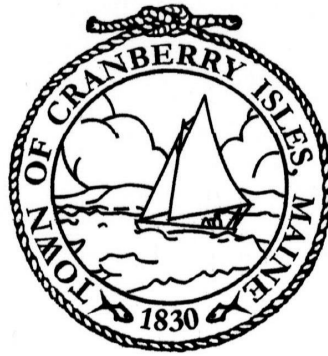


SELECT BOARD
KATELYN DAMON, BOARD CHAIR
JANUARY BENNETT
INGRID GAITHER

TOWN CLERK / TREASURER
BENJAMIN SUMNER



ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes
March 25, 2025
Cranberry Isles Town Office

Attendance:

Katelyn Damon, Select Board
January Bennett, Select Board
Ingrid Gaither, Select Board
Benjamin Sumner, Town Clerk
James Fortune, Admin. Asst.
Phil Whitney

Karen Whitney
Dennis Dever, CEO & LPI (video)
Sharon Morrell, PSC (video)
George Dickson
Hannah Folsom
Johnathan Bennett

I. Call to Order: 8:30A.M. by Chair Katelyn Damon

IV.

A. Elect Board Chair (taken out of order)

Ingrid Gaither Nominates Katelyn Damon. January Bennett seconds the nomination. Katelyn Damon Abstains. Motion Approved 2-0.

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

<u>Warrant #64</u>	<u>\$ 6,919.13</u>
Total:	\$ 6,919.13

All warrants were approved and signed by a majority of the Select Board, without dissent.

III. Review/Approval of Meeting Minutes:

Katelyn Damon moves to approve meeting minutes for January 21, February 4, and March 15, 2025, as written. January Bennett Seconds the motion. Ingrid Gaither abstains. Motion approved 2-0.

IV. New Business

C. Town Meeting Review

General Discussion of Town Meeting. No Action Taken.

D. 2025 Work Plan

Katelyn Damon moves to form a subcommittee for renovation of the Islesford Town Garage. January Bennett seconds the motion. Motion approved 3-0.

General discussion of junk car removal.

E. Annual Appointments

Ben Sumner presents a list of annual appointment openings. Katelyn Damon proposes, without objection, to follow up with the GCI Harbormaster about continuing education.

F. Annual/Seasonal Employment Contracts

James Fortune presents contracts for review. Katelyn Damon moves to approve the Annual Employment contracts as presented. January Bennett seconds the motion. Ingrid Gaither abstains. Motion approved 2-0.

G. Deputy Town Clerk Position

Ben Sumner requests discussion be tabled. Select Board agrees, without objection, to table discussion of Deputy Town Clerk position until the regular April meeting.

H. Cranberry Cove Parking in TCI Manset Lot

General discussion regarding the Cranberry Cove ferry using parking spaces in the Manset lot. No Action taken.

I. NEH Temporary Parking During Construction

Johnathan Bennett asks about special circumstances parking. Katelyn Damon indicates that she will follow up regarding special circumstances parking.

V. Other Business

Katelyn Damon reports on a letter from the U.S. Treasury Department requesting a report on covid relief funds expenditure. Ben Sumner advises that a timely response will be submitted.

VI. Audience Communication

Karen Whitney asks about possible GCI Package Shed expansion. General Discussion. No action taken.

VII. Review/Action Items

Select Board Chair reviews and assigns Action Items, without objection.

VIII. Executive Session

None

IX. Adjournment

Katelyn Damon moves to adjourn. January Bennett seconds the motion. Motion approved 3-0. Adjourned 10:20 AM