

**TOWN OF CRANBERRY ISLES
ANNUAL TOWN MEETING
THE WARRANT 2011**

**State of Maine
County of Hancock, §**

To: A Constable of the Town of Cranberry Isles, in said County

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town of Cranberry Isles, qualified to vote in town affairs, to meet at the Great Cranberry Island Firehouse, in said town, on the 14th day (Second Monday) of March AD 2011 at 9:00 AM to act on the following articles, to wit:

Article:

1. To elect by ballot a Moderator to preside at said meeting.
2. To elect by ballot a Town Clerk for the ensuing year and to vote compensation.

Recommended: \$6825

3. To ~~see~~ if the voters of the Town of Cranberry Isles will approve use of the Maine Municipal Association's recommended Maine Moderator's Manual "Rules of Procedures" for the conduct of this Town Meeting.
4. To see if the voters of the Town of Cranberry Isles will approve opening the floor of this Town Meeting to all non-registered persons for the purpose of discussion only on each of the following articles of this 2011 warrant.
5. To elect by ballot a Selectman for the term of three years. (Term expiring: Chris Hathaway).

Ballot_____ (term expiring 2014)

6. To elect by ballot a Selectman for a term of one year to fill the vacancy created by the resignation of Sally Rowan.

Ballot:_____ (term expiring 2012)

7. To vote compensation for all Selectmen for the ensuing year.

Recommended: \$1,700 for the chairperson, \$1,400 for others.

8. To elect by ballot a Town Treasurer for the ensuing year and to vote compensation.

Recommended: \$9,975

9. To elect by ballot a Collector of Taxes and Collector of Excise Taxes for the ensuing year and to vote compensation.

Recommended: \$25,725

10. To elect by ballot a member of the Superintending School Committee for a term of three years. (Term expiring: Katelyn Damon).

For information of the voters: The elected membership of this committee is:

<u>Name</u>	<u>Island</u>	<u>Term expires</u>
Katelyn Damon	Little Cranberry	2011
Theodore Spurling, JR	Little Cranberry	2012
Barbara Meyers	Great Cranberry	2013

Ballot: _____ (term expiring 2014)

11. To elect by ballot one member of the Shellfish Conservation Committee for a term of three years. (Term expiring: Samuel Hyler).

Ballot: _____ (term expiring 2014)

For the information of voters: The elected membership of this Committee is:

<u>Name</u>	<u>Island</u>	<u>Term expires</u>
Richard Alley, JR	Little Cranberry	2013
Cory Alley	Little Cranberry	2013
Norman Sanborn, II	Great Cranberry	2012
Nickolas Hadlock	Little Cranberry	2012
Samuel Hyler	Little Cranberry	2011

12. To elect by ballot two members of the Municipal Advisory Commission, which consists of seven elected volunteer property owners or registered voters of the Town of Cranberry Isles, who shall serve a period of three years each. (Terms expiring: Chris White and Elizabeth Merrill Pratt).

For information of the voters: The elected membership of this Committee is:

<u>Name</u>	<u>Island</u>	<u>Term expires</u>
Ronald Axelrod	Little Cranberry	2013
Malcolm Donald	Great Cranberry	2013
Cory Duggan	Little Cranberry	2013
Chris White	Great Cranberry	2011
Elizabeth Merrill Pratt	Little Cranberry	2011
Phillipe Donald	Great Cranberry	2012
Karin Whitney	Great Cranberry	2012

13. To vote the hourly rate of pay for Town Officials and Employees.

Recommended: \$12 to \$25, at the discretion of the Board of Selectmen, based on the type of work performed.

14. To see if the voters of the Town of Cranberry Isles will vote to collect interest at the rate of seven percent (7%) APR on all 2011 taxes not paid by December 01, 2011. Municipalities may, by vote, determine the rate of interest that shall apply to taxes that become delinquent during taxable year 2011 until those taxes are paid in full. The maximum rate of interest that can be charged per Title 36, MRSA §505.4 is seven percent (7%) APR.
15. To see if the voters of the Town of Cranberry Isles will vote to allow a two percent (2%) discount on all taxes which are paid in full within thirty (30) days of the date shown on the original bill as submitted by the Tax Collector.
16. To see if the voters of the Town of Cranberry Isles will vote to authorize the Treasurer to expend funds in January 2012, February 2012, and March 2012 equal in aggregate to three twelfths (3/12ths)+ of the Operator's Budget approved for the Year 2011. This authorization will permit the Treasurer to prepare Financial Warrants for approval by the Board of Selectmen, prepare checks, and legally pay bills pending approval of the entire Operations Budget by the Voters in March 2012.

SCHOOLS (17A – 17Q)

Note: Articles 17A through 17K authorize expenditures in cost center categories

- 17A. To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee Recommends: **\$236,522**

- 17B. To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee Recommends: \$42,236

- 17C. To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ -0-

- 17D. To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ 6,430

- 17E. To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ 15,934

- 17F. To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ 13,472

- 17G. To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ 21,967

- 17H. To see what sum the School Committee is authorized to expend for **Transportation and Buses** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ 35,000

- 17I. To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ 73,035

- 17J. To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ - 0-

- 17K. To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 01, 2011 and ending June 30, 2012.

School Committee recommends: \$ -0-

Note: Articles 17A – 17K authorize a total budget of \$ 444,596

Note: Articles 17L & 17M raise funds for the Proposed School Budget

- 17L. To see what sum the voters of the Town of Cranberry Isles will appropriate for the total cost of funding public education from kindergarten to grade twelve (12) as described in the Essential Programs and Services Funding Act **(Recommended: \$163,426)** and to see what sum the voters of the Town of Cranberry Isles will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade twelve (12) as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, §15688 for the period July 01, 2011 to June 30, 2012.

School Committee recommends: \$148,426

Explanation: The Town of Cranberry Isles' contribution to the total cost of funding public education from kindergarten to grade twelve (12) as described in Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Written Ballot Vote Required

- 17M. To see what sum the voters of the Town of Cranberry Isles will raise and appropriate in additional local funds for school purposes (**Recommended: \$ 235,512**) for the period July 01, 2011 to June 30, 2012, which exceeds the State's Essential Programs and Services allocation model by (**Recommended: \$ 238,033**) as required to fund the budget recommended by the School Committee.

The School Committee recommends **\$ 235,512** for additional local funds and gives the following reason for exceeding the State's Essential Programs and Services funding model by **\$ 238,033**: The State funding model underestimates the actual costs to fully fund the 2011 -2012 budget.

Explanation: The additional local funds are those locally raised funds over and above the Town of Cranberry Isles' local contribution to the total cost of funding public education from kindergarten to grade twelve (12) as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Cranberry Isles' budget for educational programs.

Note: Articles 17L and 17M raise a total town appropriation of \$ 383,938

Note: Article 17N summarizes the proposed school budget and does not authorize any additional expenditures.

- 17N. To see what sum the voters of the Town of Cranberry Isles will authorize the School Committee to expend for the fiscal year beginning July 01, 2011 and ending June 30, 2012 from the Town's contribution to the total cost of funding public education from kindergarten to grade twelve (12) as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, §15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee recommends: **\$ 444,596**

- 17O. In addition to the amount in Articles 17A – 17N, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year 2011-2012 for school purposes provided such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$ 25,000

School Committee recommends passage.

- 17P. To see if the voters of the Town of Cranberry Isles will authorize the School Committee to have the Islesford School remain open for the 2011-2012 school year with a projected enrollment of approximately ten (10) students.

School Committee recommends passage.

- 17Q. To see if the voters of the Town of Cranberry Isles will authorize the School Committee to have the Longfellow School remain open for the 2011-2012 school year with an unknown projected enrollment.

School Committee recommends passage.

18. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to borrow funds in the original principal amount of up to two hundred thousand dollars (\$200,000.00) for the purpose of developing a plan for and construction of a new town office building on Little Cranberry Island, and to further authorize the Selectmen to do any and all things necessary or to award and enter into necessary design and construction contracts on behalf of the Town; expend the borrowed funds; and all other things reasonably necessary to accomplish the purpose this Article 18.

19. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to enter into a three (3) year contract for the launching, handling, disconnecting, hauling, storage and maintenance of floats and associated gangways owned by and located within the Town of Cranberry Isles, Maine. Said contract to be put out to bid in the summer of 2011 and have a duration extending from the fall of 2011 through the fall of 2014.

20. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to enter into a three (3) year contract for the launching, handling, disconnecting, hauling, storage and maintenance of floats and associated gangways owned by the Town of Cranberry Isles, Maine and located in Southwest Harbor, Maine. Said contract to be put out to bid in the summer of 2011 and have a duration extending from the fall of 2011 through the fall of 2014.

21. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to raise, appropriate and expend up to five thousand dollars (\$5,000.00) for the purchase of glass crushing equipment, for use at the Little Cranberry Island and Great Cranberry Island solid waste facilities.

Note: Separate equipment would be purchased for both islands. A glass crusher will reduce solid waste disposal costs for the Town by allowing the operator of the facility to crush and grind glass that is deposited at the Little Cranberry and Great Cranberry solid waste facilities and store the crushed material at each site for use by Town residents for inert fill material. This process will eliminate the need to transport this type of waste material off the island.

22. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to raise, appropriate and expend up to six thousand dollars (\$6,000.00) for engineering and design for a year-round drive-on dock at the Manset Facility in Southwest Harbor, Maine. Passage of this article also authorizes the municipal officers to use the funds to collaborate with the Town of Southwest Harbor for the same purpose.
23. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to raise, appropriate and expend forty six thousand dollars (\$46,000.00) to extend the commuter ferry service for the second year of a two year trial period
24. Shall an ordinance entitled "Land Use Ordinance for the Shorelands of the Town of Cranberry Islands, Hancock County, Maine" be amended?
Can be viewed at www.cranberryisles-me.gov or at the Town Office.

Note: adoption of this ordinance will bring the current shoreland zoning ordinance of the Town into compliance with new state shoreland rules. The new ordinance adopts the regulation changes into the existing ordinance for the Town. Copies of the amended ordinance are available.

25. To see if the voters of the Town of Cranberry Isles will vote to authorize the Selectmen to enter into a five (5) month lease agreement in 2011 with the Roman Catholic Bishop of Portland, Maine for use of the church land on Joy Road in Northeast Harbor, Maine, for parking of residents of, and visitors to, the Cranberry Isles.

26. **FUTURE TOWN MEETING**

To see if the voters of the Town of Cranberry Isles will vote to hold the next annual Town Meeting in 2012, on Monday, March 14th at the Islesford Neighborhood House, Maine and to open the Meeting at 8:30 A.M.

27. To see what sum the voters of the Town of Cranberry Isles will vote to raise and appropriate for each function of Town operations as shown in the Town Operations Budget. Each function shall be voted upon separately.

2010 TOWN OPERATIONS BUDGET RECOMMENDED DEPT. TOTAL

Dept. 51 – General Government

266,515

Town Office: Rent & Utilities	14,450
Office Supplies & Postage	6,200
Administrative Expenses	10,000
Insurance	16,000
Legal	20,000
Accounting	4,500
Web Site	500
Selectmen Compensation	4,500
Contingency Fund	25,000
Printing	5,500
Treasurer / Tax Collector / Clerk	42,525
Elections	1,800
Planning Board	1,100
HCPC Assistance	5,000
Tax Assessor	25,800
Administrative Assistant	41,600
Deputy Clerk / Treasurer	18,900
Payroll Taxes	8,000
Employee Health Benefits	14,465
Retirement Obligation	675

Dept. 52 – Public Safety

71,835

Fire Dept. Zone 1 (GCI)	
Utilities	1,500
Equipment	4,750
Heating Oil	4,000
Gasoline	600
Admin. Expense	1,000
Insurance	5,000
EMS Program	2,000
Contracts	3,000
Training	1,000
Fire Dept. Zone 2 (Islesford)	
Utilities	950
Equipment	5,200
Heating Oil	1,500
Gasoline	500
Admin. Expense	1,000
Insurance	4,500
Training	11,100
EMS Program	2,000

Contracts	3,000
Fire Dept. Zone 3 (Sutton)	
Materials	1,700
911 Services	485
Streetlights	5,500
Animal Control Officer	1,000
Training	500
Equipment	250
Constable	
Compensation	2,500
Admin. Expense	500
Harbormaster	2,000
Shellfish Warden	800
Insurance	4,000

Dept. 53 – Health & Sanitation **97,175**

Solid Waste	
Other	5,000
Contracts	47,500
Barging	4,000
Tipping Fees	12,000
Hazardous Waste / Metal	7,000
Capital Improvements	9,000
Permits	375
CEO / Plumbing Inspector	8,000
General Assistance	3,000
Supplies	500
Health Officer	800

Dept. 54 – Public Transportation **116,100**

Town Roads	
Maintenance	5,000
Capital Improvements	12,000
Engineering	4,000
Snow Removal	
Compensation	8,000
Salt / Sand	6,000
Town Trucks	
Gas	1,500
Insurance	800
GCI Plow Truck	32,000
Garage Heating Oil	800
Commuter Service	46,000

Dept. 55 – Schools **444,596**

Dept. 56 – Donations**-0-**

GCI Library
Islesford Library
GCI Community Center
Islesford Neighborhood House
GCI Historical Society
Island Explorer
NEH Library
NEH Ambulance
Life Flight
Human Service Donations
Hospice of Hancock County

Dept. 57 – Debt Service**347,756**

SWH Parking – Taxable Bond	47,100
SWH Parking – Tax Exempt Bond	134,561
LCI Municipal Garage	22,610
Town Office	25,000
LCI Pumper Truck	10,985
Longfellow School	5,500
County Tax	75,000
Capital Roads Project	27,000

Dept. 58 - Municipal Facilities**447,260**

Teleconference	500
NEH Parking Lot	
Snow Removal	4,000
Lease	38,500
Joy Road Parking Lot	
Insurance	750
Lease	4,000
Manset Parking Lot	
Utilities	500
Grounds	5,000
Maint. & Improvements	5,000
Snow Removal	2,000
Insurance	3,200
SWH Property Tax	24,000
Enforcement	1,200
Warehouse / Apartment	
Maint. & Improvements	15,800
Utilities	2,000
Insurance	2,000
Mansell Road Building	
Maint. & Repair	6,000
Capital Improvement	30,000

Insurance	1,000
Grounds	2,000
Snow Removal	1,000
SWH Property Tax	7,200
Restrooms	
Maint. & Improvements	1,500
Cleaning	5,610
Supplies	600
Wharves / Floats / Ramps	
Electricity	2,500
Maintenance	4,500
Capital Improvements	9,400
Floats	6,000
Moorings	5,000
Insurance	6,400
Contracts	30,000
Engineering	6,000
LCI Municipal Garage	200,000
Municipal Building	
Health Clinic	1,000
Town Land	
Parking Lots	4,500
GCI Gravel Pit	6,000
LCI Town Field	2,000
Cemeteries	600

TOTAL APPROPRIATIONS FOR TOWN OPERATIONS= 1,791,237

**TOWN OPERATIONS BUDGET
APPLIED RESOURCES**

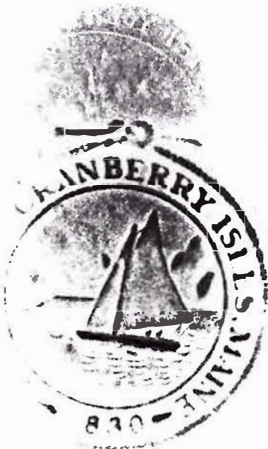
Loans:	200,000
From Manset Reserve:	50,800
Estimated General Fund Receipts:	178,360
School Dept. (Subsidies and Grants):	60,658
Commuter Service Subsidy:	11,000
Property Taxes (2011):	1,290,419

TOTAL= 1,791,237

NOTICE

The Registrar of Voters, Denise McCormick, gives notice that she will be in the Cranberry Isles Town Office, 59 Main Street, Islesford, Maine on the 9th, 10th, and 11th of March 2011 between the hours of 09:00 A.M. and 03:00 P.M., and at the Great Cranberry Island Community Center on the day of the meeting, March 14, at 08:45 A.M. for the purpose of correcting the list of voters for said Town.

Given under our hand and Town seal this third (3rd) day of February, 2011.




Richard F. Beal, Chairman


Sally A.B. Rowan


Christopher L. Hathaway
Selectmen of the Cranberry Isles

Attest: I, Denise McCormick, Clerk of the Town of Cranberry Isles, Maine do hereby attest and certify this document to be a true copy of the Warrant 2011 to be placed before the voters of the Town of Cranberry Isles on 14 March 2011.


Denise McCormick



CITIZEN'S RETURN

PURSUANT TO THIS WARRANT TO ME DIRECTED, I HAVE NOTIFIED AND WARNED THE INHABITANTS OF SAID TOWN, QUALIFIED AS THEREIN EXPRESSED, TO ASSEMBLE AT SAID TIME AND PLACE, AND FOR THE PURPOSE EXPRESSED, BY POSTING COPIES OF THIS WARRANT AT:

A. ISLESFORD POST OFFICE, ISLESFORD

B. TOWN OFFICE, ISLESFORD

THE SAME BEING PUBLIC AND CONSPICUOUS PLACES IN SAID TOWN, AND BEING AT LEAST SEVEN DAYS BEFORE THE MEETING.

DATE OF POSTING: 02/28/2011

Martha D. Hadlock
CITIZEN

CONSTABLE'S RETURN

PURSUANT TO THIS WARRANT TO ME DIRECTED, I HAVE NOTIFIED AND WARNED THE INHABITANTS OF SAID TOWN, QUALIFIED AS THEREIN EXPRESSED, TO ASSEMBLE AT SAID TIME AND PLACE, AND FOR THE PURPOSE EXPRESSED, BY POSTING COPIES OF THIS WARRANT AT:

A. POST OFFICE, GREAT CRANBERRY ISLAND

B. Cranberry General Store, GREAT CRANBERRY ISLAND

THE SAME BEING PUBLIC AND CONSPICUOUS PLACES IN SAID TOWN, AND BEING AT LEAST SEVEN DAYS BEFORE THE MEETING

DATE OF POSTING: 24 FEB 2011


CONSTABLE RICHARD F. BEAL