

SELECT BOARD
KATELYN DAMON, BOARD CHAIR
JANUARY BENNETT
INGRID GAITHER

TOWN CLERK / TREASURER
BENJAMIN SUMNER



ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes September 9, 2025 Cranberry House

Attendance:

Katelyn Damon, Select Board
January Bennett, Select Board
Ingrid Gaither, Select Board
Benjamin Sumner, Town Clerk
James Fortune, Admin. Asst.
Dennis Dever, CEO & LPI
Johnathan Bennett, Deputy Town Clerk
Sharon Morrell, PSC

Karen Whitney
Phil Whitney
Carl Brooks (video)
Katie Kehoe (video)
Tracy Weibel (video)
Hollie Stanley (video)
Hannah Folsom (video)

I. Call to Order: 8:45 A.M. by Chair Katelyn Damon

II. Review/Sign Financial Warrants

Katelyn Damon asks about Manset mowing. General discussion. No action taken.
Ingrid Gaither asks about the town paying for IDR Tipping Fees. General discussion. Jim Fortune will follow up with Ben Moore.

Select Board reviews Financial Warrants:

Warrant#103	\$ 8,001.04
Warrant#104(school)	\$ 5,500.00
Warrant#105	\$ 58,035.74
Warrant#106	\$ 8,760.88
Warrant#107(school)	\$ 72,691.27
Warrant#108	\$ 93,265.22
Total:	\$ 246,254.15

All warrants were approved and signed by the Select Board, without dissent.

V. Other Business(taken out of order)

Sharon Morrell recommends a stipend of \$150 to Mark Alley for his assistance as a liaison for the roofing crew. General discussion. Ingrid Gaither moves to approve the \$150 stipend. Katelyn Damon seconds the motion. Motion approved 3-0.

III. Review/Approval of Meeting Minutes:

Ingrid Gaither moves to approve meeting minutes for May 13, 2025, as written.

Katelyn Damon seconds the motion. Motion approved 3-0.

Katelyn Damon moves to approve meeting minutes for June 10, 2025, as written.

January Bennett seconds the motion. Motion approved 3-0.

Ingrid Gaither moves to approve meeting minutes for July 8, 2025, as written.

January Bennett seconds the motion. Motion approved 3-0.

January Bennett moves to approve meeting minutes for August 5, 2025, as written.

Ingrid Gaither seconds the motion. Motion approved 3-0.

IV. New Business

A. Update on Proposal for Islesford Public Restroom

Dennis Dever presents multiple options for verifying a connection to the IDR septic tank. General discussion. Ingrid Gaither moves to continue work on a bathroom proposal to bring to voters at the next town meeting. January Bennett seconds the motion. Motion approved 3-0. Jim Fortune is directed to contact the park service to follow up.

B. GCI Plowing Contract

Jim Fortune presents an updated bid proposal for the GCI plowing contract. General discussion. Katelyn Damon proposes, without objection, editing the contract and reviewing at the regular October meeting.

C. TCI Commuter Ferry Contracts

Jim Fortune presents the ferry bid proposals for the winter and summer commuter ferries. General discussion of ferry schedules. Katelyn Damon proposes, without dissent, that she will discuss the schedule with school officials in order to propose changes to the contract proposals.

D. LCI & GCI Road Bids

Jim Fortune advises that there have been no bids. Jim Fortune will follow up to verify that bid proposals have been received.

E. Manset Parking Lot Expansion Bids (15 Mansell Lane)

Jim Fortune advises that there have been no bids. General discussion. No action taken.

F. Sutton Island Update: Dredging/Boardwalk/Dock Replacement

Katelyn Damon advises she will further follow up with Greg Johnston regarding Sutton Island dredging. Jim Fortune reports that boardwalk work will begin in the next few weeks and Prock Marine should commence the Sutton Dock replacement this fall.

G. Town Dock Updates/GCI Float Bridge

Jim Fortune advises that he has been in contact with Chalmers regarding the float bridge. Katelyn Damon will follow up with Chalmers.

Dennis Dever advises that the Manset floats need maintenance. General discussion of adding ongoing repairs to the budget.

Ingrid Gaither recommends, without dissent, that there be a discussion with the Animal Control officers and Harbormasters in the fall for a recap.

H. Winter Float Storage

Katelyn Damon suggests a follow up with property owners regarding the storage of the winter floats. Phil Whitney presents a possible option of storing the floats in the pool on his family trust property. Katelyn Damon will follow up with Roy Hadlock regarding this possibility.

I. Bear Island: Fire and Safety Equipment

Katelyn Damon advises that Bear Island would like portable pumps placed for fire safety. General discussion of fire safety equipment.

I. Town of Tesla Batteries

Jim Fortune advises that there is no update at this time and will follow up with Sundog Solar

G. IVFD: Boiler Replacement Manset Leases Update

Katelyn Damon advises that the boiler in the IVFD needs to be replaced.

Katelyn Damon advises she will follow up with the Town Attorney regarding the Manset leases.

H. Town Manager Transition Committee Update

Ingrid Gaither advises that there has not been a meeting and there is no update.

I. Public Safety (ICSD Update)

Katelyn Damon reports on the meeting and discussions regarding community options for more resilience.

J. Community Action Grant Update

K. HCPC Comp Plan Update

Jim Fortune reports that he needs to complete the final report for the Community Action Grant and will follow up regarding the Community Resilience Partnership reenrollment.

Katelyn Damon advises that she will contact Janna Richards regarding the Comprehensive Plan. General discussion of the Comprehensive Plan.

V. Other Business(continued)

Katelyn Damon asks about a proposed generator agreement with MCM. General discussion. Katelyn Damon proposes, without dissent, updating the contract and Jim Fortune is directed to follow up with MCM.

Ben Sumner reports that the insurance provider suggests an update to the insurance liability amounts. Katelyn Damon moves to increase commercial and auto liability to 1,000,000. January Bennett seconds the motion. Motion approved 3-0.

Katelyn Damon advises the flagpole on GCI Dock needs maintenance.

Katelyn Damon advises there are rocks in the parking area for golf carts in the GCI Town Parking lot. General Discussion. Katelyn Damon proposes, without objection, to follow up with the Town Attorney regarding the property boundary.

A landowner reports that there is debris from axiom and town construction on her property. Ingrid Gaither proposes, without dissent, to meet with the landowner and view the debris and discuss her concerns.

General discussion of parking and parking issues. Katelyn Damon recommends, without dissent, determining whether changes to the Town's parking ordinance are warranted.

Ingrid Gaither reports that the Reorganization Planning Committee meetings will be Tuesday, September 16, 2025, 5-7 P.M. on Islesford, and Wednesday, September 17, 2025, 5-7 P.M. on Great Cranberry Island.

Ingrid Gaither reports that she met with Cranberry Organics, and they agreed to mow town properties on Great Cranberry Island. Katelyn Damon proposes, without dissent, that Jim Fortune create a written agreement for Cranberry Organics mowing.

Sharon Morrell reports that the GCI Fire Department chimney needs to be stabilized and a roof is needed over the propane tanks for snow. Katelyn Damon moves to retain a contractor for the chimney stabilization and propane tank roof construction. January Bennett seconds the motion. Motion approved 3-0.

Katelyn Damon presents Carl Brooks' request for transportation assistance. Ingrid Gaither moves to reimburse Carl Brooks \$340 from the Transportation Assistance Reserve. Katelyn Damon seconds the motion. Motion approved 3-0.

Katelyn Damon reports that the Household Hazardous Waste and Universal Waste Collection is on September 19, 2025.

VI. Audience Communication

Carl Brooks reports on the recent Acadia Advisory Commission meeting. Acadia National Park has added a wildfire expert to its staff.

VI. Review/Action Items

Select Board Chair reviews and assigns Action Items, without objection.

IX. Adjournment

Katelyn Damon moves to adjourn. January Bennett seconds the motion. Motion approved 3-0. Adjourned 11:35 A.M.