

**SELECT BOARD**  
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**ADMINISTRATIVE ASSISTANT**  
**TO THE SELECT BOARD**  
**JAMES FORTUNE**

**PUBLIC SAFETY COORDINATOR**  
**SHARON MORRELL**

February 3, 2026

Enclosed please find your Parking Application for 2026. Please review the information below regarding Cranberry Isles parking policies. Permitted parking will cost \$350 in Manset (MAN) and \$450 in Northeast Harbor (NEH) for the 2026 season. Permits for the Joy Road Lot (JOY) cost \$60, and TCI Boat Stickers cost \$20 each, including skiffs and dinghies as defined in the Harbor Ordinance. Vehicle stickers must be placed in plain sight, preferably on the windshield, and boat stickers must be placed somewhere clearly visible from the float. If you wish to apply for a parking permit, please return the enclosed form with payment by **April 13, 2026**. (Postmark deadline). Submitting your application indicates that you (and anyone using your sticker/parking permit) have read, understand, and will comply with all Town of Cranberry Isles Parking Policies.

**Town of Cranberry Isles Parking Policies**

- **Parking Policy** – The Manset, Joy, and Northeast Harbor lots will be open from May 15 through October 15. Ferry service to Manset will be available from **May 21 through October 1**. To address the ferry scheduling while providing parking services fairly and with as little inconvenience as possible, the following schedule and parking policies have been implemented:

	<b>May 15 – May 31</b>	<b>June 1 – Sept. 20</b>	<b>Sept. 21 – Oct. 15</b>
<b>Manset</b>	Un-reserved Parking	Reserved Parking	Un-reserved Parking
<b>Northeast Harbor</b>	Un-reserved Parking	Reserved Parking	Un-reserved Parking
<b>Joy Road Lot</b>	Un-reserved Parking	Reserved Parking	Un-reserved Parking

During the unreserved parking periods, you may park in any spot in Manset or Northeast Harbor, if you have a 2026 NEH permit or a 2026 MAN parking sticker for your vehicle. During the reserved parking period, you must park in your assigned spot in the Manset lot. If you have a NEH permit, you can park in any available spot in the Cranberry Isles NEH parking lot (no assigned spaces). Joy Lot permits are only valid for parking in the Joy Road Lot, regardless of the date. Please call or email Jim Fortune, Administrative Assistant to the Select Board, at [james@cranberryisles-me.gov](mailto:james@cranberryisles-me.gov) or (207-244-4475) with questions.

- **Points and Space Assignment** – Parking spaces in MAN and NEH will be assigned using a point system. **When all points are totaled, if more applicants have equal points than there are spaces in a particular lot, the remaining spaces will be awarded by lottery.**
- An Ad-Hoc parking committee will be formed, consisting of a select board member, TCI Administrative Assistant, and a member of the public, and will conduct lotteries and resolve any parking issues.

**If you have an extraordinary reason (i.e., poor health or limited physical capacity) why you prefer a particular lot, please explain in writing on the back of the application.** Before final assignment of spaces, the Parking Committee will consider all special requests.

**No more than one (1) space shall be assigned per household or distinct family unit unless second spaces are available.**

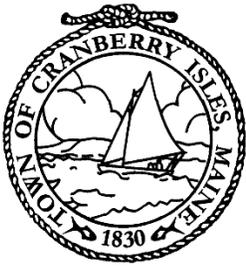
- **Second Parking Spaces** – Second parking stickers/permits may be made available in MAN and NEH, but a separate application must be filed for a second sticker or permit. (The enclosed application form may be photocopied.) **Please be advised: second stickers/permits will only be granted after every applicant has received a parking space, and parking lot preference will not be considered.**
- **Landlords** – TCI cannot tell who a summer renter is and who is not. It is the landlord's responsibility to apply for and pay for a parking sticker/permit if they wish to provide parking for renters. **It is also the landlord's responsibility to inform their renters of ALL TCI parking policies!**
- **Guest Parking** – Parking for TCI guests is available in MAN for **\$10** per night. To obtain a guest parking permit for MAN, payment should be made in advance at the TCI Town Office. **Vehicles parked in guest spaces without the proper permit will be towed at the owner's expense. No exceptions.** Short-term parking is also available in NEH using the Town of Mount Desert's payment kiosk. Please contact the Town of Mt. Desert Police Department for information. (207-276-5111)
- **Space Sharing** – Space sharing is encouraged! Be sure that everyone sharing a spot in MAN has the appropriate sticker. In NEH all additional vehicles must be registered in the online parking system. Please be sure all parking lot users are aware of the TCI Parking Policy.
- **Joy Road Lot** – Online permits will be issued, one per applicant, and are intended for automobiles only. **Please be advised: Parking in the Joy Road Lot is limited and provided on a first-come, first-served basis. TCI does not guarantee space availability in the Joy Road Lot. Automobiles parked in the Joy Road Lot without a valid parking permit will be towed at the owner's expense. No exceptions.**
- **Trailers & RVs** – Trailers and RVs are **not allowed** in TCI parking facilities. **Trailers and RVs will be towed at the owner's expense if found in any TCI lot. No exceptions.**
- **Displacement** – If someone is parked in your spot in MAN, please park your vehicle in front of the waiting room/ restroom area in an undesignated spot until the situation is resolved. **Do not, under any circumstances, park in someone else's spot during reserved parking times.** In NEH you can park in any open parking spot in the TCI parking lot, as long as, the vehicle is registered to use your parking permit. In all cases, contact the TCI Town Office immediately with the plate #, model, and color of the illegally parked vehicle.
- **Exceptions** – Exceptions to the above guidelines may be made by the Parking Committee upon special request and demonstration of extraordinary circumstances unless otherwise noted.

Please call the Cranberry Isles Town Office at (207) 244-4475, M-F from 9AM to 3PM with any questions.

Sincerely,



James Fortune, Administrative Assistant to the Selectmen



# Application for Parking - 2026

Return form with payment by April 13, 2026 (postmark deadline)

To: Town of Cranberry Isles  
P.O. Box 56  
Islesford, ME 04646  
Attn: Parking Coordinator

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Winter #: \_\_\_\_\_

Summer #: \_\_\_\_\_

If the above information is not correct, or is not the address to which you would like your parking stickers sent, please make corrections at right.

**Please fill out all relevant questions below:**

- 1) Are you a registered voter in the Town of Cranberry Isles (2 points) \_\_\_\_\_
  - 2) During 2025, how many months did you live in Cranberry Isles (max. 12 points)  
(1 point per month; 1 month = 16 consecutive days or 24 days total, in a single calendar month) \_\_\_\_\_
  - 3) Are you 65 or older? (3 points) \_\_\_\_\_
- Total: \_\_\_\_\_**

- 4) What is your parking lot preference                      MAN \_\_\_\_\_ NEH \_\_\_\_\_ None \_\_\_\_\_
- 5) Do you require handicap accessibility                      Yes \_\_\_\_\_ No \_\_\_\_\_  
(You must provide a copy of your Handicapped Parking Permit)
- 6) Do you want a Parking Permit for Joy Road Lot                      Yes \_\_\_\_\_ No \_\_\_\_\_
- 7) Do you want a TCI Boat Sticker                      Yes \_\_\_\_\_ No \_\_\_\_\_
- 8) Is there an extraordinary reason you want to park in a specific parking lot (Please explain on the back of this application.)                      Yes \_\_\_\_\_ No \_\_\_\_\_

- Include payment of \$350 for MAN or \$450 for NEH, \$60 for Joy Road, and \$20 for Boat Stickers, including skiffs and dinghies as defined in the Town’s Harbor Ordinance.
- Make checks payable to: Town of Cranberry Isles. Do not send cash.
- By submitting this application, you acknowledge that you (and anyone using your sticker(s) or permit) have read, understand, and will comply with all Town of Cranberry Isles Parking Policies; available online at [www.cranberryisles-me.gov](http://www.cranberryisles-me.gov) or at the Town Office upon request.