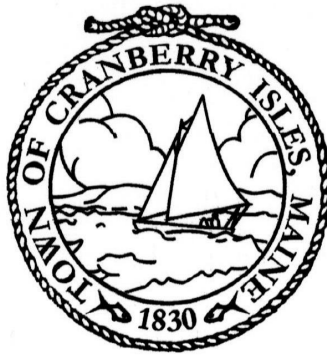


SELECT BOARD
KATELYN DAMON, BOARD CHAIR
JANUARY BENNETT
INGRID GAITHER

TOWN CLERK / TREASURER
BENJAMIN SUMNER



ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Town Manager Transition Committee Agenda

Tuesday, June 10, 11:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/83473710056?pwd=0zVzolBwtb8Mc798vGBA94VoNfb08k.1>

Meeting ID: 834 7371 0056

1. Call to Order
2. Approval of Minutes
3. Follow up from Action Items
 - a. George will communicate with Lauren to fill her in about newly gained access to MMA website.
 - b. George will ask about documents found on MMA website, and whether they are able to be shared or downloaded.
 - c. Joe will create an introductory statement for the committee to use when we begin interviewing officials from other municipalities.
 - d. Jim will create a list of roles of town officials, along with names of current elected or appointed officials. (i.e., Animal Control Officer, Fire Chief, Harbormaster, etc.). An organizational chart generated by information from the town's annual report and the town website.
 - e. Committee members will create tabs for notes about their towns, and will familiarize themselves with the spreadsheet in order to edit it in the future.
4. New Business
 - a. Review Joe's document "How to approach someone from another town"
5. Adjournment

Committee Members:

George Dickson, Chair
Lauren Noether, Vice Chair
Heather Spurling, Secretary

Joe Connell, Nan Hadlock, Garth Hallberg, Jim Kehoe, Ingrid Gaither *non voting*