

**TOWN OF CRANBERRY ISLES
ANNUAL TOWN MEETING
THE WARRANT 2013**

**State of Maine
County of Hancock, §**

To: A Constable of the Town Of Cranberry Isles, in said County

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town Of Cranberry Isles, qualified to vote in town affairs, to meet at the Great Cranberry Island Firehouse, in said town, on the 16th day (Third Saturday) of March AD 2013 at 8:45 A.M. to act on the following articles, to wit:

Article:

1. To elect by ballot a Moderator to preside at said meeting.
2. To elect by ballot a Town Clerk for the ensuing year and to vote compensation.

Recommended: \$6825
3. To see if the voters of the Town Of Cranberry Isles will approve the use of the Maine Municipal Association's recommended Maine Moderator's Manual "Rules of Procedures" for the conduct of this Town Meeting.
4. To see if the voters of the Town Of Cranberry Isles will approve opening the floor of this Town Meeting to all non-registered persons for the purpose of discussion only on each of the following articles of this 2013 warrant.
5. To elect by ballot a Selectman for the term of three years. (Term expiring: Richard Beal)

Ballot: _____ (term expiring 2016)
6. To elect by ballot a Selectman for the term of two years. (To replace Christopher Hathaway who resigned in 2012).

Ballot: _____ (term expiring 2015)
7. To vote compensation for all the Selectmen for the ensuing year.

Recommended: \$2,000 for the chairperson, \$1,700 for others.

8. To elect by ballot a Town Treasurer for the ensuing year and to vote compensation.

Recommended: \$9,975

9. To elect by ballot a Collector of Taxes and Collector of Excise Taxes for the ensuing year and to vote compensation.

Recommended: \$25,725

10. To elect by ballot a member of the Superintending School Committee for a term of three years. (Term expiring: Barbara Meyers).

For information of the voters: The elected membership of this committee is:

<u>Name</u>	<u>Island</u>	<u>Term expires</u>
Barbara Meyers, (Chair)	Great Cranberry	2013
Katherine Chaplin	Little Cranberry	2014
Katelyn Damon	Little Cranberry	2015

Ballot: _____ (term expiring 2016)

11. To elect by ballot three (3) members of the Municipal Advisory Commission, which consists of seven elected volunteer property owners or registered voters of the Town of Cranberry Isles, who shall serve a period of three years each? (Terms expiring: Ron Axelrod, Malcolm Donald, Cory Duggan).

For information of the voters: The elected membership of this Committee is:

<u>Name</u>	<u>Island</u>	<u>Term expires</u>
Ron Axelrod, Chairman	Little Cranberry	2013
Jeff Berzinis	Great Cranberry	2014
Katelyn Damon	Little Cranberry	2014
Malcolm Donald	Great Cranberry	2013
Karin Whitney	Great Cranberry	2015
James Amuso	Little Cranberry	2015
Cory Duggan	Little Cranberry	2013

Ballot: _____ (term expiring 2016)

Ballot: _____ (term expiring 2016)

Ballot: _____ (term expiring 2016)

12. To vote the hourly rate of pay for Town Officials and Employees

Recommended: \$12 to \$25, at the discretion of the Board of Selectmen, based on the type of work performed.

13. To see if the voters of the Town Of Cranberry Isles will vote to collect interest at the rate of seven percent (7%) APR on all 2013 taxes not paid by December 01, 2013. Municipalities may, by vote, determine the rate of interest that shall apply to taxes that become delinquent during taxable year 2013 until those taxes are paid in full. The maximum rate of interest that can be charged per Title 36, MRSA §505.4 is seven percent (7%) APR.
14. To see if the voters of the Town Of Cranberry Isles will vote to allow a two percent (2%) discount on all taxes which are paid in full within thirty (30) days of the date shown on the original bill as submitted by the Tax Collector.
15. To see if the voters of the Town Of Cranberry Isles will vote to authorize the Treasurer to expend funds in January 2014, February 2014, and March 2014 equal in aggregate to three twelfths (3/12ths) of the Operator's Budget approved for the Year 2013. This authorization will permit the Treasurer to prepare Financial Warrants for approval by the Board of Selectmen, prepare checks, and legally pay bills pending approval of the entire Operations Budget by the Voters in March 2014.

SCHOOLS (16A – 16Q)

Note: Articles 16A through 16K authorize expenditures in cost center categories

- 16A. To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends **\$261,075**
Note: 2012-13 Amount was \$ 248,317

- 16B. To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends **\$ 35,155**
Note: 2012-13 Amount was \$ 35,205

- 16C. To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends \$ -0-

Note: 2012-13 Amount was \$ -0-

- 16D. To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends \$ 8,157

Note: 2012-13 Amount was \$ 6,430

- 16E. To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends \$ 18,511

Note: 2012-13 Amount was \$ 17,285

- 16F. To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends \$ 14,232

Note: 2012-13 Amount was \$14,504

- 16G. To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends \$ 24,489

Note: 2012-13 Amount was \$22,332

- 16H. To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends \$ 35,000

Note: 2012-13 Amount was \$44,040

- 16I. To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends **\$ 137,334**

Note: 2012-13 Amount was \$132,980

- 16J. To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends **\$ -0-**

Note: 2012-13 Amount was \$-0-

- 16K. To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

School Committee recommends **\$ -0-**

Note: 2012-13 Amount was \$-0-

Note: Articles 16A – 16K authorize a total budget of \$ 533,953

Note: 2012-13 Total Budget was \$ 521,093

Hand Count Required

Note: Articles 16L & 16M raise funds for the Proposed School Budget

- 16L. To see what sum the voters of the Town of Cranberry Isles will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$165,780**) and to see what sum the voters of the Town of Cranberry Isles will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2013 to June 30, 2014.

School Committee recommends **\$ 156,173**

Explanation: The Town of Cranberry Isles's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Written Ballot Vote Required

- 16M. To see what sum the voters of the Town of Cranberry Isles will raise and appropriate in additional local funds for school purposes (**Recommend: \$ 276,014**) for the period July 1, 2013 to June 30, 2014, which exceeds the State's Essential Programs and Services allocation model by (**Recommend: \$ 272,476**) as required to fund the budget recommended by the school committee.

The School Committee recommends \$ 276,014 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$ 272,476: The State funding model underestimates the actual costs to fully fund the 2013-2014 budget.

Explanation: The additional local funds are those locally raised funds over and above the Town of Cranberry Isles's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Cranberry Isles's budget for educational programs.

Note: Articles 16L & 16M raise a total town appropriation of **\$ 432,187**
Note: 2012-13 Total Town Appropriation was \$ 431,666

Hand Count Required

Note: Article 16N summarizes the proposed school budget and does not authorize any additional expenditures

- 16N. To see what sum the voters of the Town of Cranberry Isles will authorize the School Committee to expend for the fiscal year beginning July 1, 2013 and ending June 30, 2014 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee recommends **\$ 533,953**
Note: 2012-13 Total Budget was \$521,093

- 16O. In addition to the amount in Articles 16A – 16N, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year 2013-2014 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$ 22,000

School Committee recommends passage.

- 16P. To see if the voters of the Town of Cranberry Isles will authorize the school committee to have the Islesford School remain open for the 2013-2014 school year with a projected enrollment of approximately eleven students.

School Committee recommends passage.

- 16Q. To see if the voters of the Town of Cranberry Isles will authorize the school committee to have the Longfellow School remain open for the 2013-2014 school year with an unknown projected enrollment.

School Committee recommends passage.

17. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to appropriate and expend sixty thousand dollars (\$60,000.00) for capital roads projects on Great Cranberry Island, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary design and construction contracts on behalf of the Town; expend the funds; and all other things reasonably necessary to accomplish the purpose of this Article.

Note: Passage of this article will allocate funds for repairs to Dog Point Road. The repairs will fix drainage and other problems with the shale road that was constructed in 2010.

18. To see if the voters of the Town Of Cranberry Isles will vote to authorize the Selectmen to enter into a five (5) month lease agreement in 2013 with the Roman Catholic Bishop of Portland, Maine for use of the church land on Joy Road in Northeast Harbor, Maine, for parking of residents of, and visitors to, the Cranberry Isles.

19. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to appropriate and expend eighty-seven thousand dollars (\$87,000.00) for capital expenditure for a new public bathroom facility on Great Cranberry Island, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary design and construction contracts on behalf of the Town; expend the funds; and

all other things reasonably necessary to accomplish the purpose of this Article.

Note: Passage of this article will allocate funds for a new composting toilet and bathroom facility to replace the existing outhouse on Great Cranberry Island.

20. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to appropriate and expend ten thousand dollars (\$10,000.00) for engineering and design of a drive-on dock at the Towns Manset facility in Southwest Harbor, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary design contracts on behalf of the Town; expend the funds; and all other things reasonably necessary to accomplish the purpose of this Article.

Note: Passage of this article will allocate funds for continuing planning and design work to develop a drive-on dock in Manset. This will build on previous work by Kleinschmidt and provide the Town with a design and the related permitting costs and procedures for future use.

21. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to enter into a multi-year contract for the sanding, plowing and removal of snow on the public ways of Great Cranberry Island. Approval of this warrant article will extend the plowing contract with Blair Colby for the remaining 2 years of a 3-year contract.

22. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to borrow funds in the original principal amount of up to two hundred and twenty thousand dollars (\$220,000.00) for capital purchase of a new fire truck for Little Cranberry Island, and to further authorize the Selectmen to do any and all things necessary to award and enter into a purchase and sales agreement on behalf of the Town; expend the borrowed funds; and all other things reasonably necessary to accomplish the purpose of this Article.

23. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to appropriate and expend up to twenty-five thousand dollars (\$25,000.00) for a mosquito control program within the Town of Cranberry Isles, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary agreements and contracts on behalf of the Town; expend the funds; and all other things reasonably necessary to accomplish the purpose of this Article.

Note: Passage of this article will allocate funds for a mosquito control program on Little Cranberry Great Cranberry, and Sutton Islands. The request for a mosquito control program is based on a petition received by the Town.

24. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to set up a new reserve account with an initial balance of twenty thousand dollars (\$20,000) for a town-wide property revaluation for the Town of Cranberry Isles, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary agreements and contracts on behalf of the Town; expend the funds; and all other things reasonably necessary to accomplish the purpose of this Article.

Note: Passage of this article will provide funds for a future town-wide property revaluation, estimated to cost \$70,000.00. It is anticipated that the revaluation will be required by the State of Maine within the next 3 years.

25. To see if the voters of the Town of Cranberry Isles will vote to certify that the Islesford Neighborhood House is 100% private locally owned and controlled here on Little Cranberry Island by a community-based board of directors, and further certifies that the solar array on its roof ("the project") is a community-based renewable energy project. The project is a 10 kilowatt, solar photovoltaic "PV" roof array on the main hall of the Neighborhood House on Little Cranberry Island, Maine. The project will commence on or before May 1, 2013. The project intends to use the REC multiplier incentive mechanism.

26. To see if the voters of the Town Of Cranberry Isles will appropriate and authorize the Board of Selectmen to expend up to ten thousand dollars (\$10,000.00) for additional feasibility study and design work to investigate and develop options for the extension of the Town Dock at Islesford and possible mooring field reconfiguration, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary design contracts on behalf of the Town; expend the funds; and all other things reasonably necessary to accomplish the purpose of this Article.

27. To see if the voters of the Town Of Cranberry Isles will vote to hold the next annual Town Meeting in 2014, on Saturday, March 15 at the Islesford Neighborhood House, Maine and to open the meeting at 8:30 A.M.
28. To see if the voters of the Town of Cranberry Isles will vote to increase the property tax levy limit of \$690,697.84 established for the Town of Cranberry Isles by State law in the event the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.
29. To see what sum the voters of the Town Of Cranberry Isles will vote to raise and appropriate for each function of Town operations as shown in the Operations Budget. Each function shall be voted upon separately.

2013 TOWN OPERATIONS BUDGET **RECOMMENDED DEPT. TOTAL**

Dept. 51 – General Government

292,780

Town Office: Rent & Utilities	13,340
Office Supplies & Postage	6,700
Administrative Expenses	10,000
Insurance	10,000
Legal	20,000
Accounting	4,500
Web Site	1,200
Selectmen Compensation	5,400
Contingency Fund	20,000
Printing	3,500
Treasurer / Tax Collector / Clerk	42,525
Elections	1,800
HCPC Dues	590
Tax Assessor	26,600
Revaluation Reserve	20,000
Administrative Assistant	41,600
Deputy Clerk / Treasurer	19,000
Public Safety Coordinator	19,500
Payroll Taxes	11,525
Employee Health Benefits	15,000

Dept. 52 – Public Safety**354,037****Fire Dept. Zone 1 (GCI)**

Fire Chief Stipend	3,600
Utilities	1,900
Heating Oil	5,000
Gasoline	600
Insurance	4,000
Community Safety Program	1,300

Fire Dept. Zone 2 (Islesford)

Fire Chief Stipend	3,600
Utilities	1,200
Equipment	14,500
Fire Truck	220,000
Heating Oil	3,000
Gasoline	500
Insurance	4,000
Training	6,000

C.I. Rescue Service**Little Cranberry Island**

Ambulance	1,000
Ambulance Reserve	2,500
Supplies	2,000
Stipend	5,250
Training	2,500
Medical Clearance/Vaccines	500
Insurance	1,000
EMS Conference	7,000

Great Cranberry Island

Ambulance	1,000
Supplies	2,000
Stipend	2,250
Training	1,500
Medical Clearance/Vaccines	500
Insurance	1,000
EMS Conference	1,500
EMT Training	7,500

911 Services	1,087
Streetlights	5,500
Animal Control Officer	1,000
Equipment	250
Constable	
Compensation	5,000

Admin. Expense	500
Harbormaster	2,000
Training	500
Insurance	4,000
Mosquito Control Program	25,000

Dept. 53 – Health & Sanitation

98,917

Solid Waste	
Sutton	5,000
Contracts	60,542
Barging	1,000
Tipping Fees	14,000
Hazardous Waste	3,500
Capital Improvements	1,000
Permits	375
Electricity	700
CEO / Plumbing Inspector	8,500
General Assistance	3,000
Supplies	500
Health Officer	800

Dept. 54 – Public Transportation

195,756

Town Roads	
Maintenance	38,000
Capital Improvements	60,000
Engineering	5,000
Culverts	3,500
Snow Removal	
Compensation	5,000
Salt / Sand	8,000
GCI Contract	14,200
Town Truck	
Gas	1,000
Insurance	800
Maintenance	2,000
Garage Heating Oil	800
Commuter Service	57,456

Dept. 55 – Schools

533,953

Dept. 56 – Donations

24,800

GCI Library	4,000
Islesford Library	4,000
GCI Community Center	3,000
Islesford Neighborhood House	3,000
Cranberry House	3,000

Island Explorer	500
NEH Library	300
NEH Ambulance	1,000
Life Flight	2,000
Human Service Donations	500
Hospice of Hancock County	500
Scholarship	1,000
Outer Island TLC	2,000

Dept. 57 – Debt Service

346,072

SWH Parking – Taxable Bond	42,663
SWH Parking – Tax Exempt Bond	121,894
LCI Municipal Garage	22,610
LCI Roads Capital	37,420
LCI Pumper Truck	10,985
LCI Attacker Truck	30,000
County Tax	80,500

Dept. 58 - Municipal Facilities

319,650

Teleconference	500
NEH Parking Lot	
Snow Removal	3,800
Lease	38,500
Joy Road Parking Lot	
Insurance	750
Lease	4,000
Brush Clearing	800
Manset Parking Lot	
Grounds	4,000
Maint. & Improvements	5,000
Snow Removal	2,000
Insurance	3,200
SWH Property Tax	22,000
Enforcement	5,000
Warehouse / Apartment	
Maint. & Improvements	35,000
Utilities	2,700
Insurance	2,000
Mansell Road Building	
Maint. & Repair	2,000
Insurance	1,000
Grounds	2,000
Snow Removal	1,000
SWH Property Tax	5,200
Restrooms	
Maint. & Improvements	1,500

Cleaning	6,700
Supplies	500
GCI New Restroom	87,000
Wharves / Floats / Ramps	
Electricity	2,000
Maintenance	14,500
Moorings	6,500
Insurance	6,400
Contracts	30,000
Engineering LCI	10,000
Engineering Manset	10,000
Supplies Manset	500
Town Land	
LCI Town Field	2,400
Cemeteries	1,200

TOTAL APPROPRIATIONS FOR TOWN OPERATIONS= 2,165,965

**TOWN OPERATIONS BUDGET
APPLIED RESOURCES**

Loans:	220,000
From Manset Reserve:	35,000
From Roads Reserve:	45,000
Public Safety Carryover:	14,651
Estimated General Fund Receipts:	197,460
School Dept. (State Subsidies and Misc.):	12,000
Carryover	89,166
Commuter Service Subsidy:	22,000
Property Taxes (2013):	1,530,688

TOTAL= 2,165,965

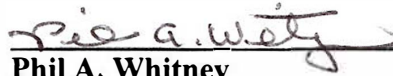
NOTICE

The Registrar of Voters, Denise McCormick, gives notice that she will be in the Cranberry Isles Town Office, 59 Main Street, Islesford, Maine on the 13th, 14th, and 15th of March 2013 between the hours of 9:00 A.M. and 3:00 P.M., and at the Great Cranberry Island Fire House on the day of the meeting, March 16, at 8:30 A.M. for the purpose of correcting the list of voters for said Town.

Given under our hand and Town seal this fifth day of February, 2013.




Richard F. Beal, Chairman


Phil A. Whitney
Selectmen of the Town of Cranberry Isles

Attest: I, Denise McCormick, Clerk of the Town Of Cranberry Isles, Maine do hereby attest and certify this document to be a true copy of the Warrant 2013 to be placed before the voters of the Town Of Cranberry Isles on 16 March 2013.


Denise McCormick

