

SELECT BOARD  
KATELYN DAMON, BOARD CHAIR  
JANUARY BENNETT  
INGRID GAITHER

TOWN CLERK / TREASURER  
BENJAMIN SUMNER



ADMINISTRATIVE ASSISTANT  
TO THE SELECT BOARD  
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR  
SHARON MORRELL

**Select Board Meeting Minutes**  
**July 8, 2025**  
**Cranberry House**

**Attendance:**

Katelyn Damon, Select Board	Carl Brooks(video)
January Bennett, Select Board	Lauren Gray
Ingrid Gaither, Select Board	Jane Gray
Benjamin Sumner, Town Clerk	Darlene Sumner
James Fortune, Admin. Asst.	Starr Bright(video)
Sharon Morrell, PSC	Erica Merril
Phil Whitney	Cheryl Sholl

**I. Call to Order: 3:15 P.M. by Chair Katelyn Damon**

**II. Review/Sign Financial Warrants**

Select Board reviews Financial Warrants:

Warrant#87	\$ 29,017.86
Warrant#88	\$ 454.98
Warrant#89	\$ 14,335.99
Warrant#90	\$ 365.00
Warrant#92(school)	\$ 52,622.22
Warrant#93	\$ 6,627.61
Warrant#95	\$ 847.24
Warrant#96	\$ 56,914.79
Warrant#97	\$ 4,012.96
Total:	\$ 165,198.70

All warrants were approved and signed by the Select Board, without dissent.

### **III. Review/Approval of Meeting Minutes:**

Tabled without objection.

### **IV. New Business**

#### **A. Lauren Gray-Cranberry Oysters Permission to sell oysters at Town Docks**

Lauren Gray presents a request to sell oysters at the Town Dock. Katelyn Damon moves to approve the request. Ingrid Gaither seconds the motion. Motion approved 3-0.

### **V. Other Business (taken out of order)**

Darlene Sumner explains that the MDIRSS Regional Planning Committee is looking at reorganization and becoming a Regional School Unit under one system-wide school board. She also reports that ownership of the schools and property would be transferred to the R.S.U under an approved agreement. The Town would no longer be able to vote to enroll schools and there would only be one person to represent the islands on the system-wide school board. General Discussion. Katelyn Damon proposes, without objection, reaching out to the superintendent to request two community forums for the islands regarding the reorganization.

#### **C. Update on Proposal for Islesford Public Restroom**

Katelyn Damon reports on the meeting with Acadia National Park. Jim Fortune and Dennis Dever will draw a sketch for the restroom, and Acadia National Park will follow up with more specifics on the grant money for this project.

#### **D. MEDOT Certificate of Assurances (TCI Commuter Ferry)**

Jim Fortune presents the Certificate of Assurances for the Maine Department of Transportation. Select Board reviews and signs certificate, without objection.

#### **E. Winter Float Storage (Sand Beach Rd)**

Starr Bright presents concern about current float storage causing erosion to her family property. General Discussion. Katelyn Damon proposes, without objection, further discussion and including Roy Hadlock in the regular August meeting.

#### **F. LCI & GCI Road Bid Updates**

James Fortune presents updated bid drafts for LCI & GCI roads. Select Board, without dissent, directs James Fortune to add GCI parking lot to the bid.

#### **G. Manset Parking Lot Bid Update**

James Fortune presents bid specifications for the Manset parking lot. No Action Taken.

#### **H. Sutton Island Update: Dredging and Boardwalk**

Katelyn Damon reports there is currently no update on Sutton Island Dredging. James Fortune reports there is currently no update on the Sutton Island Boardwalk.

#### **I. Town Dock Updates**

James Fortune reports that Chalmers has no purchasable gangway for the GCI float and suggests using the Sutton gangway. Jim Fortune will discuss this further with Prock Marine.

General Discussion of mooring placement. Select Board agrees, without dissent, to follow up with the Harbor Committee about mooring placement.

## **J. Manset Leases (Update)**

Katelyn Damon reports she has reached out to the Town attorney and will meet with him regarding the leases.

## **K. Town Manager Transition Committee Update**

Ingrid Gaither reports that the committee is still in the research phase.

## **L. Public Safety (ICSD Update)**

Katelyn Damon reports that the first meeting of the Informed Community Self Determination Committee will be this week.

## **M. Community Action Grant Update**

The Select Board tasks Jim Fortune with following up with the Hancock County Planning Commission with what assistance they will provide to manage the grant and the committee.

## **V. Other Business**

Sharon Morrell reports the position of Postmaster for GCI has been publicly posted. Ingrid Gaither suggests, without objection, that she will research the benefits and consequences of the position being contracted if necessary.

General discussion of Islesford Dock Camera issues. Jim Fortune will follow up with NorthStar.

Ingrid Gaither asks about beach cleanup demolition fees. General Discussion.

## **VI. Audience Communication**

None.

## **VII. Review/Action Items**

Select Board Chair reviews and assigns Action Items, without objection.

## **VIII. Executive Session**

Chair Katelyn Damon moves, without objection, to go into Executive Session at 5:03 P.M. for a Personnel Matter.

Chair Katelyn Damon moves, without objection, to return from Executive Session at 5:30 P.M.

### **B. Deputy Town Clerk Position (taken out of order)**

Ingrid Gaither moves to offer the position of Deputy Town Clerk to Johnathan Bennett. Katelyn Damon seconds the motion. January Bennett abstains. Motion approved 2-0.

## **IX. Adjournment**

Katelyn Damon moves to adjourn. Ingrid Gaither seconds the motion. Motion approved 3-0. Adjourned 5:31 P.M.