

SELECT BOARD
KATELYN DAMON, BOARD CHAIR
JANUARY BENNETT
INGRID GAITHER

TOWN CLERK / TREASURER
BENJAMIN SUMNER



ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Town Manager Transition Committee Agenda

Tuesday, June 24, 2025, 11:00 am

Join Zoom Meeting

<https://us02web.zoom.us/j/83473710056?pwd=0zVzolBwtb8Mc798vGBA94VoNfb08k.1>

Meeting ID: 834 7371 0056

1. Call to Order
2. Approval of Minutes
3. Follow up from Action Items
 - a. George to follow up on items assigned to Lauren before she was too busy.
 - b. Specifically: Questions for MMA Legal Team
 - i. What are alternatives to a Town Manager?
 - ii. Does a sample contract exist for a Town Manager? Or do templates exist?
 - iii. Is there a legal difference between the function of Administrative Assistant to the Selectboard and Town Manager?
4. New Business
5. Adjournment

Committee Members:

George Dickson, Chair
Lauren Noether, Vice Chair
Heather Spurling, Secretary

Joe Connell, Nan Hadlock, Garth Hallberg, Jim Kehoe, Ingrid Gaither *non voting*