

SELECT BOARD
KATELYN DAMON, CHAIR
AMANDA BRACY
JANUARY BENNETT

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE Mc CORMICK

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes
January 7, 2025
Cranberry House

Attendance:

Amanda Bracy, Select Board
Katelyn Damon, Select Board
January Bennett, Select Board
Denise McCormick, Town Clerk
James Fortune, Admin. Asst.
Ben Sumner, Deputy Clerk
Karin Whitney

Phil Whitney
Ingrid Gaither
Josh Gray
Nannette Hadlock (video)
Joanne Thormann (video)
Hannah Folsom (video)
Carl Brooks (video)

I. Call to Order: 8:45A.M. by Chair Katelyn Damon

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

(2024) Warrant #110	\$ 21,340.44	
(2024) Warrant #111	\$ 54,228.26	(school)
(2025) Warrant #50	\$ 7,782.65	
<u>(2025) Warrant #51</u>	<u>\$ 95,280.65</u>	
Total:	\$ 178,632.00	

All warrants were signed by the Select Board.

V. Other Business (taken out of order)

James Fortune reports that Versant Power will require a lightening arrester for the Town Office solar project and he anticipates the cost to be around \$4,000. No action taken.

III. Review/Approval of Meeting Minutes: November 13, 2024 & December 3, 2024 & December 17, 2024

Katelyn Damon notes James Fortune attended in person and moves to approve the November 17, 2024 Meeting Minutes as amended. January Bennett seconds the motion. Motion approved 3-0.

Katelyn Damon notes error in date of December 3 Special Town Meeting and moves to approve the December 3, 2024 Meeting Minutes as amended. Amanda Bracy seconds the motion. Motion approved 3-0.

Review and approval of the Meeting Minutes for December 17, 2024 was tabled, without dissent.

IV. New Business

H. Lease Renewal: Newman & Gray Boat Yard GCI Gravel Pit Storage

Katelyn Damon proposes adjusting lease presented by James Fortune at the November meeting to a three-year term. General discussion of available space in gravel pit. Katelyn Damon moves to approve lease of GCI Gravel Pit storage area to Newman & Gray Boatyard for a three-year term. Amanda Bracy seconds the motion. Motion approved 3-0.

James Fortune asks if a multiyear lease will require a Warrant Article for Town Meeting. Katelyn Damon will review the Procurement Policy.

C. Review Proposed Changes for Parking Ordinance (taken out of order)

Amanda Bracy presents proposed Parking Ordinance revisions. General Discussion. Select Board agrees, without objection, to place revised Parking Ordinance on 2025 Town Meeting Warrant.

A. 2025 Budget Workshop

Amanda Bracy asks about School Committee budget. January Bennett reports School Committee meeting has been rescheduled to January 10 due to weather. Katelyn Damon reports Ben Moore has proposed renewing junk car removal program at cost of \$875 per ton. No action taken.

Katelyn Damon asks about \$20,000 in reserve from several years ago approved towards installation of a septic system at the Islesford Neighborhood House that was later abandoned in favor of storage tank replacement due to lot restrictions. General discussion. Katelyn Damon moves to present a Warrant Article to unencumber INHA Septic funds for general purpose use by the INHA. Motion fails for lack of a second. Amanda Bracy moves to present a Warrant Article to return INHA septic funds to the Town's General Treasury. Katelyn Damon seconds the motion. Motion approved 3-0.

B. 2025 Warrant Articles: Review Draft

General Discussion of Municipal Advisory Commission Warrant Article. Katelyn Damon recommends the Select Board form ad hoc committees to address particular issues as needed given the difficulties of filling MAC membership with elected members. Katelyn Damon moves to remove Warrant Article to reconstitute the Municipal Advisory Commission. Amanda Bracy seconds the motion. Motion approved 3-0.

Katelyn Damon moves to remove Warrant Article to approve restructuring of the Broadband line of credit to pay off the balance on the basis that the voters have already authorized the original loan. Amanda Bracy seconds the motion. Motion approved 3-0.

F. TCI Select Board Remote Participation Policy (taken out of order)

Select Board reviews and approves Remote Participation Policy draft as presented and agrees to hold a Public Hearing on the proposed policy, without objection.

E. Schedule Public Hearings for Shoreland Zoning Changes, Parking Ordinance Changes, & Harbor Ordinance Changes

Select Board agrees, without objection, to hold Public Hearings for each proposed ordinance change, along with the proposed Public Participation Policy, on January 21 at GCI and on January 22 at Islesford.

G. Sign Annual Audit Engagement Letter

Denise McCormick presents audit engagement letter from James Wadman. Select Board reviews and signs letter, without dissent.

I. 2024 Annual Report

Carl Brooks suggests photo of the rebuilt Cranberry General Store be used for the cover of the 2024 Annual Report and report dedicated to Janice & Creighton Murch for their efforts. Phil Whitney requests a report be provided by each appointed official being paid by the Town.

J. Storm Project Update: Maypole Road/Hadlock Park/Manset Seawall

James Fortune reports immediate repairs have been completed at the Maypole and Hadlock Park. Manset Seawall repairs are underway. Granite blocks at the Manset Seawall have been removed and stored behind the boathouse on the property.

V. Other Business

Katelyn Damon reports that Harbor Masters must complete an annual training required by the State and that online training is available.

General discussion of Animal Control Officer required trainings. Katelyn Damon will review status of completion with the Animal Control Officer.

Amanda Bracy reports on broken bell at the Longfellow School. Katelyn Damon asks Ingrid Gaither to contact the principal about the bell and about gravel needed for the driveway.

Katelyn Damon reports on letter received by the Select Board that states Rob Mocarsky will not be residing within the Town.

Katelyn Damon reports the HCPC has submitted a grant on the Town's behalf for funding a Comprehensive Plan update and expects notification of the result in March.

Carl Brooks asks about the Growth Management Plan he submitted to the Select Board and asserts that the Growth Management Plan must be addressed before a Comprehensive plan can move forward.

VI. Audience Communication

Carl Brooks reports he was unable to attend the recent Acadia Advisory Commission meeting as the Town's representative due to health issues. He intends to attend the February meeting and expects storm clean up and housing to continue to be the primary issues discussed.

VII. Review/Action Items

Public Hearings

Insurance Coverage Review

Junk car proposals

Warrant Article for IHNA funds

Remote Participation Policy Draft-January Bennett

Town officials who have not submitted annual report-Ben Sumner

ACO Training and unregistered dogs-Katelyn Damon

XI. Adjournment

Katelyn Damon moves to adjourn the meeting. Amanda Bracy seconds the motion. Motion approved 3-0. Meeting adjourned at 10:55A.M.