconds the motion. Motion approved 2-0.

Katelyn Damon reports that the Animal Control Officer is working toward completing training and the Code Enforcement Officer is working with a property owner to mitigate several compliance issues.

January Bennett reports on a Resiliency Workshop sponsored by the Cranberry Isles Community Solar Association taking place on February 10.

VI. Audience Communication

Bruce Fernald recommends a notice be sent with tax bills reminding residents that house numbers should be placed on homes for easier identification by service providers and in compliance with Town ordinance.

Katy Fernald reports that the School Committee will be meeting on February 7 and a public meeting sponsored by the AOS will be taking place at the Ashley Bryan School on February 26.

VII. Review/Action Items

Town communication system for information – Katelyn Damon

Sutton Town Dock Dredging - Katelyn Damon

Manset parking system integration - James Fortune

Parking coordination with Town of Southwest Harbor – James Fortune

House Numbering – Katelyn Damon

GCI Firehouse Roofing Bids – Sharon Morrell

VIII. Executive Session

None

XI. Adjournment

Meeting adjourned, without dissent, at 10:32A.M.