

**TOWN OF CRANBERRY ISLES
ANNUAL TOWN MEETING
THE WARRANT 2012**

**State of Maine
County of Hancock, §**

To: A Constable of the Town Of Cranberry Isles, in said County

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town Of Cranberry Isles, qualified to vote in town affairs, to meet at the Islesford Neighborhood House, in said town, on the 10th day (Second Saturday) of March AD 2012 at 8:30 A.M. to act on the following articles, to wit:

Article:

1. To elect by ballot a Moderator to preside at said meeting.
2. To elect by ballot a Town Clerk for the ensuing year and to vote compensation.

Recommended: \$6825

3. To see if the voters of the Town Of Cranberry Isles will approve the use of the Maine Municipal Association's recommended Maine Moderator's Manual "Rules of Procedures" for the conduct of this Town Meeting.
4. To see if the voters of the Town Of Cranberry Isles will approve opening the floor of this Town Meeting to all non-registered persons for the purpose of discussion only on each of the following articles of this 2012 warrant.
5. To elect by ballot a Selectman for the term of three years. (Term expiring: Christopher Hathaway)

Ballot: _____ (term expiring 2015)

6. To vote compensation for all the Selectmen for the ensuing year.

Recommended: \$2,000 for the chairperson, \$1,700 for others.

7. To elect by ballot a Town Treasurer for the ensuing year and to vote compensation.

Recommended: \$9,975

8. To elect by ballot a Collector of Taxes and Collector of Excise Taxes for the ensuing year and to vote compensation.

Recommended: \$25,725

9. To elect by ballot a member of the Superintending School Committee for a term of three years. (Term expiring: Theodore Spurling, JR).

For information of the voters: The elected membership of this committee is:

<u>Name</u>	<u>Island</u>	<u>Term expires</u>
Barbara Meyers, (Chair)	Great Cranberry	2013
Katherine Chaplin	Little Cranberry	2014
Theodore Spurling, JR	Little Cranberry	2012

Ballot: _____ (term expiring 2015)

10. To elect by ballot two (2) members of the Shellfish Conservation Committee for a term of three years. (terms expiring: Nickolas Hadlock and Norman Sanborn, II).

For information of the voters: The elected membership of this Committee is:

<u>Name</u>	<u>Island</u>	<u>Term expires</u>
Nickolas Hadlock, Chairman	Little Cranberry	2012
Jeremy Alley	Little Cranberry	2013
Cory Alley	Little Cranberry	2013
Norman Sanborn, II	Great Cranberry	2012
Allan McCormick	Little Cranberry	2014

Ballot: _____ (term expiring 2015)

Ballot: _____ (term expiring 2015)

11. To elect by ballot three (3) members of the Municipal Advisory Commission, which consists of seven elected volunteer property owners or registered voters of the Town of Cranberry Isles, who shall serve a period of three years each? (Terms expiring: Courtney Chaplin, Karin Whitney and Ralph Stevens).

For information of the voters: The elected membership of this Committee is:

<u>Name</u>	<u>Island</u>	<u>Term expires</u>
Ron Axelrod, Chairman	Little Cranberry	2013
Courtney Chaplin	Little Cranberry	2012
Katelyn Damon	Little Cranberry	2014

Malcolm Donald	Great Cranberry	2013
Karin Whitney	Great Cranberry	2012
Jeffrey Berzinis	Great Cranberry	2014
Ralph Stevens	Islesford	2012

Ballot: _____ (term expiring 2013, due to resignation of Cory Duggan, position was appointed to Ralph Stevens by the Board of Selectmen until annual Town Meeting 2012)

Ballot: _____ (term expiring 2015)

Ballot: _____ (term expiring 2015)

12. To vote the hourly rate of pay for Town Officials and Employees

Recommended: \$12 to \$25, at the discretion of the Board of Selectmen, based on the type of work performed.

13. To see if the voters of the Town Of Cranberry Isles will vote to collect interest at the rate of seven percent (7%) APR on all 2012 taxes not paid by December 01, 2012. Municipalities may, by vote, determine the rate of interest that shall apply to taxes that become delinquent during taxable year 2012 until those taxes are paid in full. The maximum rate of interest that can be charged per Title 36, MRSA §505.4 is seven percent (7%) APR.
14. To see if the voters of the Town Of Cranberry Isles will vote to allow a two percent (2%) discount on all taxes which are paid in full within thirty (30) days of the date shown on the original bill as submitted by the Tax Collector.
15. To see if the voters of the Town Of Cranberry Isles will vote to authorize the Treasurer to expend funds in January 2013, February 2013, and March 2013 equal in aggregate to three twelfths (3/12ths) of the Operator's Budget approved for the Year 2012. This authorization will permit the Treasurer to prepare Financial Warrants for approval by the Board of Selectmen, prepare checks, and legally pay bills pending approval of the entire Operations Budget by the Voters in March 2013.

SCHOOLS (16A – 16R)

Note: Articles 16A through 16K authorize expenditures in cost center categories

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- 16A. To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$248,317

- 16B. To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ 35,205

- 16C. To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ -0-

- 16D. To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ 6,430

- 16E. To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ 17,285

- 16F. To see what sum the School Committee is authorized to expend for System Administration for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ 14,504

- 16G. To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ 22,332

- 16H. To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ 44,040

- 16I. To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ 132,980

- 16J. To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ -0-

- 16K. To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Committee recommends \$ -0-

Note: Articles 16A – 16K authorize a total budget of \$ 521,093

Note: Articles 16L & 16M raise funds for the Proposed School Budget

- 16L. To see what sum the voters of the Town of Cranberry Isles will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$169,472**) and to see what sum the voters of the Town of Cranberry Isles will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2012 to June 30, 2013.

School Committee recommends \$ 159,293

Explanation: The Town of Cranberry Isles' contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Written Ballot Vote Required

- 16M. To see what sum the voters of the Town of Cranberry Isles will raise and appropriate in additional local funds for school purposes (**Recommend: \$272,373**) for the period July 1, 2012 to June 30, 2013, which exceeds the State's Essential Programs and Services allocation model by (**Recommend: \$ 268,901**) as required to fund the budget recommended by the school committee.

The School Committee recommends \$ 272,373 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$ 268,901: The State funding model underestimates the actual costs to fully fund the 2012-2013 budget.

Explanation: The additional local funds are those locally raised funds over and above the Town of Cranberry Isles' local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Cranberry Isles' budget for educational programs.

Note: Articles 16L & 16M raise a total town appropriation of \$ 431,666

Note: Article 16N summarizes the proposed school budget and does not authorize any additional expenditures

- 16N. To see what sum the voters of the Town of Cranberry Isles will authorize the School Committee to expend for the fiscal year beginning July 1, 2012 and ending June 30, 2013 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee recommends \$ 521,093

- 16O. In addition to the amount in Articles 16A – 16N, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year 2012-2013 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$ 24,000

School Committee recommends passage.

- 16P. To see if the voters of the Town of Cranberry Isles will authorize the school committee to have the Islesford School remain open for the 2012-2013 school year with a projected enrollment of approximately eleven students.

School Committee recommends passage.

- 16Q. To see if the voters of the Town of Cranberry Isles will authorize the school committee to have the Longfellow School remain open for the 2012-2013 school year with an unknown projected enrollment.

School Committee recommends passage.

- 16R. Shall the voters of the Town of Cranberry Isles ratify and approve that certain "Agreement to Establish and Operate a Special Education Reserve Fund" between Cranberry Isles School Department, the Mount Desert Regional School System and the other AOS members, and shall the use and expenditure of school funds and reserves in the amount of \$ 41,842 be subject to that Agreement?

17. To see if the voters of the Town Of Cranberry Isles will vote to approve changing the name of the Islesford Elementary School to the Ashley Bryan Elementary School.

18. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to borrow funds in the original principal amount of up to one hundred and ninety thousand dollars (\$190,000.00) for the purpose of developing a plan for and construction of a new town office building on Little Cranberry Island, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary design and construction contracts on behalf of the Town; expend the borrowed funds; and all other things reasonably necessary to accomplish the purpose of this Article 18.

19. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to borrow funds in the original principal amount of up to one hundred and seventy-five thousand dollars (\$175,000.00) for capital roads projects on Little Cranberry Island, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary design and construction contracts on behalf of the Town; expend the borrowed funds; and all other things reasonably necessary to accomplish the purpose of this Article 19.

Note: Passage of this article will allocate funds for the reconstruction of 700 feet of lower Main Street, from the barge ramp to the intersection with Maple Avenue; and a 600 feet section of Sand Beach Road.

20. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to appropriate and expend fifty thousand seven hundred dollars (\$50,700.00) to continue the Cranberry Isles Commuter Ferry Service; \$22,000.00 of which will be funded by Federal Transportation Administration (FTA) grant monies, and to authorize municipal officers to enter into a multi-year contract if financially advantageous.

21. Shall an ordinance entitled "Land Use Ordinance for the Shorelands of the Town Of Cranberry Isles, Hancock County, Maine" be amended?

Note: adoption of the amendments will bring the current shoreland zoning ordinance of the Town into compliance with new state shoreland rules. The new ordinance adopts the regulation changes into the existing ordinance for the Town. The complete proposed ordinance is available from the Town Office or on the municipal website www.cranberryisles-me.gov

22. To see if the voters of the Town of Cranberry Isles will vote to authorize the municipal officers to raise, appropriate and expend nineteen thousand five hundred dollars (\$19,500.00) to hire a Public Safety Coordinator for the Town of Cranberry Isles. The new position will be responsible for organizing and maintaining volunteer fire departments and EMT volunteers on Little Cranberry Island and Great Cranberry Island. Funds not expended in 2012 will be applied towards 2013; this position shall be reviewed after three years.

23. Shall an ordinance entitled "Fireworks Ordinance for the Town of Cranberry Isles, Hancock County, Maine" be enacted?

Note: adoption of this ordinance will prohibit the sale, possession for use or intent to sell or the use of, consumer fireworks within the Town of Cranberry Isles. The complete proposed ordinance is available from the Town Office or on the municipal website www.cranberryisles-me.gov

24. Shall an ordinance entitled "Town of Cranberry Isles Harbor Management Ordinance" be amended?

Note: The complete proposed ordinance is available from the Town Office or on the municipal website www.cranberryisles-me.gov

25. Shall the following amendment to the March 15, 2004 "Vehicle Waste Disposal Fee Ordinance for the Town of Cranberry Isles, Hancock County, Maine" be enacted? Section E is amended to read: "This ordinance shall be enforced by the following Town Officials: Code Enforcement Officer, Town Constables, and Selectmen."

Note: The complete proposed ordinance is available from the Town Office or on the municipal website www.cranberryisles-me.gov

26. To see if the voters of the Town of Cranberry Isles will vote to authorize the Board of Selectmen, on behalf of the Town, to accept a gift of the structure known as Great Cranberry Fire House, located at 191 Cranberry Road, along with all the fire trucks, associated fire fighting equipment and all appointments located therein, from the members of the Great Cranberry Fire Club.
27. To see if the voters of the Town Of Cranberry Isles will vote to authorize the Selectmen to enter into a five (5) month lease agreement in 2012 with the Roman Catholic Bishop of Portland, Maine for use of the church land on Joy Road in Northeast Harbor, Maine, for parking of residents of, and visitors to, the Cranberry Isles.
28. To see if the voters of the Town Of Cranberry Isles will vote to increase the property tax levy limit of \$ 793,504.24 established for the Town Of Cranberry Isles by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

29. **FUTURE TOWN MEETING**

To see if the voters of the Town Of Cranberry Isles will vote to hold the next annual Town Meeting in 2013, on Saturday, March 16 at the Great Cranberry Island Fire House, Maine and to open the meeting at 8:45 A.M.

30. To see what sum the voters of the Town Of Cranberry Isles will vote to raise and appropriate for each function of Town operations as shown in the Operations Budget. Each function shall be voted upon separately.

2012 TOWN OPERATIONS BUDGET **RECOMMENDED** **DEPT. TOTAL**

Dept. 51 – General Government

277,585

Town Office: Rent & Utilities	13,460
Office Supplies & Postage	6,000
Administrative Expenses	10,000
Insurance	12,000
Legal	25,000
Accounting	4,500
Web Site	500
Selectmen Compensation	5,400
Contingency Fund	20,000
Printing	4,500
Treasurer / Tax Collector / Clerk	42,525
Elections	1,800
HCPC Dues	570
Tax Assessor	26,600
Administrative Assistant	41,600
Deputy Clerk / Treasurer	19,000
Public Safety Coordinator	19,500
Payroll Taxes	9,500
Employee Health Benefits	14,465
Retirement Obligation	665

Dept. 52 – Public Safety

80,773

Fire Dept. Zone 1 (GCI)	
Utilities	1,900
Heating Oil	4,000
Gasoline	600
Insurance	5,000
Community Safety Program	1,300
Fire Dept. Zone 2 (Islesford)	
Utilities	950
Equipment	8,500
Heating Oil	1,500
Gasoline	500
Insurance	4,500
Training	14,000
C.I. Rescue Service	
Little Cranberry Island	
Ambulance	1,000
Supplies	2,000
Stipend	1,500

Training	5,000
Medical Clearance/Vaccines	2,500

Great Cranberry Island

Ambulance	1,000
Supplies	1,500
Stipend	1,000
Training	1,000
Medical Clearance/Vaccines	1,000

911 Services	973
Streetlights	5,500
Animal Control Officer	1,000
Training	500
Equipment	250
Constable	
Compensation	5,000
Admin. Expense	500
Harbormaster	2,000
Shellfish Warden	800
Insurance	4,000

Dept. 53 – Health & Sanitation

105,175

Solid Waste

Sutton	5,000
Contracts	61,000
Barging	1,000
Tipping Fees	14,000
Hazardous Waste / Metal	9,500
Capital Improvements	1,000
Permits	375
Electricity	500
CEO / Plumbing Inspector	8,500
General Assistance	3,000
Supplies	500
Health Officer	800

Dept. 54 – Public Transportation

282,500

Town Roads

Maintenance	20,000
Capital Improvements	175,000
Engineering	5,000
Snow Removal	
Compensation	5,000
Salt / Sand	8,000
GCI Contract	14,200

Enforcement	5,000
Warehouse / Apartment	
Maint. & Improvements	2,000
Utilities	2,400
Insurance	2,000
Mansell Road Building	
Maint. & Repair	2,000
Insurance	1,000
Grounds	1,000
Snow Removal	1,000
SWH Property Tax	7,200
Restrooms	
Maint. & Improvements	1,500
Cleaning	6,800
Supplies	600
Wharves / Floats / Ramps	
Electricity	2,000
Maintenance	15,000
Moorings	4,500
Insurance	6,400
Contracts	30,000
Town Office Construction	190,000
Town Land	
GCI Gravel Pit	3,000
LCI Town Field	1,650
Cemeteries	1,200

TOTAL APPROPRIATIONS FOR TOWN OPERATIONS= 2,022,556

**TOWN OPERATIONS BUDGET
APPLIED RESOURCES**

Loans:	365,000
From Manset Reserve:	43,202
Estimated General Fund Receipts:	197,175
School Dept. (State Subsidies and Misc.):	13,600
Carryover	75,827
Commuter Service Subsidy:	22,000
Property Taxes (2012):	1,305,752

TOTAL= 2,22,556

Town Truck	
Gas	1,000
Insurance	800
Maintenance	2,000
Garage Heating Oil	800
Commuter Service	50,700

Dept. 55 – Schools **521,093**

Dept. 56 – Donations **23,300**

GCI Library	4,000
Islesford Library	4,000
GCI Community Center	2,500
Islesford Neighborhood House	5,000
Cranberry House	2,500
Island Explorer	1,000
NEH Library	300
NEH Ambulance	1,000
Life Flight	1,000
Human Service Donations	500
Hospice of Hancock County	500
Scholarship	1,000

Dept. 57 – Debt Service **360,130**

SWH Parking – Taxable Bond	43,202
SWH Parking – Tax Exempt Bond	123,433
LCI Municipal Garage	22,610
Town Office	20,000
LCI Pumper Truck	10,985
County Tax	79,900
Capital Roads Project	60,000

Dept. 58 - Municipal Facilities **372,000**

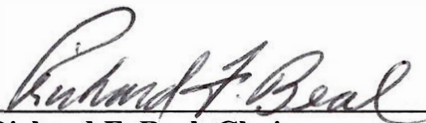
Teleconference	500
NEH Parking Lot	
Snow Removal	3,800
Lease	38,500
Joy Road Parking Lot	
Insurance	750
Lease	4,000
Manset Parking Lot	
Grounds	4,000
Maint. & Improvements	5,000
Snow Removal	2,000
Insurance	3,200
SWH Property Tax	24,000

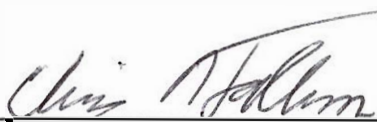
NOTICE

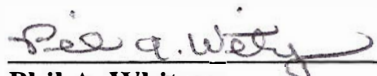
The Registrar of Voters, Denise McCormick, gives notice that she will be in the Cranberry Isles Town Office, 59 Main Street, Islesford, Maine on the 7th, 8th, and 9th of March 2012 between the hours of 9:00 A.M. and 3:00 P.M., and at the Islesford Neighborhood House on the day of the meeting, March 10, at 8:15 A.M. for the purpose of correcting the list of voters for said Town.

Given under our hand and Town seal this twenty seventh day of January, 2012.

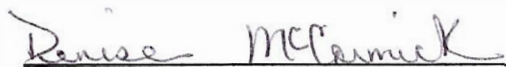



Richard F. Beal, Chairman


Christopher L. Hathaway


Phil A. Whitney
Selectmen of the Town of Cranberry Isles

Attest: I, Denise McCormick, Clerk of the Town Of Cranberry Isles, Maine do hereby attest and certify this document to be a true copy of the Warrant 2012 to be placed before the voters of the Town Of Cranberry Isles on 10 March 2012.


Denise McCormick

CITIZEN'S RETURN

PURSUANT TO THIS WARRANT TO ME DIRECTED, I HAVE NOTIFIED AND WARNED THE INHABITANTS OF SAID TOWN, QUALIFIED AS THEREIN EXPRESSED, TO ASSEMBLE AT SAID TIME AND PLACE, AND FOR THE PURPOSE EXPRESSED, BY POSTING COPIES OF THIS WARRANT AT:

A. ISLESFORD POST OFFICE, ISLESFORD

B. TOWN OFFICE, ISLESFORD

THE SAME BEING PUBLIC AND CONSPICUOUS PLACES IN SAID TOWN, AND BEING AT LEAST SEVEN DAYS BEFORE THE MEETING.

DATE OF POSTING: 2/17/12

Evelyn L. Baxley
CITIZEN

CONSTABLE'S RETURN

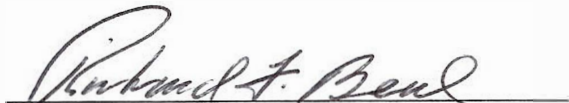
PURSUANT TO THIS WARRANT TO ME DIRECTED, I HAVE NOTIFIED AND WARNED THE INHABITANTS OF SAID TOWN, QUALIFIED AS THEREIN EXPRESSED, TO ASSEMBLE AT SAID TIME AND PLACE, AND FOR THE PURPOSE EXPRESSED, BY POSTING COPIES OF THIS WARRANT AT:

A. POST OFFICE, GREAT CRANBERRY ISLAND

B. Cranberry General Store, GREAT CRANBERRY ISLAND

THE SAME BEING PUBLIC AND CONSPICUOUS PLACES IN SAID TOWN, AND BEING AT LEAST SEVEN DAYS BEFORE THE MEETING

DATE OF POSTING: 17 FEBRUARY 2012


CONSTABLE RICHARD F. BEAL