DRAFT November 10, 2026

SELECT BOARD
KATELYN DAMON, BOARD CHAIR
JANUARY BENNETT
INGRID GAITHER

TOWN CLERK / TREASURER
BENJAMIN SUMNER

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes
November 10, 2026
Cranberry Isles Town Office

Attendance:

Katelyn Damon, Select Board Chair
January Bennett, Select Board
Ingrid Gaither, Select Board(video)
Benjamin Sumner, Town Clerk
James Fortune, Admin. Asst.
Johnathan Bennett, Deputy Town Clerk
Sharon Morrell, PSC (video)
Hannah Folsom (video)
Joanne Thormann(video)
Michael Miller(video)
Ben Moore(BCM Construction Inc)
Katie Fernald
Erica Merrill

I. Call to Order: 8:29 A.M. by Chair Katelyn Damon

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

#134	$1,851.53
#135	$8,785.00
#136	$5,566.12
#137	$1,595.24
#138	$19,557.23(school)
#139	$7,582.86
#140	$9,133.75 (school)
Total:	$190,667.10

#141	$22,279.00 (school)
#142	$114,316.40

Katelyn Damon asks about Manset Spectrum bill and tasks James Fortune to follow up with Dennis Dever about charges. All warrants were approved and signed by the Select Board, without dissent.
Ingrid Gaither asks about Cadillac Water Taxi invoice. Consensus of the Select Board is that unknown Sutton Island charges were not approved and should not be paid on December warrant.

III. Review/Approval of Meeting Minutes: August 12, 2026

Katlyn Damon moves to approve meeting minutes for October 14, 2026, as written. January Bennett seconds the motion. Motion approved 3-0 via roll call vote.

IV. New Business

A. MSW Contract Bids

Select Board reviews one bid for the Municipal Solid Waste contract:

1) BCM Construction Inc. $326,556, at $1,718 per ton for June 2027 - June 2036.

General discussion. Katelyn Damon moves to approve the bid to be submitted for warrant article at the 2027 Annual Town Meeting. January Bennett seconds the motion. Motion approved 3-0 via roll call vote.

B. Municipal EMS Plan

Katelyn Damon presents a draft resolution for an Emergency Medical Services and Transport Plan for the Town of Cranberry Isles, Maine. Select Board reviews and discusses the resolution. Katelyn Damon moves to adopt the resolution. January Bennett seconds the motion. Motion approved 3-0 via roll call vote.

C. Bid Documents for LCI Town Garage

James Fortune presents bid documents for LCI Town Garage construction. Select Board reviews bid documents. Katelyn Damon moves to put the project out to bid. January Bennett seconds the motion. Motion approved 3-0 via roll call vote.

D. Joy Road Lease (Chelsea Holdings, LLC)

James Fortune presents an amended letter for request to purchase the Joy Road lot. Katelyn Damon moves the letter be sent as written. January Bennett seconds the motion. Motion approved 3-0 via roll call vote.

E. Sutton Dock Replacement, Access Planning & Dredging (Updates)

Katelyn Damon advises that Prock Marine will be starting pilings on November 16, 2026. Katelyn Damon advises that she is waiting on updates from Greg Johnston regarding Sutton dredging.

F. LCI Town Garage Update

See IV. C. Bid Documents for LCI Town Garage

G. GCI Dock Cameras

James Fortune advises that the GCI dock cameras would need to be replaced to resume functioning. General discussion. Katelyn Damon asks about alternative options for camera setup and usage. General discussion.

H. Manset Lease Updates

Katelyn Damon advises that the Town Attorney is working on recommendations for next steps concerning the Manset leases.

I. Comprehensive Plan Committee Updates

Katelyn Damon reports on upcoming Land Use Ordinance meetings and previous meeting details. General discussion.

J. Broadband Committee Updates

Katelyn Damon reports on October meeting discussion regarding current systems and budgeting regarding upgrades/maintenance of system. General discussion.

K. Town Manager Transition Committee Updates

Katelyn Damon reports on current progress regarding the final report of the Transition Committee. General discussion.

L. 2027 Budget Items

Select Board reviews and discusses budget items. General discussion.

M. 2027 Warrant Articles

Katelyn Damon advises that she is working on a possible food sovereignty ordinance, and the Select Board discusses legal limitations for plowing private roads. General discussion.

V. Old Business

A. Work Plan Review

Katelyn Damon reviews work plan. General discussion.

VI. Other Business

James Fortune reports on the need for snow shoveling at Islesford. General discussion. Ingrid Gaither asks about infrastructure document prepared by Katelyn Damon. General discussion.

VII. Audience Communication

Katy Fernald asks about attendance at the upcoming Working Waterfront conference in Bar Harbor. Katelyn Damon and Ingrid Gaither both indicate they are scheduled to attend.

VII. Review/Action Items

Katelyn Damon reviews and assigns action items.

VIII. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)

None.

IX. Adjournment

Katelyn Damon moves to adjourn. January Bennett seconds the motion. Motion approved 3-0 via roll call vote. Adjourned 10:01 A.M