

SELECT BOARD  
KATELYN DAMON, BOARD CHAIR  
JANUARY BENNETT  
INGRID GAITHER



ADMINISTRATIVE ASSISTANT  
TO THE SELECT BOARD  
JAMES FORTUNE

TOWN CLERK / TREASURER  
BENJAMIN SUMNER

PUBLIC SAFETY COORDINATOR  
SHARON MORRELL

**Select Board Meeting Minutes  
November 6, 2025  
Cranberry House**

**Attendance:**

Katelyn Damon, Select Board(video)  
January Bennett, Select Board(video)  
Ingrid Gaither, Select Board  
Benjamin Sumner, Town Clerk  
James Fortune, Admin. Asst.(video)  
Sharon Morrell, PSC  
Johnathan Bennett, Deputy Town  
Clerk(video)  
Katy Fernald(video)

Nannette Hadlock(video)  
Hannah Folsom(video)  
Carl Brooks(video)  
Alison Hess(video)  
Averi Varney, HCPC(video)  
Blair Colby  
George Dickson(video)  
Phil Whitney  
Karen Whitney

**I. Call to Order: 8:45 A.M. by Chair Katelyn Damon**

**II. Review/Sign Financial Warrants**

Select Board reviews Financial Warrants:

Warrant#118	\$ 8,142.64
Warrant#119(school)	\$ 8,399.15
Warrant#120	\$ 2,089.61
Warrant#121(school)	\$ 16,889.53
Warrant#122	\$ 9,279.89
Warrant#124	\$ 96,348.95
Warrant#125	\$ 31,439.43
Warrant#126	\$ 350.00
Total:	\$ 172,939.20

All warrants were approved by the Select Board and will be signed at the Town Office. Ingrid Gaither asks about Generator Maintenance fees. James Fortune reports that two trips were needed, including barging. He will discuss future services with the contractor.

### **III. Review/Approval of Meeting Minutes:**

Katelyn Damon moves to approve meeting minutes for October 7, 2025, as written. Ingrid Gaither seconds the motion. Motion approved 3-0 (roll call).

### **IV. New Business**

#### **A. Public hearing: TCI Commuter Ferry Proposed Schedule Adjustment**

#### **B. TCI Commuter Ferry Contracts**

A public hearing is held on proposed changes to the commuter ferry schedules. Consensus of public responses is to leave the scheduled times unchanged, but to add a Manset stop to the summer contract. Select Board agrees, without dissent, to amend contracts for bid. January Bennett agrees to attend the School Board meeting to update the School Board on the Select Board's decision.

#### **L. HCPC Comp Plan Update (Taken Out of Order)**

Katelyn Damon reports that the Community Action Grant has been received and presents the contract with Hancock County Planning Commission.

Averi Varney describes the contract and process for the Comprehensive Plan Committee. Katelyn Damon moves to approve the contract. January Bennett seconds the motion. Motion approved 3-0 (roll call). General Discussion of the role of the Comprehensive Plan Committee. Select Board agrees, without dissent, to solicit applications for the committee. Katelyn Damon will work with Averi to prepare an application.

#### **C. GCI Plowing Contract**

Select Board reviews one bid for the GCI plowing contract:

- 1) Blair Colby: \$25,000 for the 26-27 plowing season, \$27,000 for the 27-28 plowing season and \$29,000 for the 28-29 plowing season.

Katelyn Damon moves to approve the 2026-2029 plowing contract with Blair Colby. January Bennett seconds the motion. Motion approved 3-0 (roll call).

**C. Discussion regarding Harbor master and Animal Control Duties**

Ingrid Gaither presents comments from Great Cranberry Island's Harbor Master and Animal Control Officer. January Bennett Presents comments from Islesford's Animal Control Officer and Harbor Master. General discussion. No Action Taken

**D. LCI & GCI Road Bids**

James Fortune advises that there have been no bids. Katelyn Damon tasks James Fortune to contact possible bidders about the projects.

**E. Manset Parking Lot Expansion Bids (15 Mansell Lane)**

James Fortune advises that there have been no bids. Katelyn Damon tasks James Fortune to contact possible bidders about the project.

**F. Sutton Island Update: Dredging/Boardwalk/Dock Replacement**

Katelyn Damon reports on meetings with Greg Johnston and the Army Corps of Engineers. General discussion. James Fortune advises that Larry Hardison is working on the boardwalk and there are currently no updates from Prock Marine on dock reconstruction.

**G. LCI Plowing Hourly Rate**

James Fortune suggests an increase of the hourly rate for plowing on Islesford to \$35 for this season. Katelyn Damon motions to approve an increase to \$35 an hour for Islesford plowing. January Bennett seconds the motion. Motion approved 3-0 (roll call).

**H. Snow Shoveling (Town Office)**

General Discussion of snow shoveling application process. No action taken.

## **I. Axiom Technology Fund Payment**

James Fortune presents an email from Axiom regarding payment for the Axiom Technology Fund. Benjamin Sumner suggests discussion with Mark Oullette. Katelyn Damon directs James Fortune to follow up with Mark Oullette.

## **I. Town Manager Transition Committee Update**

George Dickson presents the current work that the Transition Committee has completed. General Discussion. George Dickson requests an extension for the Committee to December 1, 2026. Katelyn Damon motions to extend the Town manager Transition Committee to December 1, 2026. January Bennett seconds the motion. Motion approved 3-0 (roll call).

## **J. Public Safety (ICSD Update)**

Katelyn Damon reports on meetings for ICSD and provides updates.

## **K. Community Action Grant Update**

James Fortune presents an updated proposal from Sundog Solar. Katelyn Damon moves to approve the proposal for two Tesla Powerwall 3 Expansion batteries. January Bennett seconds the motion. Motion approved 3-0 (roll call)

## **M. Parking Ordinance: Proposed Amendments**

Katelyn Damon presents proposed amendments. General Discussion. Katelyn Damon reports that Greg Johnston is taking a preliminary look at the parking situation on Islesford and Great Cranberry to give an idea for next steps.

## **N. 2026 Budget Workshop**

Benjamin Sumner presents year-to-date budget comparisons. General discussion of budget items.

## **V. Other Business (continued)**

Katelyn Damon reports that the winter float on GCI needs a replacement ramp. Katelyn Damon suggests, without dissent, that the Select Board task the Harbor Committee to look at the options for a winter ramp and review the enforcement of the recent Harbor Ordinance update.

James Fortune presents an estimate from Gary Gould for a filter for the town office. Select Board agrees, without dissent, to explore other options.

James Fortune presents a request from Versant to install an EV charger in the Islesford gravel pit. Katelyn Damon will reach out to Versant for further information.

Katelyn Damon presents an offer from the Town of Eastbrook for a Fire Truck. General discussion. No action taken.

Ingrid Gaither presents information regarding the Maine Public Working Waterfront Infrastructure Grant. General Discussion. No action taken.

James Fortune presents a request to sell the flagpole from the Manset parking lot. James Fortune will follow up with Dennis Dever regarding this request.

Ingrid Gaither requests to add a satellite town office on Great Cranberry Island to the agenda for the next regular meeting.

## **VI. Audience Communication**

Nannette Hadlock asks about the snow shoveling job on Islesford. Carl Brooks asks about snow shoveling on Great Cranberry Island.

## **VI. Review/Action Items**

Select Board Chair reviews and assigns Action Items, without objection.

## **IX. Adjournment**

Katelyn Damon moves to adjourn. January Bennett seconds the motion. Motion approved 3-0 (roll call). Adjourned 12:03 P.M.