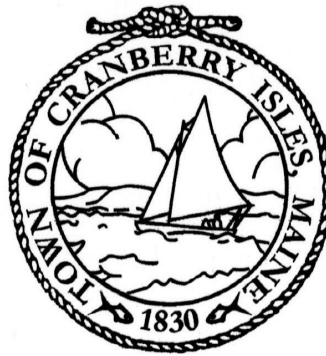


SELECT BOARD  
KATELYN DAMON, BOARD CHAIR  
JANUARY BENNETT  
INGRID GAITHER



ADMINISTRATIVE ASSISTANT  
TO THE SELECT BOARD  
JAMES FORTUNE

TOWN CLERK / TREASURER  
BENJAMIN SUMNER

PUBLIC SAFETY COORDINATOR  
SHARON MORRELL

**Select Board Meeting Minutes**  
**May 5, 2026**  
**Cranberry Isles Town Office**

**Attendance:**

Katelyn Damon, Select Board Chair	Mandy Bracy
January Bennett, Select Board	Sharon Morrell, PSC(video)
Ingrid Gaither, Select Board	Phil Whitney
Benjamin Sumner, Town Clerk	Karin Whitney
James Fortune, Admin. Asst.	Carl Brooks(video)
Johnathan Bennett, Deputy Town Clerk	Mark Ouellette(video)
Amy Gifford	Lauren Gray
Mike Brzezowski(video)	Mark Sullivan(video)
Jonathan Wood(video)	Dennis Dever, CEO & LPI(video)
Steve Pagels	Randy Pagels

**I. Call to Order: 8:30 A.M. by Chair Katelyn Damon**

**II. Review/Sign Financial Warrants**

Select Board reviews Financial Warrants:

Warrant#77(school)	\$ 9,379.78
Warrant#78	\$ 6,950.57
Warrant#79	\$ 7,602.96
Warrant#80	\$ 7,184.16
Warrant#81(school)	\$ 16,827.42
<u>Warrant#82</u>	<u>\$455,793.16</u>
Total:	\$503,738.05

All warrants were approved and signed by the Select Board, without dissent.

### **III. Review/Approval of Meeting Minutes: April 7, 2026**

Katelyn Damon moves to approve meeting minutes for April 7, 2026, as written. Ingrid Gaither seconds the motion. Motion approved 3-0.

### **IV. New Business**

#### **A. Mark Ouellette, Axiom: Broadband and Technology Fund**

Benjamin Sumner presents a memo of costs from Axiom Technologies, LLC. General Discussion. Ingrid Gaither moves to accept the memo of costs in lieu of the Broadband and Technology Fund payment for the Fiscal Years 2024 and 2025. January Bennett seconds the motion. Motion approved 3-0.

#### **B. IDR Liquor License**

Benjamin Sumner presents a renewal application from the Islesford Dock Restaurant for a Liquor License. No changes from last year's application. The Select Board approves and signs the application, without dissent.

#### **C. Mike Brzezowski: Request to use TCI Manset dock for Sailing Charter Boat**

Mike Brzezowski presents a request to use the Manset Dock for a six-pack private sailing charter tour. General Discussion. Katelyn Damon proposes, without dissent, that the Select Board direct the Harbor Committee to discuss Manset Dock usage. Ingrid Gather moves to deny the request by Mike Brzezowski. Katelyn Damon seconds the motion. Motion approved 3-0.

#### **D. Cranberry Cove Ferry: Parking in Manset**

Steve Pagels of Downeast Windjammer Cruise Lines LLC presents a request to use the expanded parking in the Mansell Lane parking area. General discussion. Katelyn Damon moves to grant Downeast Windjammer Cruise Lines LLC twenty parking spaces for the 2026 season at \$350 per spot. January Bennett seconds the motion. Motion approved 3-0.

**E. Cranberry Oysters: Manset Parking**

Lauren Gray of Cranberry Oysters presents a request to use the Manset Dock & parking for oyster tours. General Discussion. Consensus of the Board is to charge the overnight rate (\$10) for parking as needed, if spaces are available. Ingrid Gaither moves to allow Cranberry Oysters to use the Manset Dock for pickup and drop off. Katelyn Damon seconds the motion. Motion approved 3-0.

**F. CI Fishermen’s Co-Op: 2026 Port Infrastructure Development Program (PIDP)**

Amy Gifford presents a request on behalf of the Cranberry Isles Fishermen’s Co-Op for the Town to be a fiscal agent for a PIDP grant. General Discussion. Katelyn Damon moves to approve the request for the Town to agree to be the Lead Entity for CIFIC for the grant. January Bennett seconds the motion. Motion approved 3-0.

**G. Tree Trimming in Manset (Mark Sullivan)**

James Fortune presents a request from Mark Sullivan for trimming and shaping trees in the Manset Parking lot. General discussion. Katelyn Damon moves to allow shaping and trimming of the trees in the median in the Manset parking lot. January Bennett seconds the motion. Motion approved 3-0.

**H. Blair Colby: Fuel Adjustment for 2025/2026 Plowing**

Katelyn Damon presents a request by Blair Colby for fuel adjustment for snow plowing for the 2025/2026 season. General discussion. Katelyn Damon moves to deny the request. Ingrid Gaither seconds the motion. Motion approved 3-0.

**I. Annual Work Plan Review**

Katelyn Damon presents the Annual Work Plan. General Discussion. Katelyn Damon moves to appoint Emma Fernald to a two-year term and Henry Olearcek to a one-year term on the Harbor Committee. January Bennett seconds the motion. Motion approved 3-0.

**J. FTA Grant Annual Certificate of Assurances: TCI Commuter Ferry**

James Fortune presents the Certificate of Assurances for the Maine Department of Transportation to maintain compliance for the Commuter Ferry Grant. Select Board reviews and signs Certificate, without objection.

**K. MSW Contract Review**

Katelyn Damon presents an updated contract. General Discussion. Katelyn Damon and James Fortune will continue to refine the contract.

**L. TCI Data/Records Retention Policy**

Katelyn Damon presents an updated memo for Data Retention. General discussion. Katelyn Damon moves to adopt the Record Retentions policy. Ingrid Gaither seconds the motion. Motion approved 3-0.

**M. Constable Discussion/Guidance**

Katelyn Damon presents the current State guidelines for Constables. General Discussion. No action taken.

**N. Summer Meeting Schedule (June, July, & August)**

Benjamin Sumner provides suggested dates for June, July and August Select Board Meetings. June 3<sup>rd</sup>, 2026, at 2:30 pm, July 14<sup>th</sup>, 2026, at 3:15 pm and August 11, 2026, at 3:15 pm. Select Board agrees, without dissent.

**V. Old Business**

**A. Satellite Town Office on GCI**

No updates provided. General discussion. No action taken.

**B. Town Manager Transition Committee Update**

Katelyn Damon presents a request from Town Manager Transition Committee for the Hancock County Planning Commission to moderate public meetings. General discussion. Ingrid Gaither moves to use \$2,000.00 from the Select Board Contingency Fund to pay for HCPC to moderate the public meetings. Katelyn Damon seconds the motion. Motion approved 3-0.

**C. Comprehensive Plan Update**

Katelyn Damon reports on the visioning session results and an upcoming meeting on May 13, 2026.

**D. Town Dock Updates, GCI Pilings, Sutton Dock Replacement.**

Katelyn Damon reports that Prock Marine has not given a date for the new dock to be built yet. General Discussion.

**E. LCI Town Garage**

Tabled until the regular June meeting.

**F. ICSD Update**

Tabled until the regular June meeting.

**G. Manset Leases**

Tabled until the regular June meeting.

**H. Broadband Committee**

Tabled until the regular June meeting.

**I. TCI Towing Policy**

Tabled until the regular June meeting.

**J. Acadia NP Advisory Committee Update**

Tabled until the regular June meeting.

**VI. Audience Communication**

No Audience Communication.

**VII. Review/Action Items**

Select Board Chair reviews and assigns Action Items, without objection.

**VIII. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)**

None.

**IX. Adjournment**

Katelyn Damon moves to adjourn. Ingrid Gaither seconds the motion. Motion approved 3-0. Adjourned 11:33 A.M.