

SELECT BOARD
KATELYN DAMON, BOARD CHAIR
JANUARY BENNETT
INGRID GAITHER

TOWN CLERK / TREASURER
BENJAMIN SUMNER



ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes
June 10, 2025
Cranberry Isles Town Office

Attendance:

Katelyn Damon, Select Board
January Bennett, Select Board
Ingrid Gaither, Select Board
Benjamin Sumner, Town Clerk
James Fortune, Admin. Asst.
Dennis Dever, CEO & LPI (video)
Sharon Morrell, PSC (video)

Phil Whitney
Johnathan Bennett
Amy Palmer
Joanne Thormann (video)
Kevin Schneider, Acadia National Park
(video)
Carl Brooks (video)

I. Call to Order: 2:30 P.M. by Chair Katelyn Damon

IV. New Business

C. Proposal for Islesford Public Restroom (taken out of order)

Kevin Schneider of Acadia National Park reports that the public bathrooms at the park's facility at Islesford have failed. The National Park Service has allocated funds to build a new facility. General discussion of a proposal for the Cranberry Isles Fisherman's Co-Op to provide water, the Town to provide an adequate septic system expansion, and the National Park Service to build a shared facility. Select Board agrees, without dissent, to schedule an onsite workshop with Town representatives and invite the Cranberry Isles Fisherman's Co-Op, Acadia National Park, and the Islesford Dock Restaurant.

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

Warrant #81	\$ 16,616.50	
Warrant #82	\$ 6,841.73	
Warrant #83	\$ 16,020.35	(school)
Warrant #84	\$ 914.81	
Warrant #85	\$ 7,245.42	
Warrant #86	\$ 117,739.64	
Total:	\$ 165,378.45	

Review and discussion of EMR tickets. All warrants were approved and signed by the Select Board, without dissent.

III. Review/Approval of Meeting Minutes: March 25, April 8, 2025 & May 13, 2025

Tabled without dissent.

IV. New Business

A. Sign 2025 Tax Commitment Letter

Ben Sumner presents 2025 Tax Commitment letter. The mil rate will be 10.40. Select Board reviews and signs Tax Commitment Letter.

B. TCI Commuter Ferry (Summer Contract)

James Fortune reports bids need to be sent out. Katelyn Damon recommends the commuter service return to a Manset stop in the new contract. General discussion. No action taken.

D. Deputy Town Clerk Position

Select Board agrees, without dissent, for Ingrid Gaither and Ben Sumner to interview applicants and make recommendation at the regular July meeting.

**E. Sign Award confirmation for Community Resilience Partnership
Community Action Grant (for Comprehensive Plan Update)**

Select Board reviews and signs award confirmation.

F. Cranberry Cove Parking in TCI Manset Lot

James Fortune reports on availability of additional parking in Manset for day trip customers. General discussion. Ingrid Gaither moves to offer up to six spaces to the Cranberry Cove Ferry at \$325 each. Katelyn Damon seconds the motion. Motion approved 3-0.

V. Other Business (taken out of order)

James Fortune reports on the implementation of the online parking system in the Joy Lot in addition to continuing in the Northeast Harbor lot.

G. Review Manset Leases

Select Board reviews current Manset leases. Consensus of the Board is to continue to review what other communities are charging for similar properties.

H. Islesford Town Garage Committee: Update

James Fortune reports that the committee has held an initial meeting and reviewed the site.

I. Open Great Cranberry Fire House Roof Bids

Select Board reviews two bids for the GCI Roof:

- (1) Home Roofing Solutions (Etna, Maine): \$68,825 plus snow bar and guttering \$15,968.65.
- (2) JB Roofing Systems, LLC (Baileyville, Maine): \$68,125 plus snow bar and guttering \$35,600.00

Sharon Morrell reports she has met with representative of Home Roofing Solutions to review the current roof. General discussion. Katelyn Damon moves to accept bid from Home Roofing Solutions to replace the GCI Firehouse Roof and add snow bars, with an option to consider guttering if applicable reserve funds are available. Ingrid Gaither seconds the motion. Motion approved 3-0.

J. Open LCI Float Bid

Select Board reviews one bid for the old LCI float.

(1) Bruce Fernald: \$200

Katelyn Damon moves to accept bid from Bruce Fernald for the LCI float for \$200. January Bennett seconds the motion. Motion approved 3-0.

J. LCI & GCI Road Bid Updates

K. Manset Parking Lot Bid Update

James Fortune reports he is preparing the bid documents.

K. Public Safety Steering Committee

Katelyn Damon reports on the volunteers willing to serve on the committee: Sharon Morrell, Mary Schuch, David Thomas, David Rackliff, and Richard Howland. She is looking for additional members from GCI. Ingrid Gaither moves to approve the slate of representatives for the Public Safety Steering Committee. January Bennett seconds the motion. Motion approved 3-0.

Carl Brooks volunteers to serve on the Committee as a member from GCI. No action taken.

L. Sutton Island Update: Dredging and Boardwalk

No updates.

M. Town Dock Updates

James Fortune reports on options to replace ladders at the Islesford Town Dock. He also reports that the metal plate will be repaired and the 2nd float bridge will be replaced with a wider bridge on the GCI Town Dock.

N. Acadia Advisory Commission

Carl Brooks reports on the recent meeting of the Acadia Advisory Commission. Progress is being made on housing for Park employees; all damage from the 2024 storms has been repaired to a usable condition; and scheduling is being increasingly utilized to access many of the ANP facilities. He recommends the Town send a letter to ANP requesting priority consideration for local residents.

V. Other Business (continued)

James Fortune reports that nine cars each from LCI and GCI have signed up for the Town sponsored junk car removal.

VI. Audience Communication

Phil Whitney compliments the work of the Select Board to thoroughly cover outstanding issues during meetings.

VII. Review/Action Items

Select Board Chair reviews and assigns Action Items, without objection. Katelyn Damon proposes, without objection, to hold the regular July meeting on July 8 on GCI during the afternoon.

VIII. Executive Session

None

IX. Adjournment

Katelyn Damon moves to adjourn. January Bennett seconds the motion. Motion approved 3-0. Adjourned 4:54 PM